

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
FINANCE DEPARTMENT, PROCUREMENT DIVISION
320 Hospital Drive Ste. 23
Warrenton, Virginia 20186
Phone: (540) 422-8354 Fax: (540) 422-8355

NOTICE OF CONTRACT AWARD RENEWAL

1. DATE: July 19, 2021
2. COMMODITY NAME: Street Sign Repair and Replacement
3. CONTRACT NUMBERS: CR-43-21ksc
4. CONTRACT PERIOD: May 7, 2021 through May 6, 2022
5. Renewal Options: Three (3) One (1) year renewal options (3 remaining)
6. CONTRACTORS: D & S Construction
15187 Buena Vista Drive
Orange, VA 22960
Jeff Dodson
(540)718-5303
FAX: (540)672-0734
33jdodson@comcast.net
7. TERMS: Net 30
8. FOR FURTHER INFORMATION CONTACT: Kathy Stanley, CPP, CPPB
Senior Buyer
PH (540) 422-8354
Kathy.Stanley@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352. A Blanket Purchase Order may be utilized, with internal release numbers, for user convenience.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department. The Contractor shall issue credit due for unsatisfactory/poor product with user representatives.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. **Pricing:** As noted herein/attached hereto. All pricing includes freight and all charges that may be incurred in fulfilling the terms of this contract.
6. **Renewals:** As stated on the face of this notice, two (2), one-year renewals remain on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, approximately sixty days in advance of the expiration date of the current term.
7. **Price Adjustments:** Changes to prices will be negotiated as specified in the contract documents, during the contract renewal period. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

FAUQUIER COUNTY
A political subdivision of the Commonwealth of Virginia
Contract CR-43-21ksc, Street Sign Repair and Replacement
Riding Orange County Contract DS-00-20BC

This Agreement is made and entered into this 20th day of May, 2021, by Fauquier County, a political subdivision of the Commonwealth of Virginia hereinafter referred to as "Owner" and, D & S Construction having its principal place of business at 15187 Buena Vista Drive, Orange, VA 22960, hereinafter referred to as "Contractor".

WITNESSETH that the Contractor and the Owner, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF SERVICES: The Contractor shall provide Street Sign Repair and Replacement services to the Owner, as set forth in the Contract Documents.

COMPENSATION: The Owner will pay and the Contractor will accept in full consideration for services rendered during the contract term, Street Signs and related requirements based on the pricing attached.

INSURANCE: By signing this contract, the Contractor agrees they will have the insurance coverage specified on the attached Insurance Checklist at the time the work commences. Additionally, the Contractor certifies that it will maintain all required insurance coverage during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission. The Contractor shall furnish the certificate of insurance for the coverage required within five business days of full contract execution, and shall continue to provide compliant insurance certificates throughout the term of the contract.

CONTRACT PERIOD: May 7, 2021 through May 6, 2022 (first renewal year) with three one-year renewal periods remaining; Fauquier County renewal is based on renewal of the Orange County, VA contract noted.

The contract documents shall consist of and are listed in order of priority:

- (1) This signed form inclusive of the Insurance Checklist and current pricing;
- (2) Orange County Contract DS-00-20BC, inclusive of original IFB # 2020-08 dated December 5, 2019 and Contractor's Bid submittal dated January 10, 2020, all of which are incorporated herein.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

D&S Construction

By: 
JEFF DODSON

Title: OWNER

Date: 5-24-21

Fauquier County, a political subdivision of the Commonwealth of Virginia

By: 
Susan Monaco, CPPG, CPPB

Title: Procurement Manager

Date: 7-19-21

APPENDIX I: PRICE FORM

The following form must be used in returning the solicited bid. The Bidder agrees to furnish all labor, materials, and equipment necessary to perform the work called for the solicitation documents, with all addenda thereto at the firm fixed prices specified below.

I. Installation and/or replacement of Sign Components as specified:

Description	Unit Price
Post, including upper sign post, lower "anchor", rain cap and associated hardware	98.00
Single or (1) street sign, consisting of two (2) nameplates and all associated hardware	50.00
Double or two (2) street signs, consisting of four (4) name plates and all associated hardware	80.00
Private (PVT) sticker only	15.00
Blank Sticker	10.00

II. Installation and/or replacement of Entire Unit as specified:

Description	Unit Price
Single street sign with all hardware, and post, including anchor and rain cap	219.00
Double street sign with all hardware, and post, including anchor and rain cap.	249.00

III. Reinstallation only, of Entire Unit, either type, New Style where all materials are present (no new materials required):

Description	Unit Price
New Style	30.00

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IV. Reinstallation only, of Entire Unit, either type, Old Style where all materials are present (no new materials required):

Description	Unit Price
Old Style	25.00
Grand Total of Items I-IV	
776.00	

V. Labor rate for other sign work if needed:

\$/Hour
55.00

VI. Cost per post for adding concrete to post for stabilization:

\$/Post
25.00

VII. Additional Site Fees (if needed):

a. Pre-Inspection of Site

\$/Location
55.00

b. Non-Workable Site

\$/Hour
55.00

VIII. Apply PVT or blank stickers to existing signs

Description	\$/Site
One Sticker (equal to one hour to install)	10.00
2-6 stickers	10.00
More than 6 stickers	10.00

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**DIVISION OF RISK MANAGEMENT
INSURANCE CHECKLIST**

Items marked "X" are required to be provided if award is made to your firm.

<u>Required</u>	<u>Coverage Required</u>	<u>Limits</u> <u>(figures denotes minimum)</u>
<u>X</u>	1. Workers' Compensation and Employers' Liability; Admitted in Virginia Employers' Liability All States Endorsement USL & H Endorsement Voluntary Compensation Endorsement Best's Guide Rating-A-VIII or better or its equivalent	1. Statutory Limits of the Commonwealth of VA Yes \$100,000/\$500,000/\$100,000 Statutory Statutory
<u>X</u>	2. Commercial General Liability General Aggregate Products/Completed Operations Personal and Advertising Injury Fire Legal Liability Best's Guide Rating-A-VIII or better or its equivalent	2. \$1,000,000 (CSL) Each Occurrence \$2,000,000 \$2,000,000 \$1,000,000 \$100,000 Per Occurrence
<u>X</u>	3. Automobile Liability Owned, Hired, Borrowed & Non-owned Motor Carrier Act End. Best's Guide Rating-A-VIII or better, or its equivalent	3. \$1,000,000 combined Single Limit Bodily Injury and Property Damage Each Occurrence (note, symbol "1" on liability coverage)
—	4. Prof. Errors and Omissions Best's Guide Rating-A-VIII or better or its equivalent	4. \$1,000,000 (CSL) Each Claim
—	5. Garage Liability	5. \$1,000,000 CSL Each Occurrence
—	6. Garage Keeper's Legal Liability Best's Guide Rating-A-VIII or better, Or its equivalent	6. a) Maximum Value of One Vehicle b) Maximum Value of All Vehicles Held by Contractor
—	7. Umbrella Liability Best's Guide Rating-A-VIII or better, or its equivalent.	7. \$1,000,000 Minimum
—	8. Other Insurance: Cyber Liability as needed	8. \$1,000,000 Minimum
<u>X</u>	9. Auto and General Liability Policies shall be endorsed to name Fauquier County and/or Fauquier County Public School Board as additional insured (This coverage is primary to all other coverage The County and Schools may possess and must be shown on the certificate)	
<u>X</u>	10. The Contractor shall provide 30 days written notice of any policy cancellation for policies specified on this Checklist to Fauquier County and/or Fauquier County School Board in accordance with the timelines and stipulations in Code of Virginia Section 38.2-231.	
<u>X</u>	11. The Certificate must state Bid/RFP No. and Bid/RFP Title.	
<u>X</u>	12. Contractor shall submit Certificate of Insurance within five (5) business days from notification of award, and shall provide updated Certificates for the duration of the contract.	