

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23
Warrenton, Virginia 20186

Phone: 540.422.8354 Fax: 540.422.8355

NOTICE OF CONTRACT RENEWAL

DATE: April 26, 2016

COMMODITY NAME: Misc. Uniforms & Accessories for the Department of Fire,
Rescue & Emergency Management

CONTRACT NUMBER: 71-13khc

CONTRACT PERIOD: April 26, 2016 through April 25, 2017

RENEWAL OPTIONS: One (1) one year optional renewal remaining.

CONTRACTOR(s):

Leading Edge Screen Printing, Inc. P: 540-347-5751
Attn: Mr. Scott Keithley F: 540-347-7280
405 Rosedale Court scott@lepinc.com
Warrenton, VA 20186 Vendor # 631395

American Uniform Sales, Inc P: 703-941-9382
Attn: Ms. Shashi Butani F: 703-941-9384
5601-C General Washington Dr. Vendor # 635198
Alexandria, VA 22312

TERMS: Net 45 days

DELIVERY: See contract listing for details

FOR FURTHER INFORMATION CONTACT: Kathy Stanley, CPPB, Senior Buyer
Phone: 540.422.8354
Kathy.Stanley@fauquiercounty.gov

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Renewals: As stated on the face of this notice, there is one (1) one-year term remaining on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, approximately thirty days in advance of the expiration date of the current term.
6. Revisions/Additions to Contract: Any modifications made to this contract must be authorized by the Procurement Manager and issued as a written amendment to the contract.
7. Price Adjustments: Contract prices may be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
8. Pricing: (See contract details attached).
9. Use of Contract by Other Jurisdictions: As allowed in Section 2.2-4304, Code of Virginia, other public bodies may purchase from this contract with the authorization of the awarded firm, since the “Use of Contract by Other Political Jurisdictions” clause was contained in the original solicitation (reference page 17, Item 41, of RFP# 71-13kh). A copy of the original RFP and any other pertinent information may be obtained by contacting the buyer listed on the front of this document, for assistance and reference.

PRICE LISTING
Contract #71-13khc

Item #	Vendor	Description	Manufacturer catalog #	Delivery ARO	Unit Price
1	Leading Edge	Tee Shirt	Jerzees #363	None given	\$ 6.50 s-xl \$ 8.00 2xl
2	American Uniform Sales	Uniform Pants	Lavigne Tuff Trousers #T4954 & F4954	14 days	\$ 35.99
3	Leading Edge	Ball Cap, Navy	Yupoong #6277	None given	\$ 6.35
4	Leading Edge	Stocking Cap, Navy	Yupoong #1501	None given	\$ 2.75
5	Leading Edge	PT Shorts, Navy	Badger #7237	None given	\$ 8.99 s-xl \$ 10.49 2xl
6	Leading Edge	Job Shirt, Grey/Navy	R Heroes #505	None given	\$ 38.35 s-2xl \$ 40.35 3xl
7	American Uniform Sales	Class A Coat, Dark Navy	Elbeco #DC13800	21 days	\$ 129.99
8	American Uniform Sales	Class A Pants, Dark Navy	Elbeco #E8940	21 days	\$ 44.99
9	American Uniform Sales	Class A Hat, Dark Navy/White	SC-F303	21 days	\$ 45.99
10a	Leading Edge	Embroidery – Logo	N/A	None given	\$ 8.00
10b	Leading Edge	Embroidery – Flag	N/A	None given	\$ 7.00
10c	Leading Edge	Embroidery – Name	N/A	None given	\$ 7.50