

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

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tomeka.price@fauquiercounty.gov

NOTICE OF CONTRACT RENEWAL

1. DATE: October 17, 2018
2. COMMODITY NAME: Service Awards for Fauquier County and/or Public Schools
3. CONTRACT NUMBER: 38-18tpc
4. CONTRACT PERIOD: November 9, 2017 through November 8, 2018
1st RENEWAL: November 9, 2018 through November 8, 2019
5. RENEWAL OPTIONS: 3 Renewals remaining
7. CONTRACTOR: Erffmeyer & Sons Co., Inc.
VN: 636381
5300 W. Clinton Ave.
Milwaukee, WI 53223
Phone: 414-354-7800 or 800-852-4266
Fax: 414-362-7287
ATTN: Lindsey Thomas, Sales Representative
Email: Lindsey.Thomas@escoinc.com
8. TERMS: Net 45 days
9. DELIVERY: F.O.B. Destination
10. FOR FURTHER INFORMATION CONTACT: Tomeka Price, Senior Buyer
PH: (540) 422-8353
tomeka.price@fauquiercounty.gov
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, three (3) additional renewals exist on this contract.
6. Price Adjustments: Changes to the unit price, as stated herein will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
7. Use of Contract by Other Political Jurisdictions: This clause is contained in IFB 29-18tp, which became this contract. This contract may therefore be extended to Northern Virginia, Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and Political Subdivisions of the Commonwealth of Virginia with the authorization of the Contractor. FCG&PS acts only as the "Contracting Agent" for these jurisdictions and political subdivisions.
8. Pricing: See attached

**SERVICE AWARDS FOR FC AND/OR FCPS
Contract 38-18tpc**

COUNTY AWARDS

Contract #38-18tpc

Service Awards for Fauquier County and/or Public Schools

Bidder's Name: Erfmeyer & Son Co., Inc.

A. COUNTY AWARDS - Bidders are reminded that unit prices include FOB Destination, shipping, handling and all charges that may be incurred.

ITEM #	Description	Proposed Brand- Manufacturer/Type	Delivery Time in Days ARO:	Size	Est. Qty.	Unit Price	Extended Cost
1.	County Pin- 5 year award	Sterling silver tackette with routed numeral.	45 Days	EA	25	\$ 18.00	\$ 450.00
2.	Initial one time set up fee for County Pin- 5 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*
3.	One-time cost for Fauquier County to purchase ownership of die for County Pin- 5 year award	*Should optional removal of tooling be imposed, ESCO would charge a \$500.00 fee to release physical die and ownership rights. ESCO will no longer be responsible for upkeep or repair of dies.	-	EA	1	\$ 500.00*	\$ 500.00*
4.	County Pin- 10 year award	10K Yellow Gold tackette with black lacquer and routed numeral.	45 Days	EA	35	\$ 85.00	\$ 2,975.00
5.	Initial one time set up fee for County Pin- 10 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*
6.	One-time cost for Fauquier County to purchase ownership of die for County Pin- 10 year award	*No Charge - Same Die as used for 5 year tackette. See Line Item #3	-	EA	1	\$ 0.00*	\$ 0.00*

ITEM #	Description	Proposed Brand- Manufacturer/Type	Delivery Time in Days ARO:	Size	Est.Qty.	Unit Price \$	Extended Cost \$
7.	County Pin- 15 year award	14K Yellow Gold tackette with routed numeral.	45 Days	EA	20	\$ 136.00	\$ 2,720.00
8.	Initial one time set up fee for County Pin- 15 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*
9.	One-time cost for Fauquier County to purchase ownership of die for County Pin- 15 year award	*No Charge - Same Die as used for 5 year tackette. See Line Item #3	-	EA	1	\$ 0.00*	\$ 0.00*
10.	County Pin – 20 year award	14K Yellow Gold tackette with one diamond	45 Days	EA	15	\$ 179.50	\$ 2,692.50
11.	Initial one time set up fee for County Pin- 20 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*
12.	One-time cost for Fauquier County to purchase ownership of die for County Pin- 20 year award	*Should optional removal of tooling be imposed, ESCO would charge a \$500.00 fee to release physical die and ownership rights. ESCO will no longer be responsible for upkeep or repair of dies.	-	EA	1	\$ 500.00*	\$ 500.00*
13.	County Pin- 25 year award	14K Yellow Gold tackette with two diamonds.	45 Days	EA	10	\$ 224.50	\$ 2,245.00
14.	Initial one time set up fee for County Pin- 25 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*

ITEM #	Description	Proposed Brand- Manufacturer/Type	Delivery Time in Days ARO:	Size	Est.Qty.	Unit Price \$	Extended Cost \$
15.	One-time cost for Fauquier County to purchase ownership of die for County Pin- 25 year award	*No Charge - Same Die as used for 20 year tackette. See Line Item #12	-	EA	1	\$ 0.00*	\$ 0.00*
16.	County Pin – 30 Year Award	14K Yellow Gold tackette with three diamonds.	45 Days	EA	6	\$ 269.50	\$ 1,617.00
17.	Initial one time set up fee for County Pin- 30 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*
18.	One-time cost for Fauquier County to purchase ownership of die for County Pin- 30 year award	*No Charge - Same Die as used for 20 year tackette. See Line Item #12	-	EA	1	\$ 0.00*	\$ 0.00*
19.	County Pin- 35 year award	14K Yellow Gold tackette with four diamonds.	45 Days	EA	1	\$ 314.50	\$ 314.50
20.	Initial one time set up fee for County Pin- 35 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*
21.	One-time cost for Fauquier County to purchase ownership of die for County Pin- 35 year award	*No Charge - Same Die as used for 20 year tackette. See Line Item #12	-	EA	1	\$ 0.00*	\$ 0.00*

SCHOOLS AWARDS

ITEM #	Description	Proposed Brand- Manufacturer/Type	Delivery Time in Days ARG:	Size	Est. Qty.	Unit Price	Extended Cost
1.	School Pin- 5 year award	24K Gold Plated Apple tacketta with red epoxy.	45 Days	EA	56	\$ 7.50	\$ 420.00
2.	Initial one time set up fee for School Pin- 5 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*
3.	One-time cost for Fauquier County to purchase ownership of die for School Pin- 5 year award	*Should optional removal of tooling be imposed, ESCO would charge a \$500.00 fee to release physical die and ownership rights. ESCO will no longer be responsible for upkeep or repair of die.	-	EA	1	\$ 500.00*	\$ 500.00*
4.	School Pin- 10 year award	24K Gold Plated Circle tackette with red epoxy.	45 Days	EA	82	\$ 8.00	\$ 656.00
5.	Initial one time set up fee for School Pin- 10 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*
6.	One-time cost for Fauquier County to purchase ownership of die for School Pin- 10 year award	*Should optional removal of tooling be imposed, ESCO would charge a \$500.00 fee to release physical die and ownership rights. ESCO will no longer be responsible for upkeep or repair of die.	-	EA	1	\$ 500.00*	\$ 500.00*
7.	School Pin- 15 year award	24K Gold Plated Circle tackette with pearl.	45 Days	EA	50	\$ 14.25	\$ 71.25

ITEM #	Description	Proposed Brand- Manufacturer/Type	Delivery Time in Days ARO:	Size	Est. Qty.	Unit Price	Extended Cost
8.	Initial one time set up fee for School Pin- 15 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*
9.	One-time cost for Fauquier County to purchase ownership of die for School Pin- 15 year award	*No Charge - Same Die as used for 10 year tackette. See Line Item #6	-	EA	1	\$ 0.00*	\$ 0.00*
10.	School Pin – 20 year award	24K Gold Plated Circle tackette with ruby.	45 Days	EA	26	\$ 14.25	\$ 370.50
11.	Initial one time set up fee for School Pin- 20 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*
12.	One-time cost for Fauquier County to purchase ownership of die for School Pin- 20 year award	*No Charge - Same Die as used for 10 year tackette. See Line Item #6	-	EA	1	\$ 0.00*	\$ 0.00*
13.	School Pin- 25 year award	24K Gold Plated Circle tackette with one diamond.	45 Days	EA	21	\$ 61.75	\$ 1,296.75
14.	Initial one time set up fee for School Pin- 25 year award	*N/A - Tooling complete from previous years manufactured orders.	-	EA	1	\$ 0.00*	\$ 0.00*
15.	One-time cost for Fauquier County to purchase ownership of die for School Pin- 25 year award	*No Charge - Same Die as used for 10 year tackette. See Line Item #6	-	EA	1	\$ 0.00*	\$ 0.00*

ITEM #	Description	Proposed Brand- Manufacturer/Type	Delivery Time in Days ARO:	Size	Est. Qty.	Unit Price	Extended Cost
16.	School Watch For Men Only – 30 Year Award	Men's Goldtone strap watch with imprint dial. Model#B12A4252Y/5WHT9	45 Days	EA	5	\$ 145.00	\$ 725.00
17.	School Watch For Women Only – 30 Year Award	Women's Goldtone strap watch with imprint dial. Model#B12A4152Y/SWT9	45 Days	EA	10	\$ 145.00	\$ 1450.00
18.	Initial one time set up fee for School Watch- 30 year award	Set Up Fee for watch imprint	-	EA	1	\$ 190.00	\$ 190.00
19.	Acrylic Plaque - 35 year award	Octagon Acrylic Award with silver engraving plate. Model#T7A38069	45 Days	EA	10	\$ 85.00	\$ 850.00
20.	Initial one-time set up fee for Acrylic Plaque - 30 year award	Laser Set Up Fee	-	EA	1	\$ 25.00	\$ 25.00
21.	Desk Clock- 40 year award	Medal Desk Clock with engraving plate. Model#B12B17039	45 Days	EA	4	\$ 125.00	\$ 500.00
22.	Initial one time set up fee for Desk Clock- 40 year award	Engraving Set Up Fee	-	EA	1	\$ 25.00	\$ 25.00
23.	Walnut/Gold tone Laser Plaque – 45 year award	Walnut plaque with gold plate. ESCO Custom	45 Days	EA	1	\$ 160.00	\$ 160.00
24.	Initial one time set up fee for Laser Plaque - 45 year award	Laser Set Up Fee	-	EA	1	\$ 25.00	\$ 25.00
B. Total Extended Cost (All Items # 1-24), Grand Total, School Awards						\$ 7,764.50	
GRAND TOTAL (Extended totals from Section A, County Awards + Section B, School Awards)						\$ 22,667.50	

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