

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

**PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8353

Fax: (540) 422-8355

[tomeka.price@fauquiercounty.gov](mailto:tomeka.price@fauquiercounty.gov)

**NOTICE OF CONTRACT UPDATE**

1. DATE: August 22, 2018
2. COMMODITY NAME: OEM Auto Parts & Service
3. CONTRACT NUMBER: 29-18tpc-B
4. CONTRACT PERIOD: October 11, 2017 through October 10, 2018  
1<sup>st</sup> Renewal: October 11, 2018 through October 10, 2019
5. RENEWAL OPTIONS: 3.0 remaining
7. CONTRACTOR: Ted Britt Ford Sales, Inc.
8. TERMS: Net 45 days
9. DELIVERY: F.O.B. Destination
10. FOR FURTHER INFORMATION CONTACT: Tomeka Price, Senior Buyer  
PH: (540) 422-8353  
[tomeka.price@fauquiercounty.gov](mailto:tomeka.price@fauquiercounty.gov)
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, three (3) additional renewals exist on this contract.
6. Price Adjustments: Changes to the labor rates only, as stated herein will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
7. Use of Contract by Other Political Jurisdictions: This clause is contained in IFB 29-18tp, which became this contract. This contract may therefore be extended to Northern Virginia, Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and Political Subdivisions of the Commonwealth of Virginia with the authorization of the Contractor. FCG&PS acts only as the "Contracting Agent" for these jurisdictions and political subdivisions.
8. Pricing:  
35% Discount off Mfg. List for Ford: See attached  
Hourly Labor rate: \$105.00/hour

**OEM AUTO PARTS & SERVICE  
Contract #29-18tpc-B**

Ted Britt Ford Sales, Inc.  
11165 Fairfax Blvd  
Fairfax, VA 22030

**VN: 630596**

Phone: 703-218-4618

Fax: 703-218-4619

ATTN: Mark Muldoon, Parts Director

Email: [mmuldoon@tedbritt.com](mailto:mmuldoon@tedbritt.com)

**FORD**

<b>Category</b>	<b>Cars</b>	<b>SUV</b>	<b>Heavy Truck</b>
2.2.1 Auto Transmission	35%	35%	35%
2.2.2 Brakes & Traction Control	35%	35%	35%
2.2.3 Climate Control	35%	35%	35%
2.2.4 Collison, body parts & hardware	35%	35%	35%
2.2.5 Drivetrain	35%	35%	35%
2.2.6 Electrical & lighting	35%	35%	35%
2.2.7 Electrical - switches & relays	35%	35%	35%
2.2.8 Emission Control	35%	35%	35%
2.2.9 Engine Management	35%	35%	35%
2.2.10 Exhaust	35%	35%	35%
2.2.11 Fuel Delivery	35%	35%	35%
2.2.12 Heating & A/C	35%	35%	35%
2.2.13 Ignition	35%	35%	35%
2.2.14 Steering & Suspension	35%	35%	35%
2.2.15 Wheels	35%	35%	35%
2.2.16 Belt Drive	35%	35%	35%

**Cut off Time for order placement:**

Morning delivery **9:00am**

Afternoon delivery **12:30pm.**

**Service:** Hourly labor rate for service is \$105.00 per hour.

**Credit Terms:** Full credit due on all unused parts or supplies that are returned.