

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8353

Fax: (540) 422-8355

NOTICE OF CONTRACT EXTENSION

DATE: April 3, 2018

COMMODITY NAME: Ware Washing Supplies

CONTRACT NUMBER: 65-17ckc [Riding MN Contract #61115, Release #C-983(5)]

CONTRACT PERIOD: April 18, 2017 through April 18, 2018
1st Extension: April 19, 2018 through June 30, 2018

RENEWAL OPTIONS: No Renewals Available

CONTRACTOR: Ecolab, Incorporated
(V/N 631384) 370 Wabasha Street North
St. Paul, MN 55102
PH (800) 352-5326 FX (651) 250-2682

Jeannette Rubbelke, Associate Gov't Market Analyst
jeannette.rubbelke@ecolab.com
PH. 651-250-2267

TERMS: Net 30 days

DELIVERY: As required, F.O.B. Destination

FOR FURTHER INFORMATION CONTACT: Tomeka Price, VCA, Senior Buyer
PH (540) 422-8353
tomeka.price@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department. The Contractor shall issue credit due for unsatisfactory/poor product with user representatives, per the terms of the contract.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Revisions/Additions to Contract: Any modifications made to this contract must be authorized by the Procurement Manager and issued as a written amendment to the contract.
6. Pricing:

Item #	Description	Unit	Unit Price
1	Solid Power XL - Dishwashing detergent for automatic dishwasher #6100185	Case (4/9# solids)	\$75.18
2	Solid Metal Pro - Dishwashing detergent for low pressure or hard water dispenser Ecolab#10751	Case (4/8# solids)	\$67.14
3	Lime Away - Lime Remover Ecolab NEW CODE #6101131 (replaces #18700)	Case (4/1 gallon/case)	\$33.02
4	Rinse Dry - Drying agent Ecolab #10934	5 gallon pail	\$95.40
5	Clinging Lime-a-Way Ecolab #15210	Case of 6 - 32 oz. bottles	\$50.49
6	Grease-Lift Ecolab #6100284	Case of 6 - 32 oz. bottles	\$50.20

7. Additional Ordering/ Contact Information:
 - a. Continue to order per current procedure. Orders may, also, be placed directly with customer service. Best practice is to include Customer Account Number (provided on attachment titled: Fauquier County Public Schools) to avoid confusion:
 - i. Phone: 800 352 5326
 - ii. Email: institutionalorders@ecolab.com

65-17ckc, Ware Washing

- iii. Fax: 651 225 3098
 - b. **For non-routine service calls**, please call customer service for the sales representative to be paged:
 - i. Phone: 800 352 5326
 - c. **Billing Contract inquiries**, contact Government Sales Team:
 - i. Bruce Kottom, Sr. Government Sales Manager
 - Phone: 651 250 2892
 - Email: bruce.kottom@ecolab.com
 - ii. Jeannette Rubbelke, Associate Government Market Analyst
 - Phone: 651 250 2267
 - Email: jeannette.rubbelke@ecolab.com
8. Service Policy/ Service Call Information:
- a. Ecolab's standard **Service Policy** for K-12 schools is to establish a quarterly service schedule with the district
 - b. **Additional service requests**, are included free of charge, and can be requested via Customer Service, and are usually accompanied by reason for request (dispenser issue, product question, etc.)
 - iii. Phone: 800 352 5326

9. **SERVICE REQUIREMENTS.** *For dishwashing detergents and compounds only*, upon request by the State, the Contract Vendor's representative shall contact State agencies or Cooperative Purchasing Venture (CPV) members for training on the following, or product usage and laundering problems at no additional cost:
- Products/product application
 - Dishwashing machine operation
 - Proper loading of dishware
 - Pre-scraping procedures
 - Machine clean-up procedures

The Contract Vendor shall also provide service, upon request, for the following, at no additional cost:

- Concentration of detergent wash solution shall be analyzed that the proper concentration range is maintained
- Test wash and rinse water for proper temperatures
- Inspect steam and fill valves
- Inspect wash manifold arms and nozzles, rinse arms and jets and adjust
- Check drain valves and plumbing and recommend repair
- Inspect pumps and motor, air vents and screens
- Inspect electrical wiring and switches
- Service detergent dispensing equipment as needed

SERVICE REPORTS. The Contract Vendor's service representative shall provide a written service report to the agency upon completion of each service call.