

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8352

Fax: (540) 422-8355

NOTICE OF CONTRACT

1. DATE: May 28, 2020
2. COMMODITY NAME: Vending Machine Services
3. CONTRACT NUMBER: 51-20ksc (Riding Louisa County CA-20-01)
4. CONTRACT PERIOD: Date of Award through September 29, 2020
5. RENEWAL OPTIONS: Four (4) One year renewal options
6. CONTRACTOR: CRH Catering Co., Inc.
Attn: Tom Campbell
10444 Lakeridge Parkway
Ashland, VA 23005
(804) 264-1916 – Office
(540) 847-3857 - Cell
tcampbell@crh-catering.com
8. TERMS: Net 30
9. DELIVERY: As Required. F.O.B. Destination
10. FOR FURTHER INFORMATION CONTACT: Kathy H. Stanley, CPPB

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540422-8351 or 8352
A Blanket Purchase Order may be utilized, with internal release numbers, for user convenience.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery is the responsibility of the receiving using department. The Contractor shall issue credit due for unsatisfactory/poor product with user representatives.
4. Any complaints pertaining to the contract shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Pricing: Commission of fifteen percent (15%) to the Owner for all vending products sold.
County commission goes to Working Together Committee.
Parks & Recreation Community Centers/ Pools goes to Parks & Recreation School Commission goes to the individual school.
6. Renewals: As stated on the face of this notice, three (3), one-year renewal options are on this contract. The decision as to whether to exercise the renewal option will be made after COVA renews and then by the Contract Officer, with input requested from the using departments, prior to the expiration date of the current term.

Facility Locations

The Owner reserves the right to add or delete locations during the term of the contract.

Item #	Facility Name & Address	Interior Location	Vending Machine Types
1	Extension Office 24 Pelham Street Warrenton, VA 20186	Front Lobby	
2	Sheriff's Department 78 W. Lee Warrenton, VA 20186	Basement of 911 Hallway	
		2 nd Floor Hallway	
		2 nd Floor Front Lobby	
3	Detention Center 50 Lee Street Warrenton, VA 20186	Hallway	
4	Old Courthouse – General District Court 6 Court Street Warrenton, VA 20186		Soda Machine (w/bill changer)
			SMGF Candy/Snack Machine (w/bill changer)
5	Alice Jane Childs Office Building 320 Hospital Dr. Warrenton, VA 20186	4 th Floor	Soda Machine (w/bill changer)
			SMGF Candy/Snack Machine (w/bill changer)
		1 st floor	
		Basement	Soda Machine (w/bill changer)
			SMGF Candy/Snack Machine (w/bill changer)
6	Environmental Services 6438 College St. Warrenton, VA 20186		
7	Warrenton Community Center 430 E. Shirley Ave. Warrenton, VA 20186		SMGF Candy/Snack Machine (w/bill changer)
		Bldg. B - Hallway	Soda Machine (w/bill changer)
		Rear Entrance of Adult Day Care	SMGF Candy/Snack Machine (w/bill changer)
8	New Courthouse 40 Culpeper St. Warrenton, VA 20186	2 nd Floor Lee Street Entrance	
			SMGF Candy/Snack Machine (w/bill changer)
9	Harvey L Peason National Guard Armory 692 Waterloo Rd. Warrenton, VA 20186	Drill Hall	
10	James G. Brumfield Elementary School 550 Alwington Blvd. Warrenton, VA 20186	Teacher's Lounge	SMGF Candy/Snack Machine (w/bill changer)
11	Mary Walter Elementary School 4529 Morrisville Rd Bealeton, VA 22712	Inner Teacher Lounge	

Item #	Facility Name & Address	Interior Location	Vending Machine Types
12	Marshall Middle School 4048 Zulla Road The Plains, VA 20198		Soda Machines (w/bill changer)
			SMGF Candy/Snack Machine (w/bill changer)
13	Cedar Lee Middle School 11138 Marsh Rd Bealeton, VA 22712	Teacher's Lounge	SMGF Candy/Snack Machine (w/bill changer)
14	Warrenton-Fauquier Airport 5075 Airport Road Midland, VA 22728	Hallway	Soda Machines (w/bill changer)
			SMGF Candy/Snack Machine (w/bill changer)
15	Marshall Community Center 4133-A Rectortown Road Marshall, VA 20115		SMGF Candy/Snack Machine (w/bill changer)
16	Vint Hill Community Center 4235 Aiken Drive Warrenton, VA 20187		(2) SMGF Candy/Snack Machine (w/bill changer)
17	M. M. Pierce Elementary School 12074 James Madison St, Remington, VA 22734	Teacher's Lounge	SMGF Candy/Snack Machine (w/bill changer)
18	Grace Miller Elementary School 6248 Catlett Rd Bealeton, VA 22712	Teacher's Lounge	SMGF Candy/Snack Machine (w/bill changer)
19	Taylor Middle School 350 E Shirley Ave Warrenton, VA 20186	Teacher's Lounge	(2) Soda Machines (w/bill changer)
			SMGF Candy/Snack Machine (w/bill changer)
20	H. M. Pearson Elementary 9347 Bastable Mill Road Catlett, VA 20119		(1) Soda Machines (w/bill changer)
			SMGF Candy/Snack Machine (w/bill changer)
21	Greenville Elementary 7389 Academic Ave Nokesville, VA 20181		SMGF Candy/Snack Machine (w/bill changer)
22	Fauquier High School 705 Waterloo Rd Warrenton, VA 20186		(5) SMGF Candy/Snack Machine (w/bill changer)
23	Kettle Run High School 7403 Academic Ave Nokesville, VA 20181		
24	Warrenton Middle School 244 Waterloo St. Warrenton, VA 20186		(1) Soda Machines (w/bill changer) (1) SMGF Candy/Snack Machine (w/bill changer)
25	Claude Thompson Elementary 3284 Rectortown Rd, Marshall, VA 20115		1 Soda Machines (w/bill changer)
			1 SMGF Candy/Snack Machine (w/bill changer)
26	W. G. Coleman Elementary 4096 Zulla Rd, The Plains, VA 20198		Soda Machines (w/bill changer)
			SMGF Candy/Snack Machine (w/bill changer)