

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8350

Fax: (540) 422-8355

NOTICE OF CONTRACT UPDATE

1. DATE: January 27, 2016
2. COMMODITY NAME: Vehicle Rental
3. CONTRACT NUMBER: DGS-111212-ENTM
4. CONTRACT PERIOD: January 17, 2012 – January 16, 2013
1st renewal: January 17, 2013 – January 16, 2014
2nd renewal: January 17, 2014 - January 16, 2015
3rd renewal: January 17, 2015 – January 16, 2016
4th renewal: January 17, 2015 – January 16, 2017
5. RENEWALS: Six (6), one (1) year renewal options
6. FIRM: Enterprise Leasing Company
VN: 645911 721 Lakefront Commons, Suite 100
Newport News, VA 23606
Contact Person: Lisa Pickup
PH: 703-455-8234 ext 100 (office)
FX: 703-342-0380
Cell: 703-929-4187
7. TERMS: Net 30 days
8. FOR FURTHER INFORMATION CONTACT: Colleen Keener, Senior Buyer
PH (540) 422-8350
colleen.keener@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department. The Contractor shall issue credit due for unsatisfactory/poor product with user representatives, per the terms of the contract.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, six (6) one-year terms on this contract. The decision as to whether to exercise the renewal option will be made by Virginia DGS.