

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8354

Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

1. DATE: August 7, 2018
2. COMMODITY NAME: Generator Maintenance
3. CONTRACT NUMBER: 104-18ksc (Riding ODU #14-221-0062-CCC)
4. SUPERSEDES: 21-16KS (riding UVA Agreement dated April 26, 2011--)
5. CONTRACT PERIOD: Date of Award through June 30, 3019
6. RENEWALS: N/A
7. Contractor: Fidelity Engineering Corp
2526 Turkey Creek Road
Oilville, VA 23129
PH (804) 749-8600 ext.204 FX (804) 749-8622
jrovniak@fidelityengineering.com
8. TERMS: Net 30 days
9. FOR FURTHER INFORMATION CONTACT: Kathy H. Stanley, CPPB
PH (540) 422-8354

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained via eQuest or by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Auditor use.
3. Inspection of services performed and approval of the Auditor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Auditor. All complaints must be submitted in writing and can be forwarded to Procurement via fax, e-mail or courier.

Northern Fauquier Community Park	Cummins	15	DKAC-578917	\$ 137.00	\$ 548.00	N/A	N/A		
Fauquier High School	Kohler	100	100REZGO	\$ 158.00	\$ 632.00	\$ 450.00	\$ 347.00		
				\$ 3,456.00	\$ 13,824.00	\$ 4,245.00	\$ 7,116.00		
<u>Current Contract Labor Rates:</u>									
straight time 8-5 Mon-Fri. \$110.00/hr									
overtime rate 1.5 time the normal business hour									
weekend/holiday rate 2 times the normal business rate									
All non PM services calls are subject to a 4 hr hour minimum charge. Current mileage rates apply (from last stop to your site) is assessed for non PM for service calls									
Recommended Options									
Oil Analysis (annual) \$95.00 per unit									
Diesel Fuel Analysis (annual) \$195.00 per unit									

**DIVISION OF RISK MANAGEMENT
INSURANCE CHECKLIST**

**Contract 104-18ksc, Generator Preventative Maintenance and Repair
Services (Riding ODU Contract #14-221-0062-CCC)**

Items marked "X" are required to be provided if award is made to your firm.

<u>Required</u>	<u>Coverage Required</u>	<u>Limits</u> <u>(figures denotes minimum)</u>
<u>X</u>	1. Workers' Compensation and Employers' Liability; Admitted in Virginia Employers' Liability All States Endorsement USL & H Endorsement Voluntary Compensation Endorsement Best's Guide Rating-A-VIII or better or its equivalent	1. Statutory Limits of the Commonwealth of VA Yes \$100,000/\$500,000/\$100,000 Statutory Statutory
<u>X</u>	2. Commercial General Liability General Aggregate Products/Completed Operations Personal and Advertising Injury Fire Legal Liability Best's Guide Rating-A-VIII or better or its equivalent	2. \$1,000,000 (CSL) Each Occurrence \$2,000,000 \$2,000,000 \$1,000,000 \$50,000 Per Occurrence
<u>X</u>	3. Automobile Liability Owned, Hired, Borrowed & Non-owned Motor Carrier Act End. Best's Guide Rating-A-VIII or better, or its equivalent	3. \$1,000,000 combined Single Limit Bodily Injury and Property Damage Each Occurrence (note, symbol "1" on liability coverage)
---	4. Prof. Errors and Omissions Best's Guide Rating-A-VIII or better or its equivalent	4. \$1,000,000 (CSL) Each Claim
---	5. Garage Liability	5. \$1,000,000 CSL Each Occurrence
---	6. Garage Keeper's Legal Liability Best's Guide Rating-A-VIII or better, Or its equivalent	6. a) Maximum Value of One Vehicle b) Maximum Value of All Vehicles Held by Contractor
---	7. Umbrella Liability Best's Guide Rating-A-VIII or better, or its equivalent.	7. \$1,000,000
---	8. Other Insurance:	
<u>X</u>	9. Auto and General Liability Policies shall be endorsed to name Fauquier County and/or Fauquier County Public School Board as additional insured (This coverage is primary to all other coverage The County and Schools may possess and must be shown on the certificate)	
<u>X</u>	10. The Contractor shall provide 30 days written notice of any policy cancellation for policies specified on this Checklist to Fauquier County and/or Fauquier County School Board in accordance with the timelines and stipulations in Code of Virginia Section 38.2-231.	
<u>X</u>	11. The Certificate must state Bid/RFP/Contract No. and Bid/RFP/Contract Title	
<u>X</u>	12. Contractor shall submit Certificate of Insurance within five (5) business days from notification of award, and shall provide updated Certificates for the duration of the contract.	

OFFEROR STATEMENT

We understand the Insurance Requirements of these specifications and will comply in full if awarded this contract.

FIRM

SIGNATURE

Revised 4/4/13, Proc/HR

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