

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

**PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8354

Fax: (540) 422-8355

**NOTICE OF CONTRACT**

1. DATE: July 23, 2018
2. COMMODITY NAME: Plumbing Services
3. CONTRACT NUMBER: 105-18ks ( Riding Culpeper Co. BG-08-0502)
4. CONTRACT PERIOD: Date of Award through January 10, 2019
5. RENEWAL OPTIONS: Five (5) One (1) yr. renewal options.
6. CONTRACTOR: P. W. Stilwell Plumbing and Heating Inc.  
13482 Stilwell Lane  
Brandy Station, VA 22814  
Contact – Nikki Driscoll, Service Cordinator  
540-825-0025
7. TERMS: Net 30 days
8. FOR FURTHER INFORMATION CONTACT: Kathy H. Stanley, Senior Buyer  
PH: (540) 422-8354  
[Kathy.stanley@fauquiercounty.gov](mailto:Kathy.stanley@fauquiercounty.gov)

## INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, five (5) one-year renewals exist on this contract. The decision as to whether to exercise the renewal option will be made by Culpeper County Government.
6. Pricing: See Below.

## PRICING

Contractor shall provide the following firm-fixed hourly rates for “As-needed” Plumbing Services in accordance with the specifications and terms and conditions identified in Culpeper County Contract/Agreement # RFP BG-08-0502.

All rates shall include all direct and indirect cost such as travel, profit and overhead, insurance, supervision, taxes, etc. No additional charges or surcharges are permissible under this contract.

Fauquier County and Fauquier County Public Schools will only pay for actual hours worked on site, travel time will not be included.

ITEM #	DESCRIPTION	UNIT OF MEASURE	FIRM FIXED HOURLY RATE
1.	“Journeymen”	Hour	\$55.00
2.	“Helper”	Hour	\$35.00
3.	Combined rate	Hour	\$90.00
4.	Vehicle Charges (flat fee per day)	Daily	\$20.00
5	Mark up on Material 20%		
	Normal Hours 7:30 A.M to 4:00 P.M		
	Over Time Rate- Other than above hours, spell out hours and What days 4:00 P.M to 7:30 A.M Monday - Sunday		
1.	“Journeymen”	Hour	\$85.00
2.	“Helper”	Hour	\$55.00
3.	Combined rate	Hour	\$140.00
	Non Scheduled Emergency Work on weekends and Holidays		
1.	“Journeymen”	Hour	\$85.00
2.	“Helper”	Hour	\$55.00
3.	Combined rate	Hour	\$140.00

After Hour telephone (540)825-0025, (540)905-9461, (540)718-0563

Daytime Phone number (540)825-0025