

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8350

Fax: (540) 422-8355

NOTICE OF CONTRACT AWARD

1. DATE: August 10, 2018
2. COMMODITY NAME: Tooling, Fasteners, Material and Supplies
3. CONTRACT NUMBER: UCPUMW 19-828 (Univ. of Mary Washington)
4. CONTRACT PERIOD: August 10, 2018 through August 9, 2020
5. RENEWAL OPTIONS: Six (6) one-year renewal options
6. CONTRACTOR: SOSMETAL PRODUCTS
VN: 646178
4945 E. Tioga Street
Philadelphia, PA 19134
PH: 215-739-6200
FX: 215-423-4123
Contact: Michael Bunks mbunks@sosmetal.com
7. TERMS: Net 30 days
8. FOR FURTHER INFORMATION CONTACT: Colleen Keener, P-Card Admin/Buyer
PH: (540) 422-8350
colleen.keener@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection of goods/services provided and approval of Vendor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods, service, faulty or delinquent delivery, or violation of contract provisions by Vendor shall be reported to FCG&PS Procurement for handling with the Vendor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: Six (6) one-year renewal options are available on this contract.