

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8353

Fax: (540) 422-8355

NOTICE OF CONTRACT AWARD

1. DATE: November 27, 2018
2. COMMODITY NAME: Heating Oil #2
3. CONTRACT NUMBER: 36-19tpc
4. SUPERCEDES: 21-14bwc
5. CONTRACT PERIOD: November 14, 2018 through November 13, 2019
6. RENEWAL OPTIONS: Four (4) one year renewal options
7. CONTRACTORS:
VN: 630795
Primary Contractor: FPS-36-19tpc
Fannon Petroleum Services, Inc.
7755 Progress Court
Gainesville, VA 20155
Attn: John Fannon
Email: jfannon@fannonpetroleum.com
Ph.: 703-468-2060
Fx: 703-754-2590

Secondary Contractor: JRS-36-19tpc
James River Solution
10487 Lake Ridge Parkway
Ashland, VA 23005
Attn: Tracy Little, Managing Partner
Email: bbailey@jrpenegy.com
Ph.: 804-358-9000
Fx: 804-359-6307

VN: 645828
8. TERMS: Net 45 days
9. DELIVERY: Automatic Fill or On-Call Basis
10. FOR FURTHER INFORMATION CONTACT: Tomeka D. Price, VCA
Senior Buyer
PH (540) 422-8353
tomeka.price@fauquiercounty.gov
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An exception to this shall be the use of the pre-approved utilities voucher by the Contract Administrator only. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax, or courier.
5. **Renewals:** As stated on the face of this notice, four (4) renewals are on this contract. A renewal notification, based on input requested from the using departments, will be issued approximately thirty to sixty days in advance of the expiration date of the current term.
6. **Fuel Price:** Total selling price is calculated using the base purchase price per gallon plus the firm, fixed net differential price. Base purchase price will fluctuate with the weekly posting of the Rack Average Category of the OPIS Average from the Fairfax, VA, Baltimore, MD, or the closest terminal with available product on the day of the delivery, as stated in the original bid document. Differential prices are as follows:

	Primary: Morgan Oil	Secondary: James River
Heating Oil #2	\$0.0784/gallon + Rack Average Category of the OPIS Average	\$0.1120/gallon + Rack Average Category of the OPIS Average

7. **Price Adjustments:** Changes to the net differential price of the total selling price may be negotiated during the ninety (90) day period prior to the expiration date of each contract period. All price increases must be approved by the contract administrator. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
8. **Use of Contract by Other Political Jurisdictions:** Per #40 of the General Terms, Conditions and Instructions to Bidders/Offerors of IFB #36-19tp, which became part of this contract. This contract may be extended, with the authorization of the Contractor, to other Public Bodies of the Commonwealth of Virginia and all currently active members of the Metropolitan-Washington Council of Governments (MWCOC) or, Mid-Atlantic Purchasing Team, to permit their ordering of supplies and/or services at the prices and terms of the resulting contract. If any other public body decides to use the final contract, the Contractor must deal directly with that public body concerning the placement or orders, issuance of the purchase order, contractual disputes, invoicing and payment. FCG&PS acts only as the “Contracting Agent” for these jurisdictions and political subdivisions.

LOCATION TABLE for HEATING OIL #2

Section A: School Locations for #2 Heating Oil

Location	Size/Type of Tank	Estimated Annual Use
C.H. Ritchie Elementary School 4416 Broad Run Church Rd., New Baltimore, VA 20187	10,000 gallon/UST	7,600 gallons
Claude Thompson Elem. School 3284 Rectortown Road Marshall, VA 20115	4,000 gallon/AST	13,000 gallons
Fauquier High School (Greenhouse #1) 705 Waterloo Road Warrenton, VA 20186	2,000 gallon/AST	5,200 gallons
Fauquier High School (Thorpe House #2) 705 Waterloo Road Warrenton, VA 20186	275 gallon/AST	1,100 gallons
Fauquier High School (Stone House #4) 705 Waterloo Road Warrenton, VA 20186	275 gallon/AST	200 gallons
Fauquier High School (Main #5) 705 Waterloo Road Warrenton, VA 20186	550 gallon/AST	N/A
Grace Miller Elementary School 6248 Catlett Road (Route 28) Bealeton, VA 22712	10,000 gallon/UST	6,006 gallons
Liberty High School 6300 Independence Avenue Bealeton, VA 22712	15,000 gallon/UST	30,000 gallons
M.M. Pierce Elementary School 12074 James Madison Street Remington, VA 22734	2,000 gallon/AST	6,000 gallons
Southeastern Alternative School 4484 Catlett Road (Route 28) Midland, VA 22728	4,000 gallon/AST	6,000 gallons

Section C: County Locations for County Heating Oil Tank

<u>Location</u>	<u>Size/Type of Tank</u>	<u>Estimated Annual Use</u>
Marshall Community Center (*) 4133 Rectortown Road Marshall, VA 20115	4,000 gallon/AST	4,000 gallons

(*)- Will call location

(**) – Weekly fill