

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422.8353

Fax: (540) 422.8355

NOTICE OF CONTRACT

1. DATE: July 6, 2018
2. COMMODITY NAME: Lawn Maintenance- Northern Region
3. CONTRACT NUMBER: FGL-09-18tpc
4. CONTRACT PERIOD: August 1, 2018 through December 15, 2018
5. RENEWAL OPTIONS: Three (3) one year renewals
6. CONTRACTOR: Forever Green Landscape
VN: 649245
Attn: Chris Carpenter
6558 Hickory Ridge Rd.
Spotsylvania, VA 22551
PH: 540-907-6546
Email: forevergreenlandscape62@gmail.com
7. TERMS: Net 45 days
8. DELIVERY: As per schedule determined by contract and area
Superintendent
9. F.O.B. Destination
10. FOR FURTHER INFORMATION CONTACT: Tomeka Price, VCA, Senior Buyer
PH (540) 422-8353
tomeka.price@fauquiercounty.gov
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING
DEPARTMENTS: This contract is the result of a competitive bid program and its use
must follow the FCG&PS Procurement Policy/Procedures for the purchase of the
commodities listed herein. Please see below for further instructions regarding this
contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. **Change-orders:** The Contractor shall be notified of additional mowing or suspension of mowing, through Purchase Order Change Orders. The Procurement division, upon authorization of the using departments, will forward change orders to the Contractor.
4. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
5. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by Contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
6. **Renewals:** As stated on the face of this notice. There are three (3) one year renewals available on this contract if there is mutual agreement between all parties.
7. **Price Adjustments:** The Contractor warrants rates shall remain firm for each contract period. Adjustments to the lawn maintenance rates may be negotiated only during the sixty-day period prior to renewal. The Owner shall give the Contractor written notice of renewal sixty (60) days prior to the expiration date of this agreement.
 - a. If the Owner elects to exercise the option to renew the contract for an additional one year period, the contract price(s) for the additional year shall not exceed the contract price(s) of the original contract increased/decreased by no more than the percentage increase/decrease of the "other services" category of the CPI-U section of the Consumer Price Index of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available.
 - b. If during the first one-year renewal the Owner elects to exercise the option to renew the contract for the second and subsequent additional one-year periods, the contract price(s) for the second additional one-year period shall not exceed the contract price(s) of the first one-year renewal period increased/decreased by no more than the percentage increase/decrease of the "other services" category of the CPI-U section of the Consumer Price Index of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available.
8. **Suspension Fee (25% of Site Price Listed):** This suspension fee is the amount that a Contractor will receive when the Superintendent or the Maintenance Supervisor of that region suspends mowing for that week as noted in the contract. The Contractor will receive a 25% fee instead of the previous suspension agreement.

SEASON PRICE FOR NORTHERN REGION

| Location | Section <small>(Reference Section 2.E)</small> | Schedule | Acreage | Number of Mowings | Site Price | Extended Season Total <small>(# of Mowings x Site Price)</small> | Suspension Fee - 2D.1 <small>(25% of site price)</small> |
|--|---|----------|---------|-------------------------|------------|--|--|
| Marshall Middle School | A | W | 4.5 | 30 | \$110.25 | \$ 3,307.50 | \$27.57 |
| WG Coleman Elementary | AB | W | 3.8 | 30 | \$93.10 | \$2,793.00 | \$23.28 |
| Claude Thompson Elementary | A | W | 2.0 | 30 | \$50.00 | \$1,500.00 | \$12.50 |
| Marshall Community Center | A | W | 7.6 | 30 | \$186.20 | \$5,586.00 | \$46.55 |
| Upperville Park | A | W | 5.2 | 30 | \$127.40 | \$3,822.00 | \$31.85 |
| School House #18 | A | W | 0.4 | 30 | \$25.00 | \$750.00 | \$6.25 |
| Northern Fauquier Community Park (All common areas) | A | W | 38.2 | 30 | \$935.90 | \$28,077.00 | \$233.98 |
| TOTAL SEASON PRICE FOR NORTHERN REGION | | | | | | \$45,835.50 | \$381.98 |

Unit Price for Add-ons:

- | | | |
|----|-------------------|---------------------------|
| 1. | Mowing only | <u>\$60.00/acre</u> |
| 2. | String Trimming | <u>\$0.15/square foot</u> |
| 3. | Mechanical Edging | <u>\$0.18/linear foot</u> |
| 4. | Bush hogging | <u>\$100.00/acre</u> |