# FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS PROCUREMENT DIVISION

320 Hospital Drive, Suite 23 Warrenton, Virginia 20186

Phone: 540-422-8350 Fax: 540-422-8355

#### NOTICE OF CONTRACT RENEWAL

DATE: August 18, 2021

COMMODITY NAME: Maintenance & Repair Services for Musical Instruments

CONTRACT NUMBER: #08-16shc

CONTRACT PERIOD: October 5, 2015 through October 4, 2016
Renewal #1: October 5, 2016 through October 4, 2017
Renewal #2: October 5, 2017 through October 4, 2018
Renewal #3: October 5, 2018 through October 4, 2019
Renewal #4: October 5, 2019 through October 4, 2020
Renewal #5: October 5, 2020 through October 4, 2021
Extension: October 5, 2021 through June 30, 2022

RENEWAL OPTIONS: No Renewals Remain

CONTRACTOR(s): Brenda's Shoppe FCPS VN# 637470 684 River Road

Woodstock, VA 22664

540-459-7722 Office Phone

540-459-8520 Fax (call phone # before faxing) <a href="mailto:brendashoppe@gmail.com">brendashoppe@gmail.com</a> (e-mail address)

TERMS: Net 45 days

DELIVERY: As Needed

FOR FURTHER INFORMATION CONTACT: Jeffrey Campbell

Senior Buyer

PH: (540) 422-8350

Jeffrey.Campbell@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

#### INSTRUCTIONS

- 1. **Orders**: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8352 or 8351.
- 2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
- 3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
- 4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by Contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
- 5. Pricing: See below.

## Maintenance & Repair Services for Musical Instruments & Electronic Music Equipment <u>IFB# 08-16sh Pricing Schedule</u>

- A.) Response Time to Service Calls, if better than the 5 days required in Section 2.2.2: One (1) Day
- B.) Response time for pick-up and delivery of instruments in the Fauquier County area, if better than the 7 days required in Section 2.2.3: Five (5) Days
- C.) Labor Rate(s), listed as "Service Rate" and Discount(s): (<u>Bidders may note any comments relative to these categories in this area but may NOT take exception to or qualify their bid)</u>

  All chemical cleaning prices are quoted per brass/lacquered instruments. Silver plated instruments are subject to a higher rate due to the additional time required per cleaning and polishing of silver.

### **CATEGORY 1: WIND INSTRUMENTS**

Note: c., Complete Overhaul, includes labor and material required to replace all pads and springs as applicable for that particular wind instrument.

appucable for that parti	cuiar wina instrument.	
1.1 PICCOLO		
a. Service Rate	Per Hour	\$30.00
b. Parts, % Discount		<u>25</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ 260.00
<ul><li>1.2 FLUTE</li><li>a. Service Rate</li><li>b. Parts, % Discount</li><li>c. Complete Overhaul</li></ul>	Per Hour (Includes all Mechanisms)	\$30.00 25% \$260.00
1.3, OBOE		

.3, OBOE		
<ul> <li>a. Service Rate</li> </ul>	Per Hour	\$ <u>30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>420.00</u>

1.4 BASSOON		
a. Service Rate	Per Hour	\$ <u>30.00</u>
b. Parts, % Discount		<u>25</u> %

c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>650.00</u>
----------------------	---------------------------	------------------

1	,	
.5 CLARINET, E FLAT		
a. Service Rate	Per Hour	\$ <u>30.00</u>
b. Parts, % Discount		<u>25</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>260.00</u>
.6 CLARINET, B FLAT		
a. Service Rate	Per Hour	\$30.00
b. Parts, % Discount		<u>25</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>260.00</u>
=		

.7 CLARINET, ALTO		
a. Service Rate	Per Hour	\$ <u>30.00</u>
b. Parts, % Discount		<u>25</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>260.00</u>

1

1

1

<b>CATEGORY 1: WIND INSTRUMENTS, Continued</b>			
1.8 CLARINET, BASS	Day Have	¢40.00	
<ul><li>a. Service Rate</li><li>b. Parts, % Discount</li></ul>	Per Hour	\$ <u>40.00</u> 25%	
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>375.00</u>	
1.9 CLARINET, CONTRA	ALTO		
a. Service Rate	Per Hour	\$40.00	
b. Parts, % Discount		<u>25%</u>	
c. Complete Overhaul	(Includes all Mechanisms)	\$400.00	
1.10 CLARINET, CONTRA	BASS		
a. Service Rate	Per Hour	\$ <u>40.00</u>	
<ul><li>b. Parts, % Discount</li><li>c. Complete Overhaul</li></ul>	(Includes all Mechanisms)	25% \$ 450.00	
c. Complete Overnaul	(metudes an Mechanishis)	\$ <u>450.00</u>	
1.11 SAXPHONE, ALTO			
a. Service Rate	Per Hour	\$40.00	
<ul><li>b. Parts, % Discount</li><li>c. Complete Overhaul</li></ul>	(Includes all Mechanisms)	25% \$580.00	
c. Complete Overman	(merades an internamisms)	Ψ <u>500.00</u>	
1.12 SAXPHONE, TENOR			
a. Service Rate	Per Hour	\$40.00	
<ul><li>b. Parts, % Discount</li><li>c. Complete Overhaul</li></ul>	(Includes all Mechanisms)	25% \$655.00	
	(======)	+ ======	
1.13 SAXPHONE, BARITO		ф <b>г</b> о оо	
<ul><li>a. Service Rate</li><li>b. Parts, % Discount</li></ul>	Per Hour	\$5 <u>0.00</u> 25%	
c. Complete Overhaul	(Includes all Mechanisms)	\$1275.00	
•	,		
1.14 SAXPHONE, BASS a. Service Rate	Per Hour	\$5 <u>0.00</u>	
b. Parts, % Discount	rei Houi	25%	
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>1325.00</u>	
1 15 TOLUMBET			
1.15 TRUMPET a. Service Rate	Per Hour	\$30.00	
b. Parts, % Discount		25%	
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>350.00</u>	
d. Chemical Clean		\$ <u>45.00</u>	
1.16 FLUEGEL HORN			
a. Service Rate	Per Hour	\$3 <u>0.00</u>	
b. Parts, % Discount		25%	
<ul><li>c. Complete Overhau</li><li>d. Chemical Clean</li></ul>	ıl (Includes all Mechanisms)	\$ <u>350.00</u> \$ <u>45.00</u>	
a. Chemical Cican		Ψ <u>12.00</u>	

# <u>CATEGORY 1: WIND INSTRUMENTS, Continued</u> 1.17 MARCHING FRENCH HORNS

a.	Service Rate	Per Hour	\$30.00
b.	Parts, % Discount		<u>25%</u>
c.	Complete Overhaul	(Includes all Mechanisms)	\$ <u>470.00</u>
d.	Chemical Clean		\$ <u>45.00</u>

#### 1.18 FRENCH HORN

a.	Service Rate	Per Hour	\$ <u>30.00</u>
b.	Parts, % Discount		25%

c. Complete Overhaul (Includes all Mechanisms) \$575/single \$875/double

\$6<u>5./single</u> \$75/double d. Chemical Clean

#### 1.19 TROMBONE

a. Service Rate	Per Hour	\$ <u>30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>350.00</u>
d. Chemical Clean		\$ <u>45.00</u>

### 1.20 BARITONE/EUPHONIUM

<ul><li>a. Service Rate</li></ul>	Per Hour	\$4 <u>0.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>725.00</u>
d. Chemical Clean		\$6 <u>5.00</u>

### 1.21 MARCHING BARITONE/EUPHONIUM

a. Service Rate	Per Hour	\$4 <u>0.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	\$65 <u>0.00</u>
d. Chemical Clean		\$55.00

### 1.22 TUBA

a.	Service Rate	Per Hour	\$5 <u>0.00</u>
b.	Parts, % Discount		<u>25%</u>
	0 1 0 1 1	/T 1 1 113.6 1	 A 1 1 7 0 0

c. Complete Overhaul (Includes all Mechanisms) \$1450.00

d. Chemical Clean \$75.00 (3 valve)

### 1.23 SOUSA PHONE

a. Service Rate	Per Hour	\$5 <u>0.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	\$1 <u>750.00</u>
d. Chemical Clean		\$7 <u>5.00</u>

#### 1.24 OTHER WIND INSTRUMENTS NOT LISTED:

a. Service Rate	Per Hour	\$ <u>30.00</u>
b. Parts, % Discount		<u>25%</u>

1.25 CLARINETS, Unit cost, Regulate & Adjust: \$35.00

Unit cost, Lubricate: \$ No Charge

<u>CATEGORY 1: WIND INSTRUMENTS, Continued</u>
1.26 BRASS INSTRUMENTS/HORNS, Unit cost, Pull slides: \$15.00 nit cost, Regulate & Adjust: \$15.00

CATEGORY 2 : PERCU	USSION INSTRUMENTS	
2.1 DRUMS (SNARE, TE	ENOR & BASS)	
<ul> <li>a. Service Rate</li> </ul>	Per Hour	\$30.00
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all mechanisms)	\$ <u>N/A</u>
2.2 MARCHING DRIIM	S (SNARE, TENOR & BASS)	
a. Service Rate	Per Hour	\$30.00
b. Parts, % Discount	i ci iloui	
,	(In also do a all manch anioma)	25%
c. Complete Overnaul	(Includes all mechanisms)	\$ <u>N/A</u>
2.3 TYMPANI		
a. Service Rate	Per Hour	\$ <u>30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all mechanisms)	\$ <u>N/A</u>
2.4 AUTO HARPS		
a. Service Rate	Per Hour	\$30.00
b. Parts, % Discount	1 01 110 01	25%
· · · · · · · · · · · · · · · · · · ·	(Includes all mechanisms)	\$N/A
c. Complete Overhauf	(metades an meenamsms)	Ψ <u>1 1// 1</u>
2.5 MARIMBA		
a. Service Rate	Per Hour	\$30.00
b. Parts, % Discount		25%
	(Includes all mechanisms)	\$ <u>N/A</u>
2.6 XYLOPHONE (CON	CFRT)	
a. Service Rate	Per Hour	\$30.00
b. Parts, % Discount	i ci iloui	25%
	(In also do a all manch anioma)	
c. Complete Overnaul	(Includes all mechanisms)	\$ <u>N/A</u>
2.7 MARCHING XYLOP	PHONE	
a. Service Rate	Per Hour	\$30.00
b. Parts, % Discount		25%
	(Includes all mechanisms)	\$ <u>N/A</u>
2.0 CONCEPT DELLG		
2.8 CONCERT BELLS		
a. Service Rate	Per Hour	\$ <u>30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all mechanisms)	\$ <u>N/A</u>
2.9 MARCHING BELLS		
a. Service Rate	Per Hour	\$30.00
b. Parts, % Discount		25%
	(Includes all mechanisms)	\$N/A
	,	· <u>- · · · · ·</u>

#### **CATEGORY 2: PERCUSSION INSTRUMENTS (continued)** 2.10 HAND DRUMS Per Hour \$30.00 a. Service Rate b. Parts, % Discount 25% c. Complete Overhaul (Includes all mechanisms) \$N/A **2.11 CHIMES** a. Service Rate Per Hour \$30.00 b. Parts, % Discount 25% c. Complete Overhaul (Includes all mechanisms) \$N/A 2.12 TOMS (CONCERT) a. Service Rate Per Hour \$30.00 b. Parts, % Discount **25%** c. Complete Overhaul (Includes all mechanisms) \$N/A 2.13 OTHER PERCUSSION INSTRUMENTS NOT LISTED: a. Service Rate Per Hour \$30.00 b. Parts, % Discount 25% **CATEGORY 3: MALLET INSTRUMENTS ELEMENTARY GENERAL MUSIC** 3.1 XYLOPHONE a. Service Rate Per Hour \$30.00 b. Parts, % Discount 25% c. Complete Overhaul (Includes all mechanisms) \$ N/A 3.2 METALLPHONE a. Service Rate \$30.00 Per Hour b. Parts, % Discount c. Complete Overhaul (Includes all mechanisms) \$ N/A 3.3 GLOCKENSPIELS a. Service Rate Per Hour \$30.00 b. Parts, % Discount c. Complete Overhaul (Includes all mechanisms) \$ N/A 3.4 TEMPLE BLOCKS a. Service Rate Per Hour \$30.00 b. Parts, % Discount 25% c. Complete Overhaul (Includes all mechanisms) \$ N/A 3.5 TONE BELLS a. Service Rate Per Hour \$30.00 b. Parts, % Discount 25% c. Complete Overhaul (Includes all mechanisms) \$ N/A 3.6 OTHER MALLET INSTRUMENTS NOT LISTED: a. Service Rate Per Hour \$30.00

b. Parts, % Discount

CATEGORY 4: STRING INSTRUMENTS			
4.1 VIOLIN			
a. Service Rate	Per Hour	\$ <u>30.00</u>	
b. Parts, % Discount		<u>25</u> %	
c. Complete Overhaul	(Includes all mechanisms)	\$ <u>210.00</u>	
4.2 VIOLA			
a. Service Rate	Per Hour	\$30.00	
b. Parts, % Discount		25%	
	(Includes all mechanisms)	\$255.00	
4.3 CELLOS a. Service Rate	Per Hour	\$40.00	
	rei noui		
b. Parts, % Discount	(Includes all machanisms)	25%	
c. Complete Overnaul	(Includes all mechanisms)	\$4 <u>10.00</u>	
4.4 STRING BASS			
<ul> <li>a. Service Rate</li> </ul>	Per Hour	\$5 <u>0.00</u>	
b. Parts, % Discount		<u>25</u> %	
c. Complete Overhaul	(Includes all mechanisms)	\$ <u>545.00</u>	
4.5 GUITARS			
a. Service Rate	Per Hour	\$30.00	
b. Parts, % Discount		<u>25</u> %	
c. Complete Overhaul	(Includes all mechanisms)	\$ <u>N/A</u>	
A C OFFIED GEDDIG DI			

a.	Service Rate	Per Hour	\$ <u>30.00</u>
b.	Parts, % Discount		25%

## **Per-Task Unit Pricing, String Instruments**

Task Description	Violin	Viola	Cello	Bass
Bridge Replacement	\$ 35.00	\$45.00	\$60.00	\$95.00
Sound Post Replacement	\$ 25.00	\$ 30.00	\$ 45.00	\$ 55.00
Saddle Replacement	\$ 35.00	\$ 35.00	\$ 40.00	\$ 60.00
Nut Replacement	\$ 35.00	\$ 35.00	\$ 40.00	\$ 60.00
Re-set Neck	\$ 35.00	\$ 35.00	\$ 60.00	\$ 75.00
Crack Repairs	\$ 40.00/hr	\$ 40.00/hr	\$ 40.00/hr	\$ 40.00/hr
End Button Hardwood	\$ 10.00	\$ 10.00	\$ 40.00	\$ 60.00
Fingerboard Re-glue	\$ 20.00	\$ 20.00	\$ 40.00	\$ 60.00
Peg Replacement (price per EACH)	\$ 15.00	\$ 15.00	\$ 15.00	\$ 25.00
Bow Re-hair, Horse Hair	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
Bow Re-hair, Synthetic	\$ N/A	\$ N/A	\$ N/A	\$ N/A
Tip Replacement, plastic	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00
Structural Repairs	\$ 40.00/hr	\$ 40.00/hr	\$ 40.00/hr	\$ 50.00/hr

<u>CATEGORY 5: ELECTRONIC INSTRUMENTS</u>
5.6 VIBRAPHONE (Only item awarded & under contract within this category; no complete overhaul pricing awarded)

\$30.00 Per Hour a. Service Rate

b. Parts, % Discount <u>25</u>%