

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION
320 Hospital Drive Ste. 23
Warrenton, Virginia 20186
Phone: (540) 422-8350 Fax: (540) 422-8355

NOTICE OF CONTRACT AWARD

1. DATE: October 30, 2015
2. COMMODITY NAME: Vehicle Body Repair & Painting Services
3. CONTRACT NUMBER: 44-16ck (Riding PWCS #R-BB-15018-02)
4. CONTRACT PERIOD: October 29, 2015 through April 30, 2016
5. RENEWAL OPTIONS: Five (5) one-year renewals
6. CONTRACTOR: Virginia Auto Body, Inc.
Vendor# 630853 8788 Commerce Court
Manassas, VA 20110

Contact: Charles Kim, Manager
Email: vautobodyinc@aol.com
Phone: 703-361-1548
Fax: 703-361-0892
7. TERMS: Net 30 days
8. FOR FURTHER INFORMATION CONTACT: Colleen Keener, Senior Buyer
(540) 422-8350
colleen.keener@fauquiercounty.gov
9. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection of goods and services at completion of work or upon delivery, and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, five (5) one-year renewals exist on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, approximately thirty (30) days in advance of the expiration date of the current term.

VEHICLE BODY REPAIR & PAINTING SERVICES		
Virginia Auto Body, Inc.		
Item #	Description	Hourly Rate
1.	Repair of Vehicle Body- Cars and Light Trucks	\$20.00
2.	Repair of Vehicle Body- School Buses and Heavy Duty Trucks	\$30.00
3.	Painting of Vehicle Body- Cars and Light Trucks	\$20.00
4.	Painting of Vehicle Body- School Buses and Heavy Duty Trucks	\$30.00