

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION

320 Hospital Drive Ste. 23
Warrenton, Virginia 20186

Phone: (540) 422-8350

Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

1. DATE: April 9, 2018
2. COMMODITY NAME: Glass – Material and Installation
3. CONTRACT NUMBER: 46-16shc
4. SUPERCEDES: 48-13shc
5. CONTRACT PERIOD: February 1, 2016 through January 31, 2017
Renewal Option 1 February 1, 2017 through January 31, 2018
Renewal Option 2 February 1, 2018 through January 31, 2019
6. RENEWAL OPTIONS: Four (4) one year renewal options
Three (3) one year renewals remaining
Two (2) one year renewals remaining
7. CONTRACTOR: Brown's Glass Shop, Incorporated
(V/N 630765) 10245 Fayetteville Road
Bealeton, VA 22712
PH (540) 439-1625 FX (540) 439-9306
8. TERMS: Net 45 days
9. DELIVERY: As required, F.O.B. FCG&PS locations
10. FOR FURTHER INFORMATION CONTACT: Sharon R. Hodges
PH (540) 422-8353
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Renewals: As stated on the face of this notice, there are four (4) one-year terms on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, approximately thirty days in advance of the expiration date of the current term.
6. Revisions/Additions to Contract: Any modifications made to this contract must be authorized by the Procurement Supervisor and issued as a written amendment to the contract.
7. Price Adjustments: Contract prices may be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

**Contract 46-16shc
Glass – Material and Installation
Contract Pricing**

Category I – Non-vehicular Glass

LABOR RATES, Non-Vehicular Installations:

A1. Regular Hourly Rate: <i>Regular hours considered 7:30 a.m. – 4:30 p.m.</i>	\$ <u>50.00</u> /hour
A2. Emergency Hourly Rate:	\$ <u>75.00</u> /hour
A3. Weekend & Holiday Hourly Rate: <i>Holidays as defined on Owner calendar</i>	\$ <u>75.00</u> /hour
A4. Allowable Height Increase:	\$ <u>25.00</u> /story

MATERIAL COST, Non-Vehicular glass:

<u>Description</u>	<u>Unit Price</u>
A5. Glass, Clear Double Strength, 1/8”	\$ <u>2.95</u> /Sq. Ft.
A6. Plate Glass, Clear, 1/4”	\$ <u>4.95</u> /Sq. Ft.
A7. Tempered Glass, Clear, 1/4”	\$ <u>6.25</u> /Sq. Ft.
A8. Tempered Glass, Tinted, 1/8”	\$ <u>6.25</u> /Sq. Ft.
A9. Tempered Glass, Tinted, 1/4”	\$ <u>8.25</u> /Sq. Ft.
A10. Laminated Glass, Clear, 1/4”	\$ <u>8.75</u> /Sq. Ft.
A11. Laminated Glass, Clear, 3/16”	\$ <u>8.75</u> /Sq. Ft.
A12. Insulated Units up to 1” Thick	\$ <u>13.25</u> _____ /Sq. Ft.
A13. Insulated Units up to 1” Thick, Safety Glass	\$ <u>15.50</u> _____ /Sq. Ft.
A14. Glass, Table Top w/ finished edges, 1/4 “	\$ <u>7.25</u> /Sq. Ft.
A15. Lexan – 1/4” x 4 x 8 sheets	\$ <u>225.00</u> /sheet

DISCOUNT ON OTHER (NON-VEHICULAR) GLASS NOT LISTED:

A16. % Discount off Manufacturer’s List Price	10%
A17. % Markup Fee (expressed in %) for items in C.R. Laurence Catalog – CRL 53R	15%

Category II - CURVED WINDSHIELD AND OTHER CURVED GLASSES INSTALLED:

Quality-

To meet OEM quality Standard (LOF, MOPAR, CARLITE, PPG, or Equal)

Labor-

Provide glass removal and replacement services and other related services as required (Including sealing water leaks). All work for glass installation may be performed at various County and School locations.

The Manufacturer’s Published List Price sheets shall be used to determine maximum repair time. Labor rate shall be for actual on-site time only.

Parts-

Glass and material will be billed indicating a percentage discount for windshields and a percentage discount for curved glass from the Manufacturer’s Published List Price Sheet, current at the time for repairs offered below.

Indicate below the percentage discount from the Manufacturer’s Published List Price Sheet (Percentage discounts will be considered in evaluation of bidders).

Item No.	Description
B1.	Windshields – Discount from Manufacture’s Published List Price Sheet <u>10%</u> Discount Response Time: <u>24</u> Hours after notification
B2.	Curved Glass – Discount from Manufacture’s Published List Price Sheet <u>10</u> % Discount Response Time: <u>24</u> Hours after notification
B3.	Misc. Supplies (Sealants, gaskets, etc.,) <u>10</u> % Discount Delivery: <u>1-2</u> Calendar days after receipt of order
B4.	Actual “On-Site” Labor Rate \$ <u>\$60.00</u> / Per Hour

CUTTING AND INSTALLATION OF FLAT AUTOMOTIVE GLASS:

Quality -

To meet OEM quality standard (LOF, MOPAR, CARLITE, PPG, or Equal)

Labor -

Contractor shall have on site capabilities of making patterns cutting and installing flat type safety glass. All work for glass installation shall be performed at various County locations and other potential jurisdictions. The Manufacturer’s Publish List Price Sheet shall be used to determine maximum repair time. Labor charges shall not exceed the repair time form the current NAGS calculator, time the contracted hourly rate. Labor rate shall be for on-site time only.

Parts-

Glass and material will be billed indicating the percentage discount for safety sheet, safety plate or flat laminated glass from the Manufacturer’s Published List Price Sheets, current at the time for repairs offered below.

Percentage discounts for the Manufacturer’s Published List Price

Item No.	Description
B5.	Safety sheet, safety plate or flat laminated glass Discount <u>30</u> % Delivery: <u>1</u> calendar day after receipt of order
B6.	Misc. Supplies (including felting and sealants) Discount <u>30</u> % Delivery: <u>2</u> calendar days after receipt of order
B7.	Labor Rate \$ <u>60.00</u> /Per Hour

TINTING

Quality -

Material shall be non-metallic with a lifetime registered warranty through the manufacturer. All tinting will have a lifetime guarantee against workmanship and materials and quality materials that meet DOT.

Labor -

Labor shall be performed on site of the County Facility. **Turnaround time shall not exceed 24 hours after receipt of order.** Standard Mobile service required – No trip charges.

Item No.	Description	Total
B8.	Large Sport Utility vehicle i.e. Chevrolet Suburban	\$ <u>305.00</u>
B9.	Mid Sport Utility Vehicle i.e. Chevrolet Tahoe or Ford Expedition	\$ <u>305.00</u>
B10.	Small Sport Utility Vehicle i.e. Ford Explorer	\$ <u>305.00</u>
B11.	Four-Door Sedan i.e. Chevrolet Impala or Ford Crown Vic	\$ <u>255.00</u>
B12.	Two-Door Sedan i.e. Ford Mustang	\$ <u>255.00</u>
B13.	Front Door Windows (per pair)	\$ <u>105.00</u>
B14.	Labor Rate	\$ <u>45.00</u> /per Hour

DISCOUNT/MULTIPLIER OFF LIST, Other Automobile Glass:

	<u>Description</u>	<u>% Discount</u>	<u>Multiplier used off list</u>
B15.	Nags Auto Glass Calculator List Price For Safety Glass, Vehicle Windshields:	<u>38 %</u>	<u>62%</u>
B16.	Nags Auto Glass Calculator List Price For Tempered Parts (Black Glass, vents, Quarters, etc.) Cut for Vehicles:	<u>38 %</u>	<u>62%</u>