

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: 540-422-8353

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NOTICE OF CONTRACT

DATE: July 24, 2019

COMMODITY NAME: Instructional and Educational Resources

CONTRACT NUMBER: 11-36, NCPA (*Reference 16-18 on PO's to receive discount*)

CONTRACT PERIOD: August 6, 2018 – August 31, 2021

RENEWALS: Two (2) One-year Periods

CONTRACTOR: Really Good Stuff, LLC
VN# 636902 448 Pepper St.
Monroe, CT 06468

Account Manager: Linda Perini
Email: lperini@reallygoodstuff.com
Office: (888) 578-7161
Fax: (203) 268-8120

TERMS: 30 Days

DELIVERY: FOB Destination

FOR FURTHER INFORMATION CONTACT: Jessica L. Wagler, Senior Buyer
Jessica.wagler@fauquiercounty.gov
PH: 540-422-8353

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the rest of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8352 or 8351.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Pricing: **Three percent (3%) discount off of regular priced merchandise, see additional details attached.**
6. New ordering tool for State Required Materials:

Really Good Stuff has a great new tool available on their website that will enable you and your staff to find products that meet specific state standards quite easily.

Simply click on the following link: [Standards Match Tool](#)

Instructions:

- ~ Select your state via the drop down
- ~ Select a grade level
- ~ Select a subject
- ~ Click "view results"

(This will bring up all of the state standards that match the criteria entered. At the end of each standard you will see a link which when clicked will show you all of the products that are offered that meet that specific standard.)

Please do not hesitate to contact Linda Perini with any questions regarding products. She can assist you with everything from product recommendations, price quotations, and in some cases sample units of some Really Good Stuff most popular products for your evaluation.

7. Instructions on how to order online at <https://www.reallygoodstuff.com/> to receive quote:


Really Good Stuff 8 Item(s): \$175.92

Search

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YOUR SHOPPING CART

ITEM	AVAILABILITY	PRICE	QUANTITY	TOTAL PRICE
 Spanish Word Building Desktop Pocket Chart Tent & Cards Kit <small>Item: 307462</small>	In Stock	\$29.99	<input type="button" value="-"/> <input type="text" value="1"/> <input type="button" value="+"/> <small>Update Remove</small>	\$29.99

Subtotal: \$29.99
Tax and shipping calculated in checkout.

Once you have created your cart – Proceed to Checkout

On the Proceed to Checkout screen, the option to “Share My Cart” (see below) is available.

[Sign In To Save My Cart](#) |
 [Share My Cart](#)

[Proceed to Checkout](#)

Once you click on the Share My Cart” link, you will receive the below window.

SEND THIS CART TO SOMEONE ELSE?

Your Name

Your Email

Recipient Name

Recipient Email

Message

[Send Cart](#)

I have populated the sample below with my contact information for reference.

SEND THIS CART TO SOMEONE ELSE?

Your Name

Your Email

Recipient Name

Recipient Email

Message

[Send Cart](#)

Once the above is populated, click on “Send Cart” and it will be delivered to my attention and I will quote and return accordingly.



REGION 14 ESC/NCPA
16-18 INSTRUCTIONAL & EDUCATIONAL RESOURCES
DISCOUNT AGREEMENT

1. Really Good Stuff would like to extend a 3% catalog discount to **NCPA members**.
2. The 3% discount will be off our regular pricing (merchandise total).
3. Discounts cannot be combined with other Really Good Stuff promotional offers and/or coupons.
4. Purchase orders must reference contract number **16-18** to receive the discount.
5. Email purchase orders to purchaseorders@reallygoodstuff.com or fax to 203-268-1796.
6. Really Good Stuff will take back any product at any time and for any reason. We will promptly replace the item or refund your money (less shipping and processing). If your item is damaged or defective, or if you change your mind, please call our Customer Service Department for instructions. All products must be in their original condition. A copy of the original packing list or invoice must accompany the product.
7. **Delivery:** In stock items 7-10 business days (ARO). Drop ship 1-4 weeks (ARO).
8. **Prices do not include shipping and handling charges.** Prices are as stated in our catalog or website with shipping and handling charges added to the subtotal of each order. Shipping charges are calculated by the discounted item amount. See enclosed "Shipping Policies" document for reference.

Regular Shipping and Handling Charges	
Order Amount	Shipping Charge
\$0.01 to \$29.99	\$6.95
\$30 to \$49.99	\$8.95
\$50 - \$99.99	\$10.95
\$100.00 - \$149.99	\$14.95
\$150.00 and up	12% of order amount

*Shipping rates are subject to change at any time

Kristin Abalan
 Bid Manager
 Really Good Stuff

BY: 
 Signature

July 20, 2018
 Date



STANDARD SHIPPING POLICIES

All standard packages are shipped UPS or through the USPS (at the discretion of Really Good Stuff). Some of our products require additional time and/or charges. Please refer to item description for details. Priority Shipping is not available on products that require additional shipping time or charges. In the event that one or more of your items is back-ordered, the bulk of your order will arrive within 7-10 business days of receipt of the order and the rest of the items will follow as soon as they are available.

Priority Express: Guaranteed delivery of in-stock items is 3 business days. Please add \$20.00 to standard shipping and include your street address. UPS will not deliver to a P.O. Box. Express delivery is not available for orders shipping outside the 48 contiguous U.S., or for items that require additional shipping time and/or charges. Please refer to item description for details. For orders over \$150.00, add an additional 12% to the order total, including the standard shipping charge.

Orders Outside the 48 Contiguous U.S.: For orders under \$200.00 shipping to U.S. addresses outside the 48 contiguous U.S. (i.e. HI, AK, PR, GM), please add \$15.00 to the standard shipping charge. For orders over \$200.00, please call our Customer Service Team at 877-867-1920.

International Orders: All orders shipping outside of the U.S. (except APO and FPO addresses) must pay with a VISA, MasterCard, Discover Card, or American Express. [Contact Us](#) for shipping and processing fees.

TRACK YOUR ORDER

We offer tracking for orders placed on our website or over the phone. All customers who placed their orders online will be issued tracking numbers, via email, to check the status of their orders. Don't forget to supply your email address when you are ordering so we can send you the tracking information. If you have placed your order over the phone, you may track your order on our website by using the order number that was supplied to you by one of our representatives at the end of your order.

[Track Your Order](#) or call our Customer Service Team directly at 877-867-1920, 9:00 AM to 5:00 PM (EST), Monday through Friday for information about your order.

SHIPPING FEES AND DELIVERY TIMES

All standard packages are shipped UPS or through the USPS (at the discretion of Really Good Stuff). Some of our products require additional shipping time and/or charges. Please refer to item description for details. In the event that one or more of your items are back-ordered, the bulk of your order will arrive within 7-10 business days of receipt of your order and the rest of the items will follow as soon as they are available.

Shipments During School Breaks and Holidays Please note any dates on your order when your school, Central Receiving Department, or residence will not be available to accept shipments due to holidays, extended vacation days, or summer break. We will work to schedule your order during a time when it can be received.



CANADIAN RESIDENTS — SHIPPING FEES, DUTIES, & TAXES

We make it easy! The order total for Canadian customers will include a surcharge equal to 20% of the product subtotal which covers all additional duties, taxes and international shipping and handling charges.

Payments made by credit card will be billed in U.S. dollars. Payments made by check must be in U.S. funds payable by a U.S. bank. Orders must include a valid phone number and physical street address to ensure successful delivery.

TRUCK/FREIGHT DELIVERY POLICIES

All orders with a Truck Icon on the product page and, in some cases, large multi-box orders will ship via truck. Truck orders are not eligible for expedited shipping and may require extra time in arriving to your destination. Below is some important information to keep in mind if your order is shipping via truck. If you have any questions or concerns, please call our Customer Service Team at 877-867-1920.

- **Someone must be present to sign for and receive your shipment.** (Note: In many cases trucking companies will call prior to arriving.)
- **Count all of the boxes prior to signing delivery receipt.** If the count is off, please note that on the receipt prior to signing and then call our Customer Service Team at 877-867-1920 for further assistance.
- **If the packages arrive with evident damage** you can refuse the shipment. If you accept the shipment, please note the damage on the receipt prior to signing and then call our Customer Service Team at 877-867-1920 for further assistance.
- **Be prepared to unload your delivery from the truck and bring it inside.** Truck delivery is not inside delivery and many include heavy or odd sized boxes. If you will need help, it is always best to arrange for it in advance.
- **Special Delivery Truck/Freight Options:** You will need one or more of these services if you cannot unload your delivery yourself, do not have a loading dock for truck deliveries or need special handling into the building.
 - **Lift Gate Delivery** – In most cases truck deliveries require a loading dock for the boxes to be taken off the truck. For buildings that do not have a loading dock, a Lift Gate is required to lower the packages off the truck. Once the packages are off the truck and on the ground, you are responsible for getting them inside the building. A Lift Gate surcharge of \$79.00 will be added to your order.
 - **Inside Delivery** – Inside delivery is a service that can be provided in which your delivery will be brought inside the threshold (doorway) of your building. An Inside Delivery surcharge of \$49.00 will be added to your order. This is not in-room delivery or set up and removal of packages. In some cases, a Lift Gate surcharge of \$79.00 will be added to your order in addition to the Inside Deliver surcharge if a loading dock is not available.
 - **White Glove Delivery** - White Glove Delivery is a full service delivery that can include delivery into the building or specific room, complete set up and placement of product, and removal of all packaging. White Glove Delivery is a separate quote and additional charges may apply. Please contact our Customer Service Team at 877-867-1920 for more information.