

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

**PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422.8353

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**NOTICE OF CONTRACT**

1. DATE: September 28, 2018
2. COMMODITY NAME: Lawn Maintenance- Northern Region
3. CONTRACT NUMBER: FLL-09-18tpc
4. CONTRACT PERIOD: October 1, 2018 through December 15, 2018
5. RENEWAL OPTIONS: Three (3) one year renewals
6. CONTRACTOR: Frontier Lawncare and Landscape, LLC  
VN: 649245  
Attn: Brenda Castellanos  
6558 Hickory Ridge Rd.  
Spotsylvania, VA 22551  
PH: 703-327-7040  
FX: 703-327-6038  
Email: [bcastellanos@frontierlandscapeservices.com](mailto:bcastellanos@frontierlandscapeservices.com)
7. TERMS: Net 45 days
8. DELIVERY: As per schedule determined by contract and area Superintendent
9. F.O.B. Destination
10. FOR FURTHER INFORMATION CONTACT: Tomeka Price, VCA, Senior Buyer  
PH (540) 422-8353  
[tomeka.price@fauquiercounty.gov](mailto:tomeka.price@fauquiercounty.gov)
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see below for further instructions regarding this contract.

## INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. **Change-orders:** The Contractor shall be notified of additional mowing or suspension of mowing, through Purchase Order Change Orders. The Procurement division, upon authorization of the using departments, will forward change orders to the Contractor.
4. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
5. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by Contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
6. **Renewals:** As stated on the face of this notice. There are three (3) one year renewals available on this contract if there is mutual agreement between all parties.
7. **Price Adjustments:** The Contractor warrants rates shall remain firm for each contract period. Adjustments to the lawn maintenance rates may be negotiated only during the sixty-day period prior to renewal. The Owner shall give the Contractor written notice of renewal sixty (60) days prior to the expiration date of this agreement.
  - a. If the Owner elects to exercise the option to renew the contract for an additional one year period, the contract price(s) for the additional year shall not exceed the contract price(s) of the original contract increased/decreased by no more than the percentage increase/decrease of the "other services" category of the CPI-U section of the Consumer Price Index of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available.
  - b. If during the first one-year renewal the Owner elects to exercise the option to renew the contract for the second and subsequent additional one-year periods, the contract price(s) for the second additional one-year period shall not exceed the contract price(s) of the first one-year renewal period increased/decreased by no more than the percentage increase/decrease of the "other services" category of the CPI-U section of the Consumer Price Index of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available.
8. **Suspension Fee (25% of Site Price Listed):** This suspension fee is the amount that a Contractor will receive when the Superintendent or the Maintenance Supervisor of that region suspends mowing for that week as noted in the contract. The Contractor will receive a 25% fee instead of the previous suspension agreement.

## SEASON PRICE FOR NORTHERN REGION

Location	Section (Reference Section 2.E)	Schedule	Acreage	Number of Mowings	Site Price	Extended Season Total (# of Mowings x Site Price)	Suspension Fee - 2D.1 (25% of site price)
Marshall Middle School	A	W	4.5	30	\$133.31	\$3,999.30	\$33.33
WG Coleman Elementary	AB	W	3.8	30	\$112.58	\$3,377.40	\$28.15
Claude Thompson Elementary	A	W	2.0	30	\$59.25	\$1,777.50	\$14.82
Marshall Community Center	A	W	7.6	30	\$225.15	\$6,754.50	\$56.29
Upperville Park	A	W	5.2	30	\$154.05	\$4,621.50	\$38.52
School House #18	A	W	0.4	30	\$50.00	\$1,500.00	\$12.50
Northern Fauquier Community Park (All common areas)	A	W	38.2	30	\$1,132.00	\$33,960.00	\$283.00
<b>TOTAL SEASON PRICE FOR NORTHERN REGION</b>						<b>\$55,990.20</b>	<b>\$466.61</b>

**Unit Price for Add-ons:**

- |                      |                           |
|----------------------|---------------------------|
| 1. Mowing only       | <u>\$45.00/acre</u>       |
| 2. String Trimming   | <u>\$1.00/square foot</u> |
| 3. Mechanical Edging | <u>\$0.08/linear foot</u> |
| 4. Bush hogging      | <u>\$75.00/acre</u>       |