

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8353

Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

1. DATE: January 12, 2018
2. COMMODITY NAME: OEM Parts & Service for Cars & Trucks (MACK)
3. CONTRACT NUMBER: 14-15bwc (Riding Fairfax Contract# 4400004577)
4. CONTRACT PERIOD: July 10, 2014 through January 31, 2016
1st Renewal: February 1, 2016 through January 31, 2017
2nd Renewal: February 1, 2017 through January 31, 2018
3rd Renewal: February 1, 2018 through January 31, 2019
5. RENEWAL OPTIONS: Three (3), One-Year Renewal Options
7. CONTRACTOR: Potomac Truck Center, Inc.
7750 Progress Court
Gainesville, VA 20155
VN: 643849

Contact: Joseph Poland, Parts Mgr.
PH: 703-753-6444
FX: 703-753-6546 (Gainesville)
8. TERMS: Net 30 Days
9. DELIVERY: F.O.B Destination
10. FOR FURTHER INFORMATION CONTACT: Tomeka Price, VCA, Senior Buyer
PH: (540) 422-8353
tomeka.price@fauquiercounty.gov
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, three (3) one-year renewals exist on this contract. The decision as to whether to exercise the renewal option will be made, after Fairfax County's decision to renew, then by the contract officer, with input requested from the using departments, approximately sixty (60) days in advance of the expiration date of the current term.
6. See Below.

**OEM Parts, Service & Warranty Work for Cars & Trucks (MACK)
Contract # 14-15bwc**

Contract Pricing

Manufacturer: MACK

Labor Rate: \$124.00 hr.

Discount: 30% off Manufacturer's List Price

Manufacturer Warranty Work Provided

Delivery Days for Specialty Orders: 3 Days ARO
Full Credit Allowed for Stock Items.
20% Restocking Charge for Special Ordered Items.

No Deductible for Warranty Work.