

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8354

Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

1. DATE: May 16, 2018
2. COMMODITY NAME: Electrical Services, On-Call
3. CONTRACT NUMBER: 76-17ckc (Riding Loudoun County Contract #RFQ 563-A)
4. CONTRACT PERIOD: 5/5/2017 through 04/15/2018
Renewal #1 April 16, 2018 through April 15, 2019
5. RENEWAL OPTIONS: Three (3), one-year renewal options
6. CONTRACTOR: Electric By J & J, LLC
VN: 645876
9203-E Enterprise Court
Manassas, VA 20111

Contact: Jim Whalen or Jennifer Via

Phone: 703-530-8011
Fax: 703-530-8018

Email: electricbyjandj@comcast.net
8. TERMS: Net 30 days
9. FOR FURTHER INFORMATION CONTACT: Kathy H. Stanley, Senior Buyer
PH (540) 422-8354
kathy.stanley@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Consultant use.
3. Inspection of goods and services performed as well as approval of Contractor’s invoice is the responsibility of the receiving using department.
4. Procedure for ordering services: Using Departments shall order contract services by submitting, upon agreement as to fees listed and written quote from the contractor, the Using Department shall send a Purchase Order, with the written quote attached, to Procurement. The Contractor shall not commence services until he receives a Purchase Order.
5. Any complaint as to quality of services, faulty or delinquent delivery, or violation of contract provisions by Contractor shall be attempted to be resolved by the using department. If it cannot be resolved mutually with the Contractor, then it shall be reported to FCG&PS Procurement. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax, or courier.
6. Pricing: See below

Description	Regular-Time (Labor Rate per Hour)	Overtime (Labor Rate per Hour)
Master Electrician	\$48.79	\$73.19
Electrician Journeyman	\$48.79	\$73.19
Helper	\$25.01	\$37.53
Emergency Services	\$48.79	\$73.19