FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION
320 Hospital Drive Ste. 23
Warrenton, Virginia 20186
Phone: 540.422.8348 Fax: 540.422.8355

NOTICE OF CONTRACT RENEWAL

DATE:	January 15, 2016
COMMODITY NAME:	Drug/Alcohol Collection and Testing Services
CONTRACT NUMBER:	69-13smc, riding Prince William County Public Schools Contract # RBH-11009
CONTRACT PERIOD:	February 1, 2016 through January 31, 2017
RENEWALS:	No renewals remaining
CONTRACTOR: VN: 647340	Forensic Drug & Alcohol Testing, LLC 4443 Brookfield Corporate Drive, Suite 115 Chantilly, VA 20151 Phone: 703-483-8929 Fax: 703-378-1982 Email: Stefni.Duphily@FD-AT.com
TERMS:	Net 30 days
DELIVERY:	See contract details

FOR FURTHER INFORMATION CONTACT: Susan R. Monaco, CPPO, CPPB
Procurement Manager
Phone: 540.422.8348

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.

2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.

3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.

4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.

5. Renewals: As stated on the face of this notice, there are no remaining renewals on this contract.

6. Pricing: see attached PWCPS pricing information.

Contract # 69-13smc, Drug/Alcohol Collection/Testing Services,
Riding PWCPS Contract # RBH-11009
Contract Service Fees

Pricing				
Item #	**Item**	**Collection Location***	**Unit**	**Unit Cost*****
DOT Testing:				
12.1	DOT NIDA 5 Panel	On-site PWCS' Site	Each	$39.76 (1), (3)
12.2	DOT NIDA 5 Panel	Contractor's Site	Each	$32.85
12.3	DOT Breath Alcohol Test, Confirmation	On-site PWCS' Site	Each	$33.05 (1)
12.4	DOT Breath Alcohol Test, Confirmation	Contractor's Site	Each	$35.00
Non-DOT Testing:				
12.5	Non-NIDA 10 Panel	On-site PWCS' Site	Each	$39.76 (1)
12.6	Non-NIDA 10 Panel	Contractor's Location	Each	$32.85
12.7	Non-DOT Breath Alcohol Test, Screening	On-site PWCS' Site	Each	$33.05 (1)
12.8	Non-DOT Breath Alcohol Test, Screening	Contractor's Site	Each	$35.00
Other Collection/Testing Related Services:				
12.9	Random Selection	N/A	Per Quarter/ Per Pool	$50.00
12.10	Emergency Testing- (Reasonable Suspicion or Post Accident)	On-site PWCS' Site	Each	$95.00 (4)
12.11	Emergency Testing- (Reasonable Suspicion or Post Accident)	Contractor's Location	Each	$50.00 (5)
12.12	Retest of Split Specimen, including MRO Review of Results	N/A	Each	$150.00
12.13	Medical Examination of Employee Unable to Produce a Specimen, including MRO Review of Results	N/A	Each	$25.00 (2)
12.14	Wait Time**	N/A	Hour	$40.00
12.15	Cancellation Fee	$75 (3)		
12.16	Litigation/Expert Witness Services	$175 per hour, plus expenses		
12.17	Supervisor and Employee Training Services	See Attachment B		

* PWCS' sites are identified in Section 5.1.11. of contract.

** Wait time is defined as time the collector is requested, by PWCS, to wait for a late employee, an employee that is having difficulty producing a specimen, etc. All wait time must be pre-authorized by the PWCS' Technical Point of Contact. In addition, wait time of less than one (1) hour shall be computed on a pro rata basis to the nearest quarter (.25) hour. Contractor shall not be compensated for unauthorized wait time charges.

*** Mileage costs are included in all unit costs, with the exception of emergency collections as detailed in Note 4 below.

Notes:

1. Minimum quantity of on-site specimen collections, alcohol tests, or combination thereof:
   a. From 8:00 AM to 5:59 PM, minimum quantity is three (3)
   b. From 6:00 PM to 7:59 AM, minimum quantity is two (2)