

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION

320 Hospital Drive, Suite 23
Warrenton, Virginia 20186
Phone: 540-422-8348 Fax: 540-422-8355

NOTICE OF CONTRACT RENEWAL

DATE: September 26, 2018

COMMODITY NAME: Maintenance & Repair Services for Musical Instruments

CONTRACT NUMBER: #08-16shc

CONTRACT PERIOD: October 5, 2015 through October 4, 2016
Renewal #1: October 5, 2016 through October 4, 2017
Renewal #2: October 5, 2017 through October 4, 2018
Renewal #3: October 5, 2018 through October 4, 2019

RENEWAL OPTIONS: One (1) one year renewal remain

CONTRACTOR(s): Brenda's Shoppe
FCPS VN# 637470 684 River Road
Woodstock, VA 22664
540-459-7722 Office Phone
540-459-8520 Fax (call phone # before faxing)
brendashoppe@gmail.com (e-mail address)

TERMS: Net 45 days

DELIVERY: As Needed

FOR FURTHER INFORMATION CONTACT: Tomeka D. Price, VCA
Senior Buyer
Phone: 540-422-8353

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8352 or 8351.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Pricing: See details below in 7 pages.
6. Renewals: As stated on the face of this notice, three (3) one-year renewals remain on this contract. The decision as to whether to renew the contract will be made by the contract officer, with input requested from the using departments, approximately sixty (60) days in advance of the expiration date of the current term.
7. Price Adjustments: Changes to the firm, fixed prices as stated herein will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
8. Use of Contract by Other Political Jurisdictions: This clause is contained in IFB 08-16shc, which became this contract. This contract may therefore be extended to other jurisdictions and the Political Subdivisions of the Commonwealth of Virginia with the Authorization of the Contractor. FCG&PS acts only as the “Contracting Agent” for these jurisdictions and political subdivisions.

Maintenance & Repair Services for Musical Instruments & Electronic Music Equipment
IFB# 08-16sh Pricing Schedule

- A.) **Response Time to Service Calls, if better than the 5 days required in Section 2.2.2: One (1) Day**
- B.) **Response time for pick-up and delivery of instruments in the Fauquier County area, if better than the 7 days required in Section 2.2.3: Five (5) Days**
- C.) **Labor Rate(s), listed as “Service Rate” and Discount(s): (Bidders may note any comments relative to these categories in this area but may NOT take exception to or qualify their bid)**
All chemical cleaning prices are quoted per brass/lacquered instruments. Silver plated instruments are subject to a higher rate due to the additional time required per cleaning and polishing of silver.

CATEGORY 1: WIND INSTRUMENTS

Note: c., Complete Overhaul, includes labor and material required to replace all pads and springs as applicable for that particular wind instrument.

1.1 PICCOLO

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 260.00</u>

1.2 FLUTE

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$260.00</u>

1.3, OBOE

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$420.00</u>

1.4 BASSOON

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$650.00</u>

1.5 CLARINET, E FLAT

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$260.00</u>

1.6 CLARINET, B FLAT

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$260.00</u>

1.7 CLARINET, ALTO

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$260.00</u>

CATEGORY 1: WIND INSTRUMENTS, Continued

1.8 CLARINET, BASS

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$375.00</u>

1.9 CLARINET, CONTRA ALTO

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$400.00</u>

1.10 CLARINET, CONTRA BASS

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 450.00</u>

1.11 SAXPHONE, ALTO

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$580.00</u>

1.12 SAXPHONE, TENOR

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$655.00</u>

1.13 SAXPHONE, BARITONE

a. Service Rate	Per Hour	<u>\$50.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$1275.00</u>

1.14 SAXPHONE, BASS

a. Service Rate	Per Hour	<u>\$50.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$1325.00</u>

1.15 TRUMPET

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$350.00</u>
d. Chemical Clean		<u>\$ 45.00</u>

1.16 FLUEGEL HORN

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$350.00</u>
d. Chemical Clean		<u>\$45.00</u>

CATEGORY 1: WIND INSTRUMENTS, Continued

1.17 MARCHING FRENCH HORNS

- a. Service Rate Per Hour \$30.00
- b. Parts, % Discount 25%
- c. Complete Overhaul (Includes all Mechanisms) \$470.00
- d. Chemical Clean \$45.00

1.18 FRENCH HORN

- a. Service Rate Per Hour \$30.00
- b. Parts, % Discount 25%
- c. Complete Overhaul (Includes all Mechanisms) \$575/single \$875/double
- d. Chemical Clean \$65./single \$75/double

1.19 TROMBONE

- a. Service Rate Per Hour \$30.00
- b. Parts, % Discount 25%
- c. Complete Overhaul (Includes all Mechanisms) \$350.00
- d. Chemical Clean \$45.00

1.20 BARITONE/EUPHONIUM

- a. Service Rate Per Hour \$40.00
- b. Parts, % Discount 25%
- c. Complete Overhaul (Includes all Mechanisms) \$725.00
- d. Chemical Clean \$65.00

1.21 MARCHING BARITONE/EUPHONIUM

- a. Service Rate Per Hour \$40.00
- b. Parts, % Discount 25%
- c. Complete Overhaul (Includes all Mechanisms) \$650.00
- d. Chemical Clean \$55.00

1.22 TUBA

- a. Service Rate Per Hour \$50.00
- b. Parts, % Discount 25%
- c. Complete Overhaul (Includes all Mechanisms) \$1450.00
- d. Chemical Clean \$75.00 (3 valve)

1.23 SOUSA PHONE

- a. Service Rate Per Hour \$50.00
- b. Parts, % Discount 25%
- c. Complete Overhaul (Includes all Mechanisms) \$1750.00
- d. Chemical Clean \$75.00

1.24 OTHER WIND INSTRUMENTS NOT LISTED:

- a. Service Rate Per Hour \$30.00
- b. Parts, % Discount 25%

1.25 CLARINETS,

- Unit cost, Regulate & Adjust: \$35.00
- Unit cost, Lubricate: \$ No Charge

CATEGORY 1: WIND INSTRUMENTS, Continued

1.26 BRASS INSTRUMENTS/HORNS, Unit cost, Pull slides: \$15.00
nit cost, Regulate & Adjust: \$15.00

CATEGORY 2 : PERCUSSION INSTRUMENTS

2.1 DRUMS (SNARE, TENOR & BASS)

a. Service Rate Per Hour \$30.00
b. Parts, % Discount 25%
c. Complete Overhaul (Includes all mechanisms) \$N/A

2.2 MARCHING DRUMS (SNARE, TENOR & BASS)

a. Service Rate Per Hour \$30.00
b. Parts, % Discount 25%
c. Complete Overhaul (Includes all mechanisms) \$N/A

2.3 TYMPANI

a. Service Rate Per Hour \$30.00
b. Parts, % Discount 25%
c. Complete Overhaul (Includes all mechanisms) \$N/A

2.4 AUTO HARPS

a. Service Rate Per Hour \$30.00
b. Parts, % Discount 25%
c. Complete Overhaul (Includes all mechanisms) \$N/A

2.5 MARIMBA

a. Service Rate Per Hour \$30.00
b. Parts, % Discount 25%
c. Complete Overhaul (Includes all mechanisms) \$N/A

2.6 XYLOPHONE (CONCERT)

a. Service Rate Per Hour \$30.00
b. Parts, % Discount 25%
c. Complete Overhaul (Includes all mechanisms) \$N/A

2.7 MARCHING XYLOPHONE

a. Service Rate Per Hour \$30.00
b. Parts, % Discount 25%
c. Complete Overhaul (Includes all mechanisms) \$N/A

2.8 CONCERT BELLS

a. Service Rate Per Hour \$30.00
b. Parts, % Discount 25%
c. Complete Overhaul (Includes all mechanisms) \$N/A

2.9 MARCHING BELLS

a. Service Rate Per Hour \$30.00
b. Parts, % Discount 25%
c. Complete Overhaul (Includes all mechanisms) \$N/A

CATEGORY 2 : PERCUSSION INSTRUMENTS (continued)

2.10 HAND DRUMS

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$N/A</u>

2.11 CHIMES

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$N/A</u>

2.12 TOMS (CONCERT)

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$N/A</u>

2.13 OTHER PERCUSSION INSTRUMENTS NOT LISTED:

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>

CATEGORY 3 : Mallet Instruments Elementary General Music

3.1 XYLOPHONE

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

3.2 METALLPHONE

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

3.3 GLOCKENSPIELS

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

3.4 TEMPLE BLOCKS

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

3.5 TONE BELLS

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

3.6 OTHER Mallet Instruments NOT LISTED:

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>

CATEGORY 4: STRING INSTRUMENTS

4.1 VIOLIN

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$210.00</u>

4.2 VIOLA

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$255.00</u>

4.3 CELLOS

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$410.00</u>

4.4 STRING BASS

a. Service Rate	Per Hour	<u>\$50.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$545.00</u>

4.5 GUITARS

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$N/A</u>

4.6 OTHER STRING INSTRUMENTS NOT LISTED:

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>

Per-Task Unit Pricing, String Instruments

Task Description	Violin	Viola	Cello	Bass
Bridge Replacement	\$ 35.00	\$45.00	\$60.00	\$95.00
Sound Post Replacement	\$ 25.00	\$ 30.00	\$ 45.00	\$ 55.00
Saddle Replacement	\$ 35.00	\$ 35.00	\$ 40.00	\$ 60.00
Nut Replacement	\$ 35.00	\$ 35.00	\$ 40.00	\$ 60.00
Re-set Neck	\$ 35.00	\$ 35.00	\$ 60.00	\$ 75.00
Crack Repairs	\$ 40.00/hr	\$ 40.00/hr	\$ 40.00/hr	\$ 40.00/hr
End Button Hardwood	\$ 10.00	\$ 10.00	\$ 40.00	\$ 60.00
Fingerboard Re-glue	\$ 20.00	\$ 20.00	\$ 40.00	\$ 60.00
Peg Replacement (price per EACH)	\$ 15.00	\$ 15.00	\$ 15.00	\$ 25.00
Bow Re-hair, Horse Hair	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
Bow Re-hair, Synthetic	\$ N/A	\$ N/A	\$ N/A	\$ N/A
Tip Replacement, plastic	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00
Structural Repairs	\$ 40.00/hr	\$ 40.00/hr	\$ 40.00/hr	\$ 50.00/hr

CATEGORY 5: ELECTRONIC INSTRUMENTS

5.6 VIBRAPHONE (*Only item awarded & under contract within this category; no complete overhaul pricing awarded*)

- a. Service Rate Per Hour \$30.00
- b. Parts, % Discount 25%