

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

FINANCE DEPARTMENT, PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8354

Fax: (540) 422-8355

NOTICE OF CONTRACT AWARD

1. DATE: April 15, 2016
2. COMMODITY NAME: Open-Ended A/E Services - Architectural
3. CONTRACT NUMBERS: BKV46-16ksc; CRA46-16ksc; MOS46-16ksc; RRMM46-16ksc; SWSG46-16ksg
4. CONTRACT PERIOD: April 1, 2016 through March 31, 2017 with four (4) one (1) year renewal options.
5. CONTRACTORS:
(V/N 648790) BKV Group
1054 31 St.
NW, Suite 410
Washington, DC 20007
PH (202)595-3173

(V/N) Crabtree, Rohrbaugh & Assoc.
250 West Main Street, Suite 200
Charlottesville, VA 22902
PH (434)975-7262

(V/N) Mosely Architects
3200 Norfolk Street
Richmond VA. 23230
PH (804)794-7555

(V/N 640407) RRMM Architects
1317 Executive Blvd
Chesapeake, VA 23320
PH (757)622-2828

(V/N 639701) SWSG
555 Herndon Parkway, Suite 260
Herndon, VA 20170
PH (703)471-6803
6. TERMS: Net 45
7. FOR FURTHER INFORMATION CONTACT: Kathy Stanley, CPPB, Senior Buyer
PH (540) 422-8354
Kathy.Stanley@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All Using Departments must order services listed by issuing a Purchase Orders per the Procurement Procedures Manual, after following the instructions below. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.

PROJECT ORDERS AND PROCEDURES FOR ORDERING SERVICES FOR OPEN-END ARCHITECTURAL SERVICES:

Types of Project Orders:

Lump Sum Fee Project Orders: Lump sum fees shall be negotiated individually for each project and issued as a separate Purchase Order (pricing shall be based on the attached hourly fee schedule).

Hourly Rate Project Orders: When the scope of services involves work of such nature that the Firm cannot reasonably estimate the time which would be required to provide the services, the Using Department may authorize an Hourly Rate based on the actual hours worked times the hourly rates indicated on the attached fee schedule and other approved expenses. A maximum Purchase Order fee or cost not to exceed limitation shall be agreed upon for Hourly Rate Purchase Orders. When an Hourly Rate Purchase Order is used, the Firm shall submit detailed time records, documentation for other expenses, and such other evidence as the Using Department may require to support the Firm's billing request.

Procedures for Ordering Services

The Using Department will request a lump sum fee or hourly rate proposal for each Project from the Firm. At the Firm's expense, the Firm shall visit the site and prepare a detailed proposal for accomplishing the services. The Firm shall determine feasibility of the proposed budget at this time. The Firm shall prepare a detailed lump sum or hourly rate (as applicable) fee proposal for accomplishing the services.

The Using Department will evaluate the Firm's fee proposal and may negotiate a suitable lump sum fee or a "not to exceed" amount with the Firm. Prompt completion of fee negotiations is imperative. Following successful negotiations, the Using Department will prepare a purchase order for the agreed scope of work and fee proposal, incorporating by reference the terms and conditions of this contract and forward to the Procurement Division. Once the Procurement Division has processed the purchase order (and assigned a number) the Using Department will authorize and instruct the Firm to proceed with the appropriate phase of the work. All purchase orders shall incorporate by reference the terms of this agreement.

The Firm shall not perform any work that has not been authorized by a written purchase order (or change order) executed by the Procurement Division. The Firm assumes all risk and financial liability for any services rendered without such proper authorization.

The Using Department reserves the right, at its sole discretion, to issue purchase orders to any Open-End firm based on its evaluation of each Firm's qualifications, expertise, capabilities, performance record, current workload, location or distance to the project and other factors as may be pertinent to a particular project.

Purchase Order Restriction/Maximum Fee Limitation: No individual purchase order fee shall exceed \$100,000 under contracts awarded within Open-End A/E contracts, and the sum of all projects during the contract term shall not exceed \$500,000. If a project is expected to be over this amount, requirements shall be forwarded to the Procurement Division and a separate RFP will be done for that project.

Change Orders: Change orders, authorized by the Procurement Division, may be issued to modify the scope of a Purchase Order. Change orders may add to, delete or otherwise modify the scope of services against a particular Purchase Order.

In making any modifications, the resulting increase or decrease in cost for the modification shall be determined by one of the following methods:

- A. The written modification shall stipulate the mutually agreeable fixed price for the specific addition to and/or deletion from the scope of work and/or specifications which shall be added to or deducted from the total contract amount.
 - B. The written modification shall direct the Firm to proceed with a specific scope of work and to keep, and present in a form as the Using Department may direct, a correct account of the actual man-hours by category and discipline and the time sheets therefor. The fee amount will be the man-hours expended multiplied by the hourly rates specified in attached hourly fee schedule. No additional increase for overhead and profit will be allowed. Changes using this procedure will usually specify a maximum amount.
2. All correspondence and documents (to include invoices) shall reference the contract number, applicable purchase order number and any project reference number the Using Department may identify.

3. Approval of Firm's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of services or violation of contract provisions by the Firm shall be reported to the Procurement Division for handling with the Firm. All complaints must be submitted in writing and can be forwarded to Procurement via fax, e-mail or courier.
5. Price Adjustments: Contract prices shall remain firm for the award year. Prices may be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
7. Evaluation of Services: At the conclusion of any project performed under this contract, or periodically throughout the project, the Using Department is requested to complete an Evaluation Form and return it to the Procurement Division. This will be kept in the contract file for renewal and contract performance purposes.

Contract # BKV46-16ksc
April 2016-March 2017 Contract Pricing

For Task Orders and Projects, contact:

BKV Group
1054 31st Street NW
Suite 410
Washington DC 20007

Phone: (202)595-3171
E-mail mmanetti@bkvgroup.com

Managing Partner: Jack Boarman
Associated Partner Mark Manetti

Expenses such as printing, postage, shipping, plotting, copying, telephone charges, etc. will be charged at actual cost with no markup applied.

Local travel shall be defined per the Fauquier County Travel Policy and Procedure as any travel less than 100 miles. Reimbursement for travel will not be made for this expense.

Any travel over 100 miles will be paid at the rate of .56 cents per mile.

If travel includes overnight stay, the per diem rate will be 45 dollars per day for meals and lodging will be at either the government or conference rate, whichever is lower.

The markup paid on all other project expenses will be negotiated at the rate of, not to exceed 8% to be determined at the time of discussion per each individual Project Order at the time of request.

BKV GROUP, INC STAFF RATES

STAFF TYPE	RATE
MANAGING PARTNER	\$180-\$260
MANAGING ARCHITECT	\$165
SENIOR PROJECT ARCHITECT	\$150-\$160
SENIOR ARCHITECTURAL DESIGNER	\$150-\$155
PROJECT ARCHITECT II	\$125
PROJECT ARCHITECT I	\$100
ARCHITECTURAL DESIGNER III	\$110
ARCHITECTURAL DESIGNER II	\$90
ARCHITECTURAL DESIGNER I	\$80
SENIOR LANDSCAPE ARCHITECT	\$140
LANDSCAPE ARCHITECT	\$115
LANDSCAPE DESIGNER III	\$110
LANDSCAPE DESIGNER II	\$90
LANDSCAPE DESIGNER I	\$80
PARTNER/SENIOR INTERIOR DESIGNER	\$180
SENIOR INTERIOR DESIGNER	\$110
INTERIOR DESIGNER III	\$95
INTERIOR DESIGNER II	\$85
INTERIOR DESIGNER I	\$70
SENIOR MECHANICAL ENGINEER	\$165-\$185
MECHANICAL ENGINEER	\$130-\$140
SENIOR MECHANICAL DESIGNER	\$120-\$165
MECHANICAL DESIGNER III	\$110
MECHANICAL DESIGNER II	\$90
MECHANICAL DESIGNER I	\$80
SENIOR ELECTRICAL ENGINEER	\$170
ELECTRICAL ENGINEER	\$130-\$140
SENIOR ELECTRICAL DESIGNER	\$125
ELECTRICAL DESIGNER III	\$110
ELECTRICAL DESIGNER II	\$90
ELECTRICAL DESIGNER I	\$80
SENIOR STRUCTURAL ENGINEER	\$155-\$180
STRUCTURAL ENGINEER	\$130-\$140
SENIOR STRUCTURAL DESIGNER	\$110
STRUCTURAL DESIGNER III	\$110
STRUCTURAL DESIGNER II	\$90
STRUCTURAL DESIGNER I	\$80
SENIOR CONSTRUCTION ADMINISTRATOR	\$175-\$230
CONSTRUCTION ADMINISTRATOR	\$100-\$150
SPECIFICATIONS WRITER	\$140-\$165
QUALITY ASSURANCE	\$145-\$165
CODE SPECIALIST	\$165
INTERNS/MODEL BUILDING	\$60

ASCENT ENGINEERING GROUP INC.

**FAUQUIER COUNTY GOVERNMENT & PUBLIC SCHOOLS OPEN END
HOURLY RATE SCHEDULE**

Rates through March 31, 2017

PRINCIPAL	\$200.00 PER HOUR
PROJECT MANAGER	\$160.00 PER HOUR
PROFESSIONAL ENGINEER	\$150.00 PER HOUR
SENIOR ENGINEER	\$150.00 PER HOUR
COMMISSIONING ENGINEER	\$150.00 PER HOUR
JR. ENGINEER	\$110.00 PER HOUR
CADD DRAFTER/TECHNICIAN	\$ 80.00 PER HOUR
ADMINISTRATIVE	\$ 60.00 PER HOUR

REIMBURSABLE EXPENSES

PRINTING, PLOTTING, COPYING, SHIPPING, ETC. WILL BE BILLED AT COST



Fee Schedule: 2016M

Principal	\$250.00/hour
Associate	\$225.00/hour
Professional Engineer	\$210.00/hour
Senior Project Manager	\$200.00/hour
Professional Engineering Manager	\$180.00/hour
Professional Architect	\$180.00/hour
Project Engineering Manager	\$165.00/hour
Assistant Project Manager	\$155.00/hour
Project Engineer	\$145.00/hour
Senior Design Engineer	\$135.00/hour
Design Engineer	\$110.00/hour
Junior Design Engineer	\$ 95.00/hour
Planning Manager	\$155.00/hour
Sr Prof Landscape Architect Manager	\$175.00/hour
Professional Landscape Architect Mgr	\$155.00/hour
Professional Landscape Architect	\$120.00/hour
Senior Landscape Designer	\$ 95.00/hour
Landscape Designer	\$ 90.00/hour
Land Surveyor/Associate	\$200.00/hour
Land Surveyor/Sr. Project Mgr.	\$170.00/hour
Land Surveyor/Project Manager	\$120.00/hour
Land Surveyor/Assist. Project Mgr.	\$105.00/hour
Senior Survey Technician	\$110.00/hour
Survey Technician	\$ 80.00/hour
Assistant Survey Technician	\$ 70.00/hour
Survey Crew Chief	\$130.00/hour
Two Man Field Crew (min 4 hrs)	\$800/half day-\$200/hr
Senior Environmental Specialist	\$135.00/hour
Fire Prevention Specialist	\$180.00/hour
Senior Construction Manager	\$135.00/hour
Construction Manager	\$105.00/hour
Construction Engineer/Observer	\$ 90.00/hour
Permit Manager	\$150.00/hour
Assistant Permit Manager	\$130.00/hour
Senior Permit Expeditor	\$115.00/hour
Permit Expeditor	\$100.00/hour
Senior CAD Designer	\$105.00/hour
CAD Designer	\$ 95.00/hour
Senior CAD Operator/Drafter	\$ 85.00/hour
CAD Operator	\$ 80.00/hour
Project Coordinator	\$110.00/hour
Senior Technical Assistant	\$ 90.00/hour



HOURLY RATE SCHEDULE

Rates through March 31, 2017

Downey & Scott, LLC

6799 Kennedy Road, Unit F
Warrenton, VA 20187

Phone: (540) 347-5001

Fax: (540) 347-5021

E-Mail: billd@downeyscott.com

Principal in Charge: William Downey

Construction Management, Value Engineering, Cost Estimating/Constructability-Plan Review

Classification	Hourly Rate
Construction Administration/Management	
Senior Project Manager	\$ 134.50
Project Manager	\$ 120.30
Senior Utility Consultant	\$ 112.60
Field Engineer	\$ 109.65
Onsite Representative/Inspector	\$ 95.80
Field Technician	\$ 81.50
Construction Administrator	\$ 78.40
Administrative Support	\$ 72.75
Value Engineering	
Certified Value Specialist, PE, Facilitator	\$ 159.80
Associate Value Specialist, Senior Cost Engineer	\$ 133.55
Architect Team Member	\$ 152.50
Civil Engineer Team Member	\$ 150.70
Mechanical Engineer Team Member	\$ 150.70
Electrical Engineer Team Member	\$ 150.70
Plumbing Engineer Team Member	\$ 150.70
Administrative Support	\$ 72.75
Cost Estimating/Constructability-Plan Review	
Architect	\$ 152.50
Professional Engineer	\$ 150.70
Senior Cost Engineer	\$ 134.50
Senior Utility Consultant	\$ 112.60
Cost Engineer	\$ 102.60
Estimator Technician	\$ 88.30
Administrative Support	\$ 72.75



Contract # CRA46-16ksc
April 2016 – March 2017 Contract Pricing

Crabtree, Rohrbaugh & Assoc.
250 West Main Street
Suite 200
Charlottesville, VA 22902
E-mail: RDavis@cra-architects.com

Phone: (434)975-7262

Principal/Director of Marketing Randy Davis

Hourly Rates

Rates originally received March 4, 2016, Revised by Owner via telephone conversation with the Firm March 30, 2016. ** Imply revisions.

Crabtree, Rohrbaugh & Associates (Architecture, Planning & Interior Design)

The following is a listing of the billable rate for each title:

<u>TITLE</u>	<u>RATE</u>
Director	\$200/hour
Senior Project Manager	\$155/hour
Project Architect	\$145/hour
Project Manager	\$135/hour
Construction Administration Representative	\$140/hour
Project Architectural Coordinator	\$120/hour
Interior Design-Project Manager	\$150/hour
Office Manager	\$110/hour
Senior Interior Designer	\$ 90/hour
Intern Architect	\$ 85/hour
Interior Designer	\$ 75/hour
Administration	\$ 65/hour

REIMBURSABLE EXPENSES

Reimbursable expenses shall include travel, document reproduction and xerographic services, photographic supplies and reproduction, long distance telephone and facsimile, postage and overnight express.

****All Expenses will be charged at cost, no markup shall be applied.**

****Any travel expenses incurred shall be billed at the county travel policy of .56 cent a mile, over 100 miles and per diem of \$45.00 a day for all meals. Lodging shall be either government rate or conference rate whichever is lower. (Per County travel policy)**

Ross, France & Ratliff (Civil Engineering & Surveying)

TITLE	RATE
Principal	\$175/hour
Professional Engineer	\$135/hour
Professional Land Surveyor	\$125/hour
GPS Survey Crew	\$150/hour
Field Survey Crew	\$150/hour
Senior Designer	\$125/hour
Designer	\$105/hour
Design Technician	\$ 95/hour
Survey Computer	\$105/hour
CADD Technician	\$ 90/hour
Administrative	\$ 45/hour
Expert Witness	\$250/hour

Ascent Engineering (Mechanical, Electrical & Plumbing Engineering)

TITLE	RATE
Principal	\$200/hour
Project Manager	\$160/hour
Professional Engineer	\$150/hour
Senior Engineer	\$150/hour
Commissioning Engineer	\$150/hour
Junior Engineer	\$110/hour
CADD Drafter/Technician	\$80/hour
Administrative	\$60/hour

Reimbursable Expenses include printing, plotting, copying, shipping, etc. and will be billed at cost **All Expenses will be charged at cost, no markup shall be applied.

**Any travel expenses incurred shall be billed at the county travel policy of .56 cent a mile, over 100 miles and per diem of \$45.00 a day for all meals. Lodging shall be either government rate or conference rate whichever is lower. (Per County travel policy)

Pinnacle Engineering (Structural Engineering)

TITLE	RATE
Principal	\$140/hour
Senior Structural Engineer/Project Manager	\$128/hour
Structural Engineer	\$116/hour

Foodservice Consultants Studio (Foodservice)

TITLE	RATE
Principal	\$175/hour
Project Manager	\$125/hour
CADD Technician	\$ 95/hour
Administrative	\$ 65/hour

Contract #MOS46-16ksc
April 2016 – March 2016 Contract Pricing

Moseley Architects
3200 Norfolk Street
Richmond VA 23230
E-mail: tbell@moseleyarchitects.com

Phone: ((804)794-7555

Vice President Anthony Bell
Mosely Hourly Rates

Principals	\$200.00
Architects	
Senior Project Manager	\$177.00
Project Manager	\$138.00
Architect	\$133.00
Intern Technician	\$87.00
Security and Detention Design	
Security Design Specialist	\$166.00
Engineering Director	\$200.00
Mechanical/Electrical/Plumbing/Engineering	
Senior Engineer	\$154.00
Engineer/Designer	\$126.00
Intern Technician	\$87.00
Structural Engineering	
Senior Engineer	\$138.00
Engineer/Designer	\$115.00
Intern Technician	\$87.00
Corrections Planner Criminal	\$200.00
Justice Consultant	\$150.00
Construction Administration	
Construction Administrator	\$133.00
Specification Writer	\$133.00
Sustainability Planning	
Sustainability Planning Director	\$154.00
Energy Analyst	\$129.00
Sustainability Coordinator	\$115.00
Interior Design	
Interior Designer	\$87.00
Administrative	\$61.00

Downey and Scott

HOURLY RATE SCHEDULE

Principal in Charge: William Downey

Construction Management, Value Engineering, Cost Estimating/Constructability- Plan Review

Classification	HOURLY RATE
Construction Administration/Management	
Senior Project Manager	\$ 134.50
Project Manager	\$ 120.30
Senior Utility Consultant	\$ 112.60
Field Engineer	\$ 109.65
Onsite Representative/Inspector	\$ 95.80
Field Technician	\$ 81.50
Construction Administrator	\$ 78.40
Administrative Support	\$ 72.75
Value Engineering	
Certified Value Specialist, PE, Facilitator	\$ 159.80
Associate Value Specialist, Senior Cost Engineer	\$ 133.55
Architect Team Member	\$ 152.50
Civil Engineer Team Member	\$ 150.70
Mechanical Engineer Team Member	\$ 150.70
Electrical Engineer Team Member	\$ 150.70
Plumbing Engineer Team Member	\$ 150.70
Administrative Support	\$ 72.75
Cost Estimating/Constructability-Plan Review	
Architect	\$ 152.50
Professional Engineer	\$ 150.70
Senior Cost Engineer	\$ 134.50
Senior Utility Consultant	\$ 112.60
Cost Engineer	\$ 102.60
Estimator Technician	\$ 88.30

TIMMONS GROUP .

BILLING RATES

ITEAM MEMBER

Hourly Rate

Engineering	
Engineer Technician	\$70.00
Project Engineer I	\$80.00
Project Engineer II/Designer	\$90.00
Project Engineer III/ Sr. Designer	\$100.00
Project Manager /Sr. Project Engineer	\$130.00
Sr. Project Manager	\$155.00
Principal	\$175.00
Senior Principal	\$195.00
Environmental	
Environmental Technician	\$55.00
Environmental Scientist	\$80.00
Sr. Environmental Scientist	\$100.00
Environmental Project Manager	\$130.00
Landscape Architecture	
Landscape Technician	\$70.00
Landscape Architect/Land Planner	\$90.00
LAILP Project Manager	\$130.00
LAILP Sr. Manager	\$155.00
Construction Services	
Construction Inspector	\$70.00
Sr. Construction Inspector	\$80.00
Construction Manager	\$130.00
Sr. Construction Manager	\$155.00
Survey	
Survey Field Technician	\$55.00
Survey Technician	\$70.00
Party Chief	\$80.00
Survey Project Manager	\$90.00
Licensed Land Surveyor	\$130.00
2 Man Crew	\$130.00
3 Man Crew	\$170.00

Contract # RRMM46-16ksc
April 2016-March 2017 Contract Rates

RRMM Architects
1317 Executive Blvd
Chesapeake, VA 23320

Phone: (757) 622-2828

E-mail: wayne.hughes@hgaarch.com

Principal Architect: Dan Hickok

RRMM ARCHITECTS HOURLY RATES:

Principal	\$200/hr
Senior Project Manager	\$150/hr
Project Manager	\$135/hr
Project Architect	\$120/hr
Graphic Designer	\$120/hr
BIM Scanning	\$150/hr
Senior Technician	\$90/hr
Technician	\$70/hr
Construction Admin	\$125/hr
Senior Interior Designer	\$120/hr
Interior Designer	\$100/hr
Interior Designer Tech	\$65/hr
Cost Estimator	\$125/hr
Administrative	\$65/hr

TIMMONS GROUP HOURLY RATES:

Engineering

Engineer Technician	\$70/hr
Project Engineer I	\$80/hr
Project Engineer II / Designer	\$90/hr
Project Engineer III / Sr. Designer	\$100/hr
Project Manager / Sr. Project Engineer	\$130/hr
Sr. Project Manager	\$155/hr
Principal	\$175/hr
Senior Principal	\$195/hr

Environmental

Environmental Technician	\$55/hr
Environmental Scientist	\$80/hr
Sr. Environmental Scientist	\$100/hr
Environmental Project Manager	\$130/hr

Landscape Architecture

Landscape Technician	\$70/hr
Landscape Architect/Land Planner	\$90/hr
LA/LP Project Manager	\$130/hr
LA/LP Sr. Manager	\$155/hr

Construction Services

Construction Inspector.....	\$70/hr
Sr. Construction Inspector	\$80/hr
Construction Manager	\$130/hr
Sr. Construction Manager	\$155/hr

Survey

Survey Field Technician.....	\$55/hr
Survey Technician	\$70/hr
Party Chief.....	\$80/hr
Survey Project Manager.....	\$90/hr
Licensed Land Surveyor.....	\$130/hr
2 Man Crew	\$130/hr
3 Man Crew	\$170/hr

ASCENT ENGINEERING GROUP HOURLY RATES (PME):

Principal	\$200/hr
Project Manager.....	\$160/hr
Professional Engineer.....	\$150/hr
Senior Engineer	\$150/hr
Commissioning Engineer.....	\$150/hr
Jr. Engineer.....	\$110/hr
CADD Drafter/Technician.....	\$80/hr
Administrative.....	\$60/hr

ADTEK ENGINEERS, INC. (STRUCTURAL) HOURLY RATES:

Principal	\$220.69/hr
Program Manager.....	\$138.66/hr
Structural Sr. Project Manager	\$172.84/hr
Structural Project Manager	\$136.71/hr
Structural Sr. Engineer/Project Engineer	\$107.69/hr
Structural Engineer.....	\$86.92/hr
Senior Designer	\$85.96/hr
Designer.....	\$68.44/hr
Sr. CAD Technician.....	\$61.69/hr
CAD Technician.....	\$51.35/hr
Sr. Administrative Assistant.....	\$63.10/hr
Clerical	\$43.16/hr

Contract # SWSG46-16ksc
April 2016-March 2017 Contract Rates

SWSG
355 Herndon Parkway, Suite 260
Herndon, VA 20170
E-mail: ray.shaffer@swsgpc.com

Phone: (703)471-6803

President: Randy Shaffer

SWSG Hourly Fee & Reimbursable Schedules

Hourly Fee Schedule

Position	Hourly Fee
Principal	\$155.00
Division Manager	150.00
Director - Construction Management	150.00
Project Manager	150.00
Director- Architecture	135.00
Discipline Leader/Manager -Engineering	135.00
Senior Architecture	125.00
Senior Engineer	125.00
Senior Construction Manager	125.00
CADD Manager	110.00
Architect	110.00
Engineer	110.00
Construction Manager	110.00
Designer	90.00
Intern Architect	75.00
Intern Engineer	75.00
Intern Designer	55.00
Administration	65.00

Reimbursable Expenses Rate Schedule

Item	Cost
Standard Bond Paper: D' Size (24 x 36) Plain/Two/Full Color	At Cost
E' Size (30 x 42) Plain/Two/Full Color	At Cost
Half Size of D' or E' Plain/Two/Full Color	At Cost
D' Size (22 x 34) Plain/Two/Full Color	At Cost
Vellum: D' Size (24 x 36)	At Cost
E' Size (30 x 42)	At Cost
Electronic Copies	At Cost
Color Copies: 8.5 x 11	At Cost
11x 17	At Cost
Specifications: Reports (less than 250 pages)	At Cost
Reports (greater than 250 pages)	At Cost

Courier Services: Deliveries	At Cost
Long Distance Travel (over 100 miles)	
Personal Automobile	0.56/mile
Over night per diem	\$45.00
Overnight lodging at government or conference rate which ever rate is lower	
Subcontractors & Managed Construction	
Civil Engineering & Surveying	At cost plus
Geotechnical & Environmental Services	negotiated markup
Construction Contractors & Purchased Equipment	NTE 8% per project