

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

**PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8348

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**NOTICE OF CONTRACT RENEWAL**

1. DATE: March 8, 2018
2. COMMODITY NAME: Larry Weeks Community Pools Management Services
3. CONTRACT NUMBER: 43-14smc
4. SUPERCEDES: 34-08smc
5. CONTRACT PERIOD: April 4, 2014 through April 3, 2015  
Renewal#1: April 4, 2015 through April 3, 2016  
Renewal#2: April 4, 2016 through April 3, 2017  
Renewal#3: April 4, 2017 through April 3, 2018  
*Renewal#4: April 4, 2018 through April 3, 2019*
6. RENEWAL OPTIONS: Five potential (5) one-year renewals
7. CONTRACTOR: Winkler Pool Management, Incorporated  
FC VN: 639661 4905 Edmonston Road  
Hyattsville, MD 20781  
PH (301) 864-4900 FX (301) 779-0559
8. TERMS: See attached
9. DELIVERY: N/A – services provided on our site
10. FOR FURTHER INFORMATION CONTACT: Susan R. Monaco, CPPO, CPPB  
PH (540) 422-8348
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## INSTRUCTIONS

1. Orders: The Parks & Recreation Department will issue a Purchase Order to cover the management fee portions of this contract, and may issue an additional Purchase Order to cover any additional services that may be provided per the contract terms.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection/approval of services and approval of contractor’s invoice is the responsibility of the Parks & Recreation Department.
4. Any complaint as to quality of services or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax, courier or e-mail.
5. Renewals: As stated on the face of this notice, one (1) one-year renewal remains on this contract. Notice of renewal, based on input requested from the using departments, will be issued approximately ninety days in advance of the expiration date of the current term.
6. Price Adjustments: Changes to the contract prices, attached hereto, may only be negotiated at the time of renewal. All price adjustments must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

**FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS**  
**CONTRACT # 43-14smc, 4<sup>th</sup> Renewal**

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Larry Weeks Community Pools Management Services

Current Operating Pool Season Management Fee, inclusive of all provisions/supplies/duties as outlined in the Scope of Services, Section 3.0, of this RFP: **\$ 73,890.00** .6% CPI-U)

Current Operating Pool Season Daily Management Fee, (Management Fee divided by 101, the number of the days in the season) **\$ 731.59**

Hourly Management Fee: **\$ 100.49** (MARCH 2018 NOTE: these three fees are only ones changed)

Current Off-Season Monitoring Management Fee, inclusive of all provisions/supplies/duties as outlined in the Scope of Services, Section 3.0, of this RFP: **\$ 777.00**

**Total Management Fee for Current Operating & Off-Season: \$74,667.00**

Annual Payment Schedule (for Operating Pool Season and Off-Season Management Fee noted above) based on Tasks/Reports required in Scope of Services (reference Section 5.9):

Operating season: May through September, 5 payments of \$ 14,778.00 each

Off-season: October through April, 7 payments of \$ 111.00/each

Hourly Rates for LWCP Management Personnel as listed, for additional services other than those already included in the Pool Management Base Fee:

Pool Manager: \$ **23.50**

Lifeguard: \$ **16.00**

*(No WSI instructors awarded with this contract)*