

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS  
**PROCUREMENT DIVISION**

320 Hospital Drive, Suite 23  
Warrenton, Virginia 20186  
Phone: 540-422-8350 Fax: 540-422-8355

**NOTICE OF CONTRACT AWARD**

DATE: September 14, 2017

COMMODITY NAME: Library Books

CONTRACT NUMBER: 31-18ckc

CONTRACT PERIOD: July 1, 2017 through June 30, 2018

RENEWAL OPTIONS: 0

CONTRACTOR(s): Follett School Solutions, Inc.  
1340 Ridgeview Drive  
McHenry, Illinois, 60050  
PH: 888-511-5114  
FX: 800-852-5458  
Contact: Christopher Hutto  
PH: 804-912-7429  
Email: [chutto@follett.com](mailto:chutto@follett.com)

TERMS: Net 30 days

DELIVERY: Free Shipping

FOR FURTHER INFORMATION CONTACT: Colleen Keener, P-Card Admin/ Buyer  
Phone: 540-422-8350  
[colleen.keener@fauquiercounty.gov](mailto:colleen.keener@fauquiercounty.gov)

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Pricing: Please see following page:



Follett School Solutions, Inc.  
1340 Ridgeview Drive  
McHenry, Illinois 60050  
Phone: 888.511.5114  
Fax: 800.852.5458  
[www.folletlearning.com](http://www.folletlearning.com)

## FAUQUIER COUNTY PUBLIC SCHOOLS

Follett School Solutions, Inc. would like to extend the following offer to Fauquier County Public Schools.

- ▶ **5% discount on Print, eBooks & AV**
- ▶ **FREE** Automated Processing and Cataloging on all book orders – all materials attached. **This is a \$0.69 per book savings!**

Includes:

- Enhanced MARC records for every title including the 526 reading program tag
- Application of Barcode with protective label
- Protective Mylar on books with dust jackets
- Spine Label with protective label

- ▶ **FREE** Automated Processing and Cataloging on all AV orders – all materials attached. **This is a \$2.49 per book savings!**

Includes:

- Enhanced MARC records for every title including the 526 reading program tag
- Application of Barcode with protective label
- Spine Label with protective label

- ▶ **FREE Shipping**

**Offer valid until June 30, 2018\***

For further details, contact your Sales Consultant, Christopher Hutto, at 804-192-7429, or via email at [chutto@follett.com](mailto:chutto@follett.com).

*\*The additional discounts offered in this proposal may not be used in conjunction with any other special discounts available from Follett School Solutions, Inc. TitleEZ subscriptions already reflect our standard catalog discount pricing and are excluded from any additional discounts being offered in this proposal.*

