

School Photographic Services Contract Cover Sheet/Guidelines
Candid Color Photography, Ltd., Contract CCP-62-16smc
Awarded: Elementary, Middle & High Schools

Contractor	<p style="text-align: center;">Candid Color Photography, Ltd. 11010 Bacon Race Road, Woodbridge, VA 22192 800-321-4256 or 703-590-0187 FAX 703-590-8221 customerservice@candidcolor.net or info@candidcolor.net</p>
Contact Information	<p><u>All Three School Levels:</u></p> <div style="display: flex; justify-content: space-between;"> <div> Mr. Kurt Araujo, President skaraujo@gmail.com </div> <div> Mr. Kyle Araujo, Vice President kyle@candidcolor.net </div> </div>
Pricing, commission, complimentary items:	See attached contract; services may only be utilized for the school level(s) specifically awarded <i>Note: no price changes with the one-year extension 2021-2022, noted below</i>
EXTENDED Contract Term:	April 28, 2021 – April 28, 2022 (one year extension to allow RFP time during 2021; once new contracts are in place, those will be utilized to book services for the 2022-2023 school year)
Principal's Choice:	Renewal occurs during January & February of each year, select from the four awarded Contractors, complete the attached one-page form, and return a copy to Procurement for the contract file. Contractors may only contact schools during January and February to solicit business for the following school year; Principals/School authorized personnel may contact Contractors outside of this sixty-day period to select for the next school year, if they prefer.
School/Principal Responsibilities:	<ul style="list-style-type: none"> • Provide any applicable dress codes to Contractor • Meet with Contractor to discuss and verify scheduling for all photo sessions, special events, club photos, sports photos, or any other requirements • Complete the attached form and return it to Procurement to verify what Contractors are used each school year; you should not have to sign any other agreements, but if you are asked to, those agreements must reference the FCPS contract noted, as the ruling document and can be reviewed by Procurement at your request • Contact Procurement with any additions made to the contract, to add via official contract modification so that all schools are aware of new options • Contact Procurement in writing to report any serious violations or breach of contract, or if any contract interpretation/clarification is needed

School Photographic Services Annual Sign-Up Sheet

(To be completed & sent to Procurement Division prior to school year)

Principal(s) will send this completed form to the Procurement Division each spring when contracting for the following school year. Principals or their designees may schedule photo sessions and customize them as required to best meet the needs of that particular Fauquier County Public School. However, Principals or their designees will share any substantial changes to the contract pricing or options with the Procurement Division for addition via modification, to keep all other schools within the district informed of their contract options.

(Note: E=Elementary; M=Middle; H=High School service levels)

Principals are not required to sign any additional contracts or agreements other than as noted below.

School Name:

Principal/Key Contact for Photographic Services:

Select one contractor from the list below, applicable to your school level:

School Year: _____

- ☐ Candid Color Photography, Ltd. CCP-62-16smc (E, M, H)
- ☐ Lifetouch National School Studios, LNS-62-16smc (E, M, H)
- ☐ Scherling Photography, LLC, SCH-62-16smc (E, M, H)
- ☐ Splendid Portraits, SP-62-16smc (E, M)
- ☐ Strawbridge Studios, SS-62-16smc (E, H)
- ☐ Victor O'Neill Studios, VOS-62-16smc, (M, H)

Contractors may submit quote sheets or schedules to Principals or their appointed designees, but the Contractor may not require Principals to sign any additional contracts or agreements, other than those acknowledging the upcoming school year schedule, sessions or specific school requirements under the existing contracts; any schedule, session or specific requirement documents requiring Principal's signatures must reference the Contractor's official FCPS contract number.

Substantial changes to consider adding to the existing contract via modification (note here or, provide an attachment):

**Keep original, send copy of this form to S. Monaco, CPPO, CPPB, Procurement Division,
via e-mail (susan.monaco@fauquiercounty.gov), fax (FAX 540-422-8355) or courier**

FAUQUIER COUNTY SCHOOL BOARD,
a political subdivision of the Commonwealth of Virginia
Contract CCP-62-16smc, Photographic Services, FCPS: Elementary, Middle & High Schools

This Agreement is made and entered into this 28th day of April, 2016, by the Fauquier County School Board, a political subdivision of the Commonwealth of Virginia (hereinafter referred to as "Owner") and, **Candid Color Photography, Ltd.**, located at **11010 Bacon Race Road, Woodbridge, Virginia** hereinafter referred to as "Contractor".

WITNESSETH that the Contractor and the Owner, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF SERVICES: The Contractor shall provide Photographic Services for Fauquier County Elementary, Middle and High Schools as set forth in the Contract Documents.

COMPENSATION: The Owner will pay and the Contractor will accept in full consideration for the performance during the contract term, the fees provided in the proposal response and attached hereto.

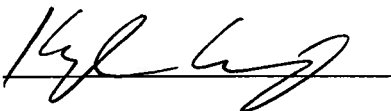
CONTRACT PERIOD: April 28, 2016 through April 28, 2019, with two (2) additional one-year renewal terms as mutually agreed upon by both parties. Although the initial contract term is for a three-year period, Contractors shall not "lock in" any school for that entire period; Contractors may only solicit annual renewals with each school during the January-February timeframe, unless directly approached by any given school.

The contract documents shall consist of and are listed in order of priority:

- (1) This signed form inclusive of all attachments;
- (2) RFP# 62-16sm dated January 13, 2016;
- (3) The Contractor's proposal dated February 9, 2016.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

Candid Color Photography, Ltd.

By: 

Title: Vice-President

Date: 6/9/16

Fauquier County School Board,
a political subdivision of the Commonwealth of
Virginia

By: 
Susan R. Monaco, CPPO, CPPB

Title: Procurement Manager

Date: 6/9/2016

**Contract CCP-62-16smc, Photographic Services, FCPS: Elementary, Middle & High Schools
Complimentary Photo Products**

- School office to receive complimentary 17x22 desk calendars and 8½x11 monthly planners.
- School to receive images formatted for your school administrative system
- School to receive administrative software with student information, images, and more.
- School to receive a “Crisis Directory” of all student names and images loaded on administrators’ iPads or computers.
- School to receive cumulative sheets with students and faculty for your file folders. (Some schools have moved away from this method so we will coordinate with the principal if this is needed.)
- School to receive one (1) identification card per child (school approval). High Schools also receive one (1) color “Senior Privilege Card” per senior (approval by the principal required).
- School to receive up to five (5) custom photo posters depicting school mission, encouraging academic excellence, or depicting student life.
- CCP can offer schools up to twenty (20) complimentary packages (Fall or Spring) for underprivileged students or deserving families. Principal to select students.
- CCP can provide prints for your “Senior of the Month” per principal’s request.
- CCP can provide “Teacher of the Year” prints per principal’s request.
- School to receive “Honor Student Certificates” for students achieving academic goals
- School to receive two (2) complimentary custom 24”x24” mosaic featuring student images.
- CCP will provide a sports poster depicting your teams per each school. Middle Schools to receive one with all sports at year’s end. High Schools to receive one per season (due to the number of teams per season).
- CCP can provide “Teacher of the Year” prints per principal’s request.

Elementary Underclass Packages and Prices

Prepay System - Schools have the option to select 40% or 50% commission

Package	Contents	Price with 40% Commission	Price with 50% Commission
A	2 - 8x10, 2 - 5x7, 4 - 3½x5, 8 Wallets, 16 Mini Wallets	\$ 41.00	\$ 46.00
B	2 - 8x10, 2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 39.00	\$ 43.00
C	1 - 8x10, 2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 35.00	\$ 39.00
D	2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 33.00	\$ 37.00
E	1 - 8x10, 2 - 3½x5, 4 Wallets, 8 Mini Wallets	\$ 31.00	\$ 35.00
F	2 - 5x7, 4 Wallets, 8 Mini Wallets	\$ 28.00	\$ 31.00
G	1 - 5x7, 1 - 3½x5, 2 Wallets, 8 Mini Wallets	\$ 26.00	\$ 29.00
H	1 - 8x10	\$ 20.00	\$ 22.00
I	1 - 5x7, 4 Wallets	\$ 18.00	\$ 20.00
J	2 - 3½x5, 4 Wallets	\$ 16.00	\$ 18.00
K	2 - 3½x5, 8 Mini Wallets	\$ 15.00	\$ 17.00
L	4 - Wallets, 8 Mini Wallets	\$ 13.00	\$ 14.00

Add-Ons to Any Package

1	1 - 5x7	\$ 7.00
2	2 - 3½x5s	\$ 7.00
3	4 - Wallets	\$ 7.00
4	1 - 8x10	\$ 14.00
5	1 - Digital Download (Available only with Pkg A or B)	\$ 20.00

Retouching (for facial blemishes)- \$8.00

Personalized 2x3 Wallets - \$6.00

Price includes professional services to photograph ALL student/faculty images, cost to print, identification, sorting, packaging with individual labels, shipping to school, online ordering of images with a personal access code per student, producing 3-ups and laminated student/faculty ID cards for each student, providing faculty with a free complimentary package, candid yearbook events, and creation of yearbook CD and admin database software. Commission is based upon a minimum of fifty (50) orders and/or less retakes/make-up packages.

Middle School Underclass Packages and Prices**Prepay System - Schools have the option to select 40% or 50% commission**

Package	Contents	Price with 40% Commission	Price with 50% Commission
A	2 - 8x10, 2 - 5x7, 4 - 3 1/2x5, 8 Wallets, 16 Mini Wallets	\$ 41.00	\$ 46.00
B	2 - 8x10, 2 - 5x7, 2 - 3 1/2x5, 4 Wallets, 16 Mini Wallets	\$ 39.00	\$ 43.00
C	1 - 8x10, 2 - 5x7, 2 - 3 1/2x5, 4 Wallets, 16 Mini Wallets	\$ 35.00	\$ 39.00
D	2 - 5x7, 2 - 3 1/2x5, 4 Wallets, 16 Mini Wallets	\$ 33.00	\$ 37.00
E	1 - 8x10, 2 - 3 1/2x5, 4 Wallets, 8 Mini Wallets	\$ 31.00	\$ 35.00
F	2 - 5x7, 4 Wallets, 8 Mini Wallets	\$ 28.00	\$ 31.00
G	1 - 5x7, 1 - 3 1/2x5, 2 Wallets, 8 Mini Wallets	\$ 26.00	\$ 29.00
H	1 - 8x10	\$ 20.00	\$ 22.00
I	1 - 5x7, 4 Wallets	\$ 18.00	\$ 20.00
J	2 - 3 1/2x5, 4 Wallets	\$ 16.00	\$ 18.00
K	2 - 3 1/2x5, 8 Mini Wallets	\$ 15.00	\$ 17.00
L	4 - Wallets, 8 Mini Wallets	\$ 13.00	\$ 14.00
Add-Ons to Any Package			
1	1 - 5x7	\$ 7.00	
2	2 - 3 1/2x5s	\$ 7.00	
3	4 - Wallets	\$ 7.00	
4	1 - 8x10	\$ 14.00	
5	1 - Digital Download (Available only with Pkg A or B)	\$ 20.00	

Retouching (for facial blemishes)- \$8.00**Personalized 2x3 Wallets - \$6.00**

Price includes professional services to photograph ALL student/faculty images, cost to print, identification, sorting, packaging with individual labels, shipping to school, online ordering of images with a personal access code per student, producing 3-ups and laminated student/faculty ID cards for each student, providing faculty with a free complimentary package, candid yearbook events, and creation of yearbook CD and admin database software. Commission is based upon a minimum of fifty (50) orders and/or less retakes/make-up packages.

High School Underclass Packages and Prices**Prepay System - Schools have the option to select 40% or 50% commission**

Package	Contents	Price with 40% Commission	Price with 50% Commission
A	2 - 8x10, 2 - 5x7, 4 - 3½x5, 8 Wallets, 16 Mini Wallets	\$ 41.00	\$ 46.00
B	2 - 8x10, 2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 39.00	\$ 43.00
C	1 - 8x10, 2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 35.00	\$ 39.00
D	2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 33.00	\$ 37.00
E	1 - 8x10, 2 - 3½x5, 4 Wallets, 8 Mini Wallets	\$ 31.00	\$ 35.00
F	2 - 5x7, 4 Wallets, 8 Mini Wallets	\$ 28.00	\$ 31.00
G	1 - 5x7, 1 - 3½x5, 2 Wallets, 8 Mini Wallets	\$ 26.00	\$ 29.00
H	1 - 8x10	\$ 20.00	\$ 22.00
I	1 - 5x7, 4 Wallets	\$ 18.00	\$ 20.00
J	2 - 3½x5, 4 Wallets	\$ 16.00	\$ 18.00
K	2 - 3½x5, 8 Mini Wallets	\$ 15.00	\$ 17.00
L	4 - Wallets, 8 Mini Wallets	\$ 13.00	\$ 14.00
Add-Ons to Any Package			
1	1 - 5x7	\$ 7.00	
2	2 - 3½x5s	\$ 7.00	
3	4 - Wallets	\$ 7.00	
4	1 - 8x10	\$ 14.00	
5	1 - Digital Download (Available only with Pkg A or B)	\$ 20.00	

Retouching (for facial blemishes)- \$8.00**Personalized 2x3 Wallets - \$6.00**

Price includes professional services to photograph ALL student/faculty images, cost to print, identification, sorting, packaging with individual labels, shipping to school, online ordering of images with a personal access code per student, producing laminated student/faculty ID cards for each student, providing faculty with a free complimentary package, candid yearbook events, and creation of yearbook CD and admin database software. Commission is based upon a minimum of fifty (50) orders and/or less retakes/make-up packages.

Elementary School Spring Packages and Prices**Spring Photography is a Proofing System - All students photographed receive Kodak Proofs**

Schools have the option to select either 30% or 40% commission

Pkg	Contents	Price with 30% Commission	Price with 40% Commission
A	2 - 8x10, 2 - 5x7, 4 - 3½x5, 8 Wallets, 16 Mini Wallets	\$ 41.00	\$ 46.00
B	2 - 8x10, 2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 39.00	\$ 43.00
C	1 - 8x10, 2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 35.00	\$ 39.00
D	2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 33.00	\$ 37.00
E	1 - 8x10, 2 - 3½x5, 4 Wallets, 8 Mini Wallets	\$ 31.00	\$ 35.00
F	2 - 5x7, 4 Wallets, 8 Mini Wallets	\$ 28.00	\$ 31.00
G	1 - 5x7, 1 - 3½x5, 2 Wallets, 8 Mini Wallets	\$ 26.00	\$ 29.00
H	1 - 8x10	\$ 20.00	\$ 22.00
I	1 - 5x7, 4 Wallets	\$ 18.00	\$ 20.00
J	2 - 3½x5, 4 Wallets	\$ 16.00	\$ 18.00
K	2 - 3½x5, 8 Mini Wallets	\$ 15.00	\$ 17.00
L	4 - Wallets, 8 Mini Wallets	\$ 13.00	\$ 14.00

Pkg	Contents	Price with 20% Commission
	1 - 8x10 Class Group (without a package)	\$ 12.00
	1 - 8x10 Class Group (IN ADDITION to a package)	\$ 6.00

Price includes professional services to photograph ALL student/faculty images, cost to print, identification, sorting, packaging with individual labels, shipping to school, online ordering of images with a personal access code per student, providing faculty with a free complimentary package, and candid yearbook events. Commission is based upon a minimum of fifty (50) orders and/or less retakes/make-up packages.

Middle School Spring Packages and Prices

Spring Photography is a Proofing System - All students photographed receive Kodak Proofs
Schools have the option to select either 30% or 40% commission

Pkg	Contents	Price with 30% Commission	Price with 40% Commission
A	2 - 8x10, 2 - 5x7, 4 - 3½x5, 8 Wallets, 16 Mini Wallets	\$ 41.00	\$ 46.00
B	2 - 8x10, 2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 39.00	\$ 43.00
C	1 - 8x10, 2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 35.00	\$ 39.00
D	2 - 5x7, 2 - 3½x5, 4 Wallets, 16 Mini Wallets	\$ 33.00	\$ 37.00
E	1 - 8x10, 2 - 3½x5, 4 Wallets, 8 Mini Wallets	\$ 31.00	\$ 35.00
F	2 - 5x7, 4 Wallets, 8 Mini Wallets	\$ 28.00	\$ 31.00
G	1 - 5x7, 1 - 3½x5, 2 Wallets, 8 Mini Wallets	\$ 26.00	\$ 29.00
H	1 - 8x10	\$ 20.00	\$ 22.00
I	1 - 5x7, 4 Wallets	\$ 18.00	\$ 20.00
J	2 - 3½x5, 4 Wallets	\$ 16.00	\$ 18.00
K	2 - 3½x5, 8 Mini Wallets	\$ 15.00	\$ 17.00
L	4 - Wallets, 8 Mini Wallets	\$ 13.00	\$ 14.00

Pkg	Contents	Price with 20% Commission
N	1 - 8x10 Class Group	\$ 12.00

Price includes professional services to photograph ALL student/faculty images, cost to print, identification, sorting, packaging with individual labels, shipping to school, online ordering of images with a personal access code per student, providing faculty with a free complimentary package, and candid yearbook events. Commission is based upon a minimum of fifty (50) orders and/or less retakes/make-up packages.

High School and Middle School Sports Packages and Prices Sports Photography is a Prepay System

Package	Contents	Price with 20% Commission
A	1 - 11x14 Memory Mate (individual and team)	\$ 24.00
B	1 - 8x10 Memory Mate (individual and team)	\$ 15.00
C	1 - 8x10 team photo, 2 - 5x7 individuals, 2 - 3x5 individuals, 8 wallets individuals	\$ 29.00
D	1 - 5x7 team photo, 2 - 5x7 individuals, 2 - 3x5 individuals, 4 wallets individuals	\$ 25.00
E	1 - 5x7 team photo, 2 - 5x7 individuals, 4 wallets individuals	\$ 22.00
F	1 - 8x10 team photo	\$ 12.00
G	1 - 5x7 team photo	\$ 10.00
H	4 - 3x5 individuals, 8 wallets individuals	\$ 24.00
I	1 - 5x7 individual, 1 - 3x5 individual, 2 wallets individuals	\$ 18.00
J	8 wallets individuals	\$ 13.00
K	16 wallets individuals	\$ 23.00
L	1 - 8x10 individual	\$ 12.00
M	1 - 11x14 individual	\$ 28.00
N	1 - 16x20 individual	\$ 42.00
O	2 - 4x5 player magnets	\$ 13.00
P	1 - 3 inch player button	\$ 9.00
Q	1 - player mousepad	\$ 13.00
R	1 - player coffee mug	\$ 15.00

Price includes professional services to photograph ALL athletes, cost to print, identification, sorting, packaging with individual labels, shipping to school, online ordering of images with a personal access code per student, and sports candid yearbook services. Commission is less remakes, make-up packages, and NSFs.

High School Senior Portrait Packages and Prices

20% Commission on High School Senior Portraits

Deluxe Portraits - Individually retouched for facial blemishes and printed on Kodak Professional paper.

Package	Contents	Price
DX1	1 - 16x20, 5 - 8x10s, 10 - 5x7s, 12 - 4x5s, 80 wallets	\$ 535.00
DX2	1 - 11x14, 4 - 8x10s, 8 - 5x7s, 8 - 4x5s, 64 wallets	\$ 425.00
DX3	1 - 11x14, 3 - 8x10s, 6 - 5x7s, 8 - 4x5s, 48 wallets	\$ 390.00
DX4	1 - 11x14, 2 - 8x10s, 8 - 5x7s, 8 - 4x5s, 32 wallets	\$ 355.00
DX5	2 - 8x10s, 4 - 5x7s, 4 - 4x5s, 32 wallets	\$ 270.00
DX6	2 - 8x10s, 2 - 5x7s, 4 - 4x5s, 16 wallets	\$ 198.00
DX7	1 - 8x10s, 2 - 5x7s, 4 - 4x5s, 8 wallets	\$ 140.00
DX8	2 - 5x7s, 4 - 4x5s, 8 wallets	\$ 115.00

StarMark Portraits - Individually retouched for facial blemishes, printed on Kodak Professional paper, and finished with a hand-applied spray to create a beautiful lustre matte finish and provides UV protection for longer portrait life.

Package	Contents	Price
SM1	1 - 16x20, 5 - 8x10s, 10 - 5x7s, 12 - 4x5s, 64 diecut wallets	\$ 565.00
SM2	1 - 11x14, 3 - 8x10s, 12 - 5x7s, 8 - 4x5s, 48 diecut wallets	\$ 455.00
SM3	1 - 11x14, 3 - 8x10s, 6 - 5x7s, 8 - 4x5s, 48 diecut wallets	\$ 420.00
SM4	1 - 11x14, 2 - 8x10s, 8 - 5x7s, 8 - 4x5s, 32 diecut wallets	\$ 385.00
SM5	2 - 8x10s, 4 - 5x7s, 4 - 4x5s, 32 diecut wallets	\$ 295.00
SM6	2 - 8x10s, 2 - 5x7s, 4 - 4x5s, 16 diecut wallets	\$ 228.00
SM7	1 - 8x10s, 2 - 5x7s, 4 - 4x5s, 8 diecut wallets	\$ 165.00
SM8	2 - 5x7s, 4 - 4x5s, 8 diecut wallets	\$ 140.00

Old Masters Portraits - Individually retouched for facial blemishes, printed on Kodak Professional paper, and finished with a hand-applied spray to create a beautiful lustre matte finish and provides UV protection for longer portrait life. 11x14 and 16x20 portraits are mounted on either 3/16" Masonite Board or embedded on Stretcher Canvas material. Canvas portraits are permanently embedded on real, handcut canvas material done at our lab. The canvas texture provides a formal portrait look.

Package	Contents	Price
OM1	1 - 16x20 Canvas on Stretcher Frame, 4 - 8x10s, 8 - 5x7s, 8 - 4x5s, 64 diecut wallets	\$ 580.00
OM2	1 - 11x14 Canvas on Stretcher Frame, 3 - 8x10s, 10 - 5x7s, 4 - 4x5s, 48 diecut wallets	\$ 525.00
OM3	1 - 16x20 Canvas on Stretcher Frame, 2 - 8x10s, 4 - 5x7s, 8 - 4x5s, 32 diecut wallets	\$ 450.00
OM4	1 - 11x14 Canvas on Stretcher Frame, 2 - 8x10s, 4 - 5x7s, 8 - 4x5s, 16 diecut wallets	\$ 410.00
OM5	1 - 8x10 Canvas on Masonite Board, 1 - 8x10, 4 - 5x7s, 4 - 4x5s, 32 diecut wallets	\$ 300.00
OM6	1 - 8x10 Canvas on Masonite Board, 2 - 5x7s, 4 - 4x5s, 16 diecut wallets	\$ 255.00

Price includes professional services to photograph seniors, provide appropriate attire, basic retouching, cost to print, identification, sorting, packaging, online ordering of images with a personal access code per student, producing laminated senior ID cards for each senior, candid yearbook events, and creation of yearbook CD and admin database software. Schools to receive 20% commission on High School Senior Portraits.

High School Senior Portrait Ala Carte Prints and Options
20% Commission on High School Senior Portraits

	w/o Package	w/ Package
8 Wallets	\$ 32.00	\$ 25.60
16 wallets	\$ 38.00	\$ 30.40
24 wallets	\$ 46.00	\$ 36.80
48 wallets	\$ 64.00	\$ 51.20
4 - 4x5s	\$ 50.00	\$ 40.00
2 - 5x7s	\$ 50.00	\$ 40.00
1 - 8x10	\$ 50.00	\$ 40.00
1 - 11x14	\$ 70.00	\$ 56.00
1 - 16x20	\$ 100.00	\$ 80.00

Basic Retouching - Included with all orders

Basic retouching addresses facial blemishes only.

Special Retouching - \$25.00 per image

Advanced retouching to address items not covered by the basic retouching that is included in all packages (see notes on other side), such as: stray or fly-away hairs, five o'clock shadows, dental problems, glare on glasses, dark circles below eyes, chest or neck blemishes, scars, or suntan lines.

High School Senior Portrait Proofing Fees**Seniors to select one proofing option at time of session.**

Name	Description	Cost
Yearbook Only (no proofs)	Four (4) head and shoulder poses in yearbook attire.	N/C
Yearbook Only (with Proofs)	Six (6) head and shoulder poses in yearbook attire. Two (2) "Classic" poses on black background. 4x5 Kodak Professional proofs and online proofs.	\$ 20.00
Econo Sitting	Six (6) head and shoulder poses in yearbook attire. Two (2) "Classic" poses on black background. Four (4) to six (6) poses in a cap & gown. 4x5 Kodak Professional proofs and online proofs.	\$ 30.00
Basic Sitting	Six (6) head and shoulder poses in yearbook attire. Two (2) "Classic" poses on black background. Four (4) to six (6) poses in a cap & gown. Four (4) to six (6) images from one casual pose. 4x5 Kodak Professional proofs and online proofs.	\$ 40.00
Standard Sitting	Six (6) head and shoulder poses in yearbook attire. Two (2) "Classic" poses on black background. Four (4) to six (6) poses in a cap & gown. Three casual poses. Four (4) to six (6) images of each pose. 4x5 Kodak Professional proofs and online proofs.	\$ 50.00
Deluxe Sitting	Six (6) head and shoulder poses in yearbook attire. Two (2) "Classic" poses on black background. Four (4) to six (6) poses in a cap & gown. Four casual poses. Four (4) to six (6) images of each pose. Outdoor environmental. Six (6) to eight (8) images. 4x5 Kodak Professional proofs and online proofs.	\$ 60.00

Price includes professional services to photograph seniors, provide appropriate attire, cost to print proofs, identification, sorting, packaging, online posting of images with a personal access code per student, creation of one (1) senior privilege card per senior, and creation of yearbook CD and admin database software.

High School and Middle School Dance Packages and Prices

Dance Photography is a Prepay System - 20% Commission

Pkg	Contents	Price
A	2 - 8x10, 2 - 5x7, 8 wallets	\$ 40.00
B	1 - 8x10, 2 - 5x7, 4 - 3½x5, 8 wallets	\$ 35.00
C	1 - 8x10, 2 - 5x7, 8 wallets	\$ 30.00
D	2 - 5x7, 4 - 3½x5, 8 wallets	\$ 25.00
E	2 - 5x7, 16 wallets	\$ 25.00
F	2 - 5x7, 8 wallets	\$ 20.00
G	2 - 3½x5, 4 wallets	\$ 15.00
H	1 - 3x5, 2 wallets	\$ 10.00
I	Group Special: 1 - 5x7 per person (minimum 4 people; no exceptions)	\$ 7.00

High School Prom Packages and Prices

Prom Photography is a Prepay System

Pkg	Contents	Price
A	Three Pose Special: Pose 1: 1 - 8x10, 2 - 5x7, 16 wallets Pose 2: 1 - 8x10, 2 - 5x7, 16 wallets Pose 3: 1 - 8x10, 2 - 5x7, 16 wallets	\$ 85.00
B	Two Pose Special: Pose 1: 1 - 8x10, 2 - 5x7, 4 - 3½x5, 8 wallets Pose 2: 1 - 8x10, 2 - 5x7, 4 - 3½x5, 8 wallets	\$ 70.00
C	1 - 8x10, 2 - 5x7, 16 wallets	\$ 45.00
D	1 - 8x10, 1 - 5x7, 2 - 3½x5, 8 wallets	\$ 35.00
E	2 - 5x7, 4 - 3½x5, 8 wallets	\$ 30.00
F	4 - 3½x5, 8 wallets	\$ 25.00
G	2 - 3½x5, 4 wallets	\$ 20.00
H	8 wallets	\$ 10.00
I	Group Special: 1 - 5x7 per person (minimum 4 people; no exceptions)	\$ 7.00

Price includes professional services to photograph couples, cost to print, identification, sorting, packaging with individual labels, shipping to school, online ordering of images with a personal access code, and yearbook candid coverage. 20% commission applicable if there are a minimum of fifty (50) orders per dance (Homecoming, Ring Dance, Prom and other).

High School Graduation Packages and Prices

Package	Contents	Price with 20% Commission
A1	2 - 5x7s	\$ 25.00
A2	4 - 5x7s	\$ 42.00
A3	6 - 5x7s	\$ 54.00
A4	8 - 5x7s	\$ 64.00
B1	2 - 4x6s	\$ 22.00
B2	4 - 4x6s	\$ 29.00
B3	6 - 4x6s	\$ 49.00
B4	8 - 4x6s	\$ 59.00
C	2 - 4x6 Magnets	\$ 25.00
D	1 - 8x10	\$ 21.50
E	1 - 5x7, 2 - 3.5x5s, 8 wallets	\$ 38.50
F	2 - 5x7, 2 - 3.5x5s, 4 wallets	\$ 44.00
G	1 - 8x10, 1 - 5x7, 4 - 3.5x5s, 4 wallets	\$ 47.75
H	1 - 8x10, 2 - 5x7, 2 - 3.5x5s, 4 wallets	\$ 52.65
I	2 - 8x10s, 4 - 5x7s	\$ 62.00
J	1 - 11x14	\$ 43.50
K	1 - 11x14, 2 - 5x7s, 24 wallets	\$ 68.50
L	1 - 16x20	\$ 69.00
W	8 wallets	\$ 25.00

Price includes professional services to photograph ALL graduates receiving their diploma and photographing an assortment of candid, mailing information to each graduate, cost to print on Kodak Professional paper, identification, sorting, packaging with individual labels and online ordering of images with an access code. 10% commission applicable if there are a minimum of seventy-five (75) orders per school.

High School Senior Class Group Prepay System

Price includes professional services to photograph the class group, cost to print on Kodak Professional paper, identification, sorting, packaging with individual labels in a 12" archival tube and shipping either to school or student's home address. 20% commission applicable if there are a minimum of fifty (50) orders per school.

Package Contents

A 1 - 10x18 Senior Class Group Photo

Price with 20% Commission
\$ 24.00

Other Products

Elementary and Middle School Mosaic - A 12"x12" print that features the individual school's logo using the fall underclass images. Mosaic is printed on Kodak Professional Metallic paper. School to receive a complimentary 24"x24" and can be used as a sample for parents. Mosaic is a prepay sale. School to receive \$2.00 per order if there is a minimum of fifty (50) orders.

Package Contents

A 1 - 12"x12" School
Mosaic

Price

\$ 12.00

Price includes cost to design and create, cost to print, sorting, packaging with individual labels, shipping to school and online ordering with an access code. School to receive \$2.00 per sale if there are a minimum of fifty (50) orders.

Remote Ordering Entry System (ROES) - CCP's photo lab, StarMark Imaging, offers an online image ordering service called ROES (Remote Order Entry System). ROES allows parents to order Kodak Professional prints of their own personal images taken with their own personal cameras (i.e. vacation, Thanksgiving party). Parents can go to <http://roes.starmarkimaging.com> and download the lab software. Parents would upload their images and select the size print they wish to order. We offer competitive prices on various sizes from wallet sizes up to a 30" platform. Parents can also create custom photo greeting cards, memory books and more. Parents will need to contact us to receive an account number that links their information with the school. For example, a parent of Atlee High School is assigned an account number ATL000001. Any orders placed using their own personal account number will be recorded. The school will receive 1% on any orders placed (excluding cost to ship) when they use a designated account. This system is similar to Target where the shopper can designate their purchase to a selected school.