

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: (540) 422-8348

Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

1. DATE: June 22, 2016
2. COMMODITY NAME: Gasoline, Unleaded (Fixed Price) E10, 87 Octane
3. CONTRACT NUMBER: 68-12bwc
4. CONTRACT PERIOD: July 1, 2012 through June 30, 2013
1st renewal: July 1, 2013 through June 30, 2014
2nd renewal: July 1, 2014 through June 30, 2015
3rd renewal: July 1, 2015 through June 30, 2016
4th renewal: July 1, 2016 through June 30, 2017
5. RENEWAL OPTIONS: Four (4) one year renewal options
6. CONTRACTOR: Petroleum Traders Corporation
(V/N: 634042) 7120 Pointe Inverness Way
Fort Wayne, IN 46804
Attn: Gayle Newton, Contract Sales Manager
Email: gnewton@petroleumtraders.com
Email: jvanderpool@petroleumtraders.com Contract Specialist
Ph: 800-348-3705 X6347
Fax: 260-207-6347

SEE CONTACT LIST ON PAGE 3
8. TERMS: Net 45 days
9. DELIVERY: F.O.B. destination
10. FOR FURTHER INFORMATION CONTACT: Colleen Keener, Senior Buyer
PH (540) 422-8350
colleen.keener@fauquiercounty.gov
12. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, four renewals exist on this contract. A new solicitation will be issued by the contract officer, with input requested from the using departments, approximately sixty days in advance of the expiration date of the current term.
6. Price: Base Nymex Price \$1.3441/gallon
 Differential (Winter Blend) + \$.0200/gallon; or \$1.3641/gallon
 Differential (Summer Blend) +\$0.00/gallon; or \$1.3441/gallon

Total number of gallons 275,000

Differential prices are added to the base price as noted above for the BASE period of July 1, 2016 through June 30, 2017.

SEE CONTACT LISTING ON THE NEXT PAGE.

CONTACT LISTING

Contract #68-12bwc Gasoline, Unleaded Fixed Price

July 1, 2016 through June 30, 2017

To place orders: 800-346-3705 Option 4, anyone in that department can take the order.

To email orders: talonzo@petroleumtraders.com and gnewton@petroleumtraders.com

To schedule deliveries: 800-348-3705x option 4, anyone in that department can take the order

To discuss invoice issues, payment issues, performance issues: call Adam Denning - 800-348-3705 x6361 or Gayle Newton 800-348-3705 x6347

For emergencies, contact Gayle Newton - 800-348-3705 x6347