

**FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23
Warrenton, Virginia 20186
Phone: 540.422.8348 Fax: 540.422.8355

NOTICE OF CONTRACT RENEWAL

DATE: March 9, 2016

COMMODITY NAME: Bleacher Inspection, Maintenance and Repair

CONTRACT NUMBER: 86-12smc, Rider on 042.12.B3 – Howard County Public Schools, MD

SUPERCEDES: 048.06.B3 – Howard County Public Schools, MD

CONTRACT PERIOD: February 9, 2014 through February 8, 2015
1st Renewal: February 9, 2015 through February 8, 2016
2nd Renewal: February 9, 2016 through February 8, 2017

RENEWALS: One (1) one-year renewal remaining

CONTRACTOR: Modern Door & Equipment Sales, Inc.
VN: 630303
4301 Charles Crossing Drive
White Plains, MD 20695
Phone: 301-843-5255 Ext. 1102
Fax: 301-843-7847
Email: kevinb@moderndoor.com

TERMS: Net 30 days

DELIVERY: See contract details

FOR FURTHER INFORMATION CONTACT: Susan R. Monaco, CPPO, CPPB
Procurement Manager
Phone: 540.422.8348

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

Renewed 3/9/16 (no price adjustments)
#86-12smc, Bleacher Inspection, Repair & Maintenance

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. **Renewals:** As stated on the face of this notice, one (1) renewal remains on this contract. Renewal notification will be issued by the contract officer, with input requested from the using departments, approximately sixty days in advance of the expiration date of the current term.
6. Pricing:

Labor Rates:

Field Technician	\$60.00/man-hour
Laborer/Helper	\$60.00/man-hour

Bleacher Inspection Fees per Location:

High School:	\$550.00
Middle School:	\$400.00

Time & Material Rates

Material Markup	15%
Equipment Rental Markup	15%
Subcontractor Markup	15%