

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

**PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

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**NOTICE OF CONTRACT RENEWAL**

1. DATE: November 10, 2021
2. COMMODITY NAME: Gate & Lock Annual Maint.--ADC
3. CONTRACT NUMBER: ss-42-18ksc
4. CONTRACT PERIOD: November 14, 2017 – December 31, 2021  
1<sup>st</sup> Renewal: December 1, 2021 through November 14, 2022
5. RENEWAL OPTIONS: Five renewals remain  
This is the first and final option available
6. FIRM: JailCraft, Inc  
11521 Cronridge Dr. Suite F  
Owings Mill, MD. 21117
7. TERMS: Net 45 days
8. FOR FURTHER INFORMATION CONTACT: Kathy Stanley, CPPB  
Senior Buyer  
PH (540) 422-8350

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained via eQuest or by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Auditor use.
3. Inspection of services performed and approval of the Auditor’s invoice is the responsibility of the receiving using department.
4. COMPENSATION: The Contractor will pay and the Owner will accept in full consideration for the performance during the contract term seven thousand six hundred dollars (\$7,600.00) per year, as set forth in the Contract Documents.
5. Any complaint as to quality of services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Auditor. All complaints must be submitted in writing and can be forwarded to Procurement via fax, e-mail or courier.
6. Renewals: As noted on the first page, there are five (5) more renewal options remaining on this contract. A new solicitation is anticipated to be issued, reviewed and a contract awarded prior to the expiration of this extension.
7. Use of Contract by Other Jurisdictions: As allowed in Section 2.2-4304, Code of Virginia, other public bodies may purchase from this contract with the authorization of the awarded firm, since the “Use of Contract by Other Political Jurisdictions” clause was contained in the original solicitation.