

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

**PROCUREMENT DIVISION**

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: (540) 422-8353

Fax: (540) 422-8355

**NOTICE OF CONTRACT AWARD**

DATE: September 11, 2017

COMMODITY NAME: Floor Care Program, Environmentally Acceptable

CONTRACT NUMBER: 56-16ckc (Riding Albemarle Contract# 2015-77)

CONTRACT PERIOD: May 18, 2016 through June 30, 2017  
1<sup>st</sup> Renewal: July 1, 2017 through June 30, 2018

RENEWAL OPTIONS: Two (2), One (1) Year Renewals Available

CONTRACTORS: Commonwealth Distribution, LLC  
VN: P.O. Box 7446  
Charlottesville, VA 22906  
Contact: Ramsey Hathaway, President  
Phone: (434) 977-8244  
Fax: (434) 296-0875  
Email: [brhathaway@cdvirginia.com](mailto:brhathaway@cdvirginia.com)

TERMS: Net 45 Days

DELIVERY: FOB Destination/Inside Delivery  
(Pricing includes delivery and shipping charges)

FOR FURTHER INFORMATION CONTACT: Tomeka D. Price, Senior Buyer  
Phone: 540-422-8353  
[tomeka.price@fauquiercounty.gov](mailto:tomeka.price@fauquiercounty.gov)

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, three (3) one-year renewals are available on this contract. Renewal notification will be issued by the contract officer after verification of Albemarle County Public School’s renewal, with input requested from the using departments, approximately sixty days in advance of the expiration date of the current term.
6. Pricing: See Below.

<u>Item Number</u>	<u>Current Cost</u>	<u>Adjusted Price Effective 07/01/2017 through 06/30/2018</u>
ESS-8201FF-5GP	\$58.77	\$60.35
ESS-2911FX-GR4	\$60.98	\$62.63
ESS-526FR-GR4	\$38.87	\$39.92
ESS-2746FC	\$47.51	\$48.79

**ATTACHMENT A- Contract # 56-16ckc**

**Delivery/Locations/ Time of Performance:**

Deliveries shall be made between 7 a.m. and 2:30 p.m. Monday through Friday, except NO Friday deliveries between June 1<sup>st</sup> and August 15<sup>th</sup>.

Deliveries shall be F.O.B. destination, inside delivery, to various Owner's facilities as listed below. See PO for specific delivery site and bill to information.

**FAUQUIER COUNTY PUBLIC SCHOOL LIST**

**Elementary Schools**

**Bradley Elementary**  
674 Hastings Lane  
Warrenton, VA 20186

**Brumfield Elementary**  
550 Alwington Blvd.  
Warrenton, VA 20186

**Coleman Elementary**  
4096 Zulla Rd.  
The Plains, VA 20196

**Grace Miller Elementary**  
6248 Catlett Rd.  
Bealeton, VA 22712

**Greenville Elementary**  
7389 Academic Ave.  
Nokesville, VA 20181

**Pearson Elementary**  
9347 Bastable Mill Rd.  
Catlett, VA 20119

**Pierce Elementary**  
12074 James Madison St.  
Remington, VA 22734

**Ritchie Elementary**  
4416 Broad Run Church Rd.  
New Baltimore, VA 20187

**P.B. Smith Elementary**  
6176 Dumfries Rd.  
Warrenton, VA 20187

**Claude Thompson Elementary**  
3284 Rectortown Rd.  
Marshall, VA 20115

**Mary Walter Elementary**  
4529 Morrisville Rd.  
Bealeton, VA 22712

**MIDDLE SCHOOLS**

**Auburn Middle**  
7270 Riley Rd.  
Warrenton, VA 20187

**Cedar Lee Middle**  
11138 Marsh Rd.  
Bealeton, VA 22712

**Marshall Middle**  
4048 Zulla Rd.  
The Plains, VA 20196

**Taylor Middle**  
350 E. Shirley Ave.  
Warrenton, VA 20186

**Warrenton Middle**  
244 Waterloo Rd.  
Warrenton, VA 20186

**HIGH SCHOOLS**

**Fauquier High**  
705 Waterloo Rd.  
Warrenton, VA 20186

**Kettle Run High**  
7403 Academic Ave  
Nokesville, VA 20181

**Liberty High**  
6300 Independence Ave.  
Bealeton, VA 22712

**Southeastern Alternative**  
4484 Catlett Rd.  
Midland, VA 22728