

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: 540-422-8353

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NOTICE OF CONTRACT RENEWAL

DATE: September 5, 2017

COMMODITY NAME: Printing of Promotional Pieces – Good Times, Parks & Recreation

CONTRACT NUMBER: 53-16smc

SUPERCEDES: 82-12smc

CONTRACT PERIOD: January 4, 2016 through January 4, 2017
1st renewal: January 5, 2017 through January 4, 2018

RENEWAL OPTIONS: Three (3) one-year renewals remaining

CONTRACTOR: Shenandoah Publications, Inc.
18084 Old Valley Pike
Edinburg, VA 22824
Phone 540-459-4000, Fax 540-459-2675
E-mail: kstickley@ournewspaper.net

TERMS: 45 Days

DELIVERY: See contract details

FOR FURTHER INFORMATION CONTACT: Tomeka Price, VCA
Phone: 540-422-8353

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Pricing: Unit prices for each service provided under this contract are listed on the next page. All pricing includes freight and all charges that may be incurred in fulfilling the terms of this contract unless otherwise noted.
6. Renewals: As stated on the face of this notice, three (3) one-year renewals remain on this contract. Notice of renewal will be issued by the contract officer, with input requested from the using departments, approximately ninety days in advance of the expiration date of the current term.
7. Price Adjustments: Changes to prices will be negotiated as specified in Section 3.0 of the contract documents, during the contract renewal period. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

Contract # 53-16smc, Modified Pricing, effective 9/5/17
Printing of Promotional Pieces – Good Times, Parks & Recreation

Firm, fixed prices for the goods and services specified herein and noted below
(as noted previously, the minimum run at any time will be 14,000 copies or editions):

1) Magazine Format Issue Pricing:

1.1 Base bid for a 32-page issue, magazine style with thirty-two (32) pages of full CYMK process color. For purposes of this evaluation, pricing is based on 14,000 copies.

Base Bid Total for 14,000 of a 32 pg. issue: \$ 2,022.76

1.1.1 Each additional 1,000 copies, per printing and based on 32 pg. issue with

Thirty-two (32) pages of full CYMK process color. \$ 94.09

1.2 Base bid for a 40-page issue, magazine style with forty (40) pages of full CYMK process color. For purposes of this evaluation, pricing is based on 14,000 copies.

Base Bid Total for 14,000 of a 40 pg. issue: \$ 2,509.71

1.2.1 Each additional 1,000 copies, per printing and based on 40 pg. issue with

Forty (40) pages of full CYMK process color. \$ 114.32

1.3 Base bid for a 48-page issue, magazine style with forty-eight (48) pages of full CYMK process color. For purposes of this evaluation, pricing is based on 14,000 copies.

Base Bid Total for 14,000 of a 48 pg. issue: \$ 2,851.33

1.3.1 Each additional 1,000 copies, per printing and based on 48 pg. issue with

Forty-eight (48) pages of full CYMK process color. \$ 128.39

1.4 Additional page pricing as noted, for use in calculations of print issues that are other than those listed above:

Each additional 8 pages of full CYMK color process per 14,000 copies printing
\$ 362.29