FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION
320 Hospital Drive Ste. 23
Warrenton, Virginia 20186
Phone: (540) 422-8354 Fax: (540) 422-8355

NOTICE OF CONTRACT UPDATE

1. DATE: July 7, 2016
2. COMMODITY NAME: Charter Bus Services
3. CONTRACT NUMBER: 59-14jwc (see customized contract numbers, attached)
4. CONTRACT PERIOD: July 1, 2016 through June 30, 2017
5. RENEWAL OPTIONS: Two (2) one (1)-year periods
6. CONTRACTOR(S): See attached for Contractor information
7. TERMS: Net 45
8. FOR INFORMATION CONTACT: Kathy H. Stanley, CPPB, Senior Buyer
   PH (540) 422-8354
   kathy.stanley@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please read further for additional instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.

2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.

3. Scheduling of service, inspection upon completion, and approval of contractor's invoice is the responsibility of the receiving using department.

4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax, courier or e-mail.

5. Renewals: As stated on the face of this notice, three (3) one-year renewal terms available on this contract.

6. Annual RFP Re-Issue: The Owner reserves the right to add additional Contractors to the contract assuming they submit a proposal and meet the proposal criteria. The process will only be conducted once each year during the renewal period. The Owner will re-issue the RFP approximately ninety (90) days prior to the expiration of the current contract term and Offerors shall respond as directed in the re-issued RFP, this applicable to new Offerors only and is not applicable to awarded Contractors.

7. Use of Contract by Other Jurisdictions: As allowed in Section 2.2-4304, Code of Virginia, other public bodies may purchase from this contract with the authorization of the awarded firm, since the "Use of Contract by Other Political Jurisdictions" clause was contained in the original solicitation (reference page 16, Item 40, of RFP# 59-14jw). A copy of the original RFP and any other pertinent information may

be obtained by contacting the Procurement contact person listed on the front of this document, for assistance and reference.

8. Method of Ordering: The Owner reserves the right to solicit quotes, based on the current contract, for services from several contracted commercial carriers for Charter Bus Services, and to select the Contractor with the best price and availability. The Contractor shall accept Owner Purchase Order(s) as the approved method of ordering for services. Purchase orders will be issued on an as-required basis throughout the term of this contract.

   All Contractors have readily available buses with amenities that meet the requirements of this RFP and with sufficient notice they can support specific amenities (i.e. handicap accessibility). It is strongly recommended all departments and schools call and obtain quotes from more than one (1) of the commercial carriers listed on pages 4 and 5.

   Each Contractor has certified their compliance with the requirements through this RFP process, therefore, schools should only use the commercial carriers listed on pages 4 and 5 for charter bus services.

Contract #59-14jwc, Charter Bus Services

Contact the Procurement Division for copies of the Request for Proposal, Contract Agreements, and any other additional information necessary. Pricing for trips will be dependent on the time of year, length of trip, fuel price, etc.
Please call to get a quote for each trip. It is highly recommended to call more than one company to compare pricing at time of booking. If any trip will exceed $5,000.00 threshold requiring competition, at least three (3) quotes must be obtained from these authorized charter bus providers.

Commercial Carrier (*alphabetical order*)& Contrac Number	**Vendor Number**	**Contact Information**	**Negotiated Terms (*in addition to terms and conditions of RFP #59-14jw*)**
Academy Express, LLC #AE59-14jwc	646456	7920 Gainsford Court Bristow, VA 20136 Attn: Dena Ennis Phone: 800-322-7733 Fax: 888-539-5207 dennis@academybus.com	Cancellation: Notice required before coach departs garage or 50% of total price quoted may be charged, excludes weather/emergency related. All payments refunded less $50.00 service charge if notice received minimum 5 business days prior. Weather/Emergency Cancellation: Notice required at minimum 2 hours prior. Quotes: All applicable fees and charges shall be disclosed on quotes for Owner review/acceptance, prices guaranteed, however, any alterations to initial quote require revised quote for Owner review/acceptance. No Fuel Surcharge No Minimum Order
Blue Ridge Coach Lines, Inc. #BRC59-14jwc	630750	9397 Shady Lane Culpeper, VA 22701 Attn: David Messick Phone: 540-825-7777 Fax: 540-825-7412 davidmessickjr@comcast.net	Cancellation: Notice required before coach departs garage or $4.00 per mile may be charged for miles ran or a $250.00 flat fee, whichever is greater. Weather/Emergency Cancellation: Notice required at minimum 2 hours prior. Quote: Total price guaranteed once quote issued/accepted. Quotes will detail any and all charges applicable for trip quoted. No Fuel Surcharge No Minimum Order
Franklin Charter Bus, LLC. #FCB59-14jwc	648278	9550 Franklin Farm Road Delaplane, VA 20144 Attn: Mark Franklin Phone: 540-270-9347 Msfranklin64@yahoo.com	Cancellation: Notice required before coach departs garage or a 25% fee based on total price quoted by be charged, excludes weather/emergency related. Weather/Emergency Cancellation: Notice required at minimum 2 hours prior. Quotes: Total price guaranteed once quote issued/accepted. Quotes will detail any and all charges applicable for trip quoted. Fuel Surcharge: If fuel price rises above $4.20 per gallon a fuel surcharge may be applied based on the following calculation; Total trip miles multiplied by total cents above $4.20 equals the total surcharge to be applied to the individual/applicable trip. Contractor required to submit a copy of fuel receipt with applicable invoice for verification of fuel price above $4.20 per gallon. No Minimum Order

James River Transportation #JRT59-14jwc	645076	915 N. Allen Avenue Richmond, VA 23220 Attn: Craig Treanor Phone: 804-342-7300 Fax: 804-342-7373 sales@JamesRiverTrans.com	Cancellation: No fee if notice received prior to driver reporting to work. If carrier incurs cost, a flat fee of $200.00 may be applied, excludes weather/emergency related. Weather/Emergency Cancellation: Notice required at minimum 4 hours prior. Quotes: Total price guaranteed once quote issued/accepted. Quotes will detail any and all charges applicable for trip quoted. Owner should indicate if they want driver gratuity included at the time of quote. Fuel Surcharge: Prices honored up to $3.90 per gallon, computed against the Gasoline and Diesel Fuel Update, Lower Atlantic Region (http://tonto.eia.doe.gov/oog/info/gdu/gasdiesel.asp). For each $0.15 per gallon difference above $3.90, prices will increase by 1.0%. No Minimum Order
Pro-American Tours, LLC #PAT59-14jwc	648161	1195 Emmett Road Etlan, VA 22719 Attn: Curt Gausman Phone: 540-923-5095 Fax: 540-923-5094 curt@proamericantours.com	Cancellation: Notice required before coach departs garage or a flat fee of $250.00 or $3.50 per mile, whichever is greater, may be applied Weather/Emergency Cancellation: Notice required at minimum 2 hours prior. Quotes: Total price guaranteed once quote issued/accepted. Quotes will detail any and all charges applicable for trip quoted. Single, non-smoking lodging to be provided by Owner and additional fee of $75.00 per night for driver(s) meal per diem on overnight trips may be applied as applicable. No Fuel Surcharge No Minimum Order
Legacy Limousine & Luxury Coaches LLC.	648821	Chasity Patrick General Manager Legacy Limousine and Luxury Coaches 2660A Indian River rd Chesapeake, VA 23325 757-545-8585 legacyluxurycoaches@gmail.com	Cancellation: Should the situation warrant, snow days or school closing at such short notice as long as the trip is rescheduled there will not be any additional fees. If you need to cancel a trip less than one (1) weeks' notice due to lack of participation or similar circumstances the school is responsible for 50% of the cost of the trip. A group can cancel a trip up to one week with no penalties. The school or Bus Company may cancel the trip due to safety concerns with as much notice as possible To the other party with no penalty e.g. weather or terrorist activity. Quote: Total price guaranteed once quote issued/accepted. Quotes will detail any and all charges applicable for trip quoted. No Fuel Surcharge No Minimum Order
Schrock Tour and Charter	649503.	Dottie Schrock – V.P 629 Main St. Suite 6 Berlin PA 15530	Cancellation: Should the situation warrant, snow days or school closing at such short notice as long as the trip is rescheduled there will not be any additional fees. If it is necessary to cancel you must give notice ten (10) days prior to departure to receive a full refund. If a cancellation is made within ten (10) days prior to departure your deposit will be forfeited. If prior arrangements were made where no deposit was required, you will be filled for the cancellation fee. Quote: Total price guaranteed once quote issued/accepted. Quotes will detail any and all charges applicable for trip quoted. No Fuel Surcharge No Minimum Order

Note: effective 9/4/15, Stage Coach Charter Lines has been removed from this authorized list until further notice.