

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

Procurement Division
320 Hospital Drive Ste. 23
Warrenton, VA 20186

Phone: (540) 422-8353 Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

DATE: November 20, 2017

COMMODITY NAME: Stage Curtains- Inspection, Maintenance, Repair & Installation of State Curtain Systems

CONTRACT NUMBER: 61-17ckc, (Riding BCPS #MBU-502-11)

CONTRACT PERIOD: March 27, 2017 – December 31, 2017
1st Renewal: January 1, 2018 through December 31, 2018

RENEWALS OPTIONS: Two (2), additional one-year periods remaining.

CONTRACTOR: Baron Stage Curtain & Equipment Company, Inc.
VN: 630569
1910 Light Street
Baltimore, MD 21230
Phone: 800-249-6464
Fax: 410-327-7077

President: Joe Stelmack
joe@baronstage.com

TERMS: Net 30 Days

FOR FURTHER INFORMATION CONTACT: Tomeka Price, VCA, Senior Buyer
PH: (540) 422-8350
Email: tomeka.price@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order goods and services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by Contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Pricing: See next page for pricing.

Curtains – Hanging/Repair:

Regular Hourly Rate – Technician:	\$44.10
Regular Hourly Rate – Apprentice/Helper	\$22.05

Curtains/Fabrics: Furnish-Deliver-Install-Clean-Repair:

Main Act & Valance – DORAL, Sq. Ft.	\$3.60
Cyclorama Setting – CHEVRON, Sq. Ft.	\$2.50
On-Stage Window Curtains – DORAL, Sq. Ft.	\$3.60
Off-Stage Window Curtains – DORAL, Sq. Ft.	\$3.60
Main Act plus Valance-22 oz. IFR Prestige Velour, Sq. Ft.	\$3.90
Cyclorama Setting-15 oz. IFR Plateau Velour, Sq. Ft.	\$2.60

Clean/Repair:

Main Act & Valance – DORAL, Sq. Ft.	\$0.95
Cyclorama Setting, Sq. Ft.	\$0.95
On-Stage Window Curtains, Sq. Ft.	\$0.95
Off-Stage Window Curtains, Sq. Ft.	\$0.95