

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8353

Fax: (540) 422-8355

NOTICE OF CONTRACT

1. DATE: May 17, 2018
2. COMMODITY NAME: Produce Products
3. CONTRACT NUMBER: 78-18tpc (Riding Greensville County PS IFB #17-0005)
4. CONTRACT PERIOD: April 27, 2018 through August 31, 2018
5. RENEWAL OPTIONS: Three (3), one-year renewals
6. CONTRACTOR: Produce Source Partners
V/N: 650645
13167 Telcourt Rd.
Ashburn, VA 23005

Dir. Corp Foodservice Sales: David "Dave" Thomas
PH: 804-412-2572
Email: DThomas@webpsp.com
8. TERMS: Net 30 days
9. DELIVERY: F.O.B. Destination. Inside Delivery.
10. FOR FURTHER INFORMATION CONTACT: Tomeka Price, VCA, Senior Buyer
PH (540) 422-8353
tomeka.price@fauquiercounty.gov
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540422-8351 or 8352
A Blanket Purchase Order may be utilized, with internal release numbers, for user convenience.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department. The Contractor shall issue credit due for unsatisfactory/poor product with user representatives.
4. Any complaints pertaining to the contract shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, three (3), one-year renewals are available for this contract. Renewal notices will be issued, with the review and approval of using departments, prior to the expiration date of the current term and after Greenville County Public Schools renew.