

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

**PROCUREMENT DIVISION**

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: (540) 422-8353

Fax: (540) 422-8355

**NOTICE OF CONTRACT**

1. DATE: June 6, 2018
2. COMMODITY NAME: Document and Media Destruction Services
3. CONTRACT NUMBER: USC 18-6320 - Cobb County
4. CONTRACT PERIOD: May 15, 2018 through May 14, 2021
5. RENEWAL OPTIONS: Three (3) one year renewal options
6. CONTRACTOR: Stericycle, Inc., its Subsidiaries and Affiliates (Shred-It)  
(V/N: 650678) 28161 N. Keith Drive  
Lake Forest, IL 60045  
Attn: Tim McQuoid, Security & Compliance Consultant  
Email: [tim.mcquoid@stericycle.com](mailto:tim.mcquoid@stericycle.com)  
Ph: 757-509-8166
7. TERMS: Net 30 days
8. DELIVERY: F.O.B. destination
9. FOR FURTHER INFORMATION CONTACT: Tomeka Price, VCA  
Senior Buyer  
PH (540) 422-8353

## INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8717 or 8720.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax, email or courier.
5. Renewals: As stated on the face of this notice, three (3) renewals exist on this contract
6. Price: See Attached Cost Proposal Form

Cost Proposal Form									
Onsite	Scheduled Service								
Standard Conus									
PRODUCT		STOP CHARGE	Container - Std (Console)	BLUE BAG INSERT	Medium Tote (64 GALLON)	Large Tote (95 GALLON)	GAYLORD	PALLET	OTHER
Paper	Stop Charge (includes 2 consoles or 2 64's or 1 95)	\$60.50	\$10.10	\$10.10	\$15.15	\$20.15		\$151.50	\$6.10 Per Large Box
Tapes/Cassettes	Stop charge (Includes 10 boxes or 2 64s or 1 95)	\$120.00			\$30.00	\$42.00			\$18.00 Per Large Box
CD's	Stop Charge (includes 10 boxes or 2 64s or 1 95)	\$120.00			\$24.00	\$36.00			\$12.00 Per Large Box
Magnetic Tapes (Reel to reel)	Stop Charge (includes 10 Tapes)	\$120.00							\$10.10 Per Tape
Hard Drives	Stop Charge (includes 10 HDS)	\$151.00							\$10.10 Per HD
Wristbands	Stop Charge (includes 2 64's or 1 95)	\$60.60			\$15.15	\$20.20			
X-Rays	Incineration required, price based on market								
Pill Bottles	Stop Charge (includes 4 64's or 2 95's)	\$60.60			\$15.15	\$20.15			
Offsite	Scheduled Service								
Standard Conus									
PRODUCT		STOP CHARGE	Container - Std (Console)	BLUE BAG INSERT	Medium Tote (64 GALLON)	Large Tote (95 GALLON)	GAYLORD	PALLET	OTHER
Paper	Stop Charge (includes 2 consoles or 2 64's or 1 95)	\$50.50	\$8.25	\$8.25	\$10.10	\$15.15	\$101.00	\$121.20	
Tapes/Cassettes	Stop charge (Includes 10 boxes or 2 64s or 1 95)	\$101.00			\$25.20	\$35.35			\$15.15 Per Large Box
CD's	Stop Charge (includes 10 boxes or 2 64s or 1 95)	\$101.00			\$20.20	\$30.30			\$10.10 Per Large Box
Magnetic Tapes	Stop Charge (includes 10 Tapes)	\$101.00							\$12.00 Per Tape
Hard Drives	Stop Charge (includes 10 HDS)	\$151.50							\$10.10 Per HD
Wristbands	Stop Charge (includes 2 64's or 1 95)	\$51.51			\$10.10	\$15.15			
X-Rays	Incineration required, price based on market								
Pill Bottles	Stop Charge (includes 4 64's or 2 95's)	\$50.50			\$10.10	\$15.15			

Mileage Charges		Mileage Charges	
		Onsite	Offsite
Band 1	>=100< 151 Miles from Branch	\$50.50	\$50.50
Band 2	>=150<201 Miles from Branch	\$101.00	\$101.00
Band 3	>=200<301 Miles from Branch	\$151.50	\$151.50

Cost Proposal Form									
Onsite	PURGE								
Standard Conus									
PRODUCT		STOP CHARGE	Container - Std (Console)	BLUE BAG INSERT	Medium Tote (64 GALLON)	Large Tote (95 GALLON)	GAYLORD	PALLET	OTHER
Paper	Stop Charge (includes 10 boxes or 5 64's or 3 95's)	\$121.20	\$10.10	\$10.10	\$15.10	\$20.15		\$151.50	\$6.10 Per Large Box
Tapes/Cassettes Drive	Stop charge (includes 10 boxes or 2 64s or 1 95)	\$108.00			\$30.00	\$42.00			\$18.00 Per Large Box
CD's	Stop Charge (includes 10 boxes or 2 64s or 1 95)	\$120.00			\$24.00	\$36.00			12:00 Per Per Large Box
Magnetic Tapes (Reel to reel)	Stop Charge (includes 10 Tapes)	\$120.00							\$12.00 Per Tape
Hard Drives	Stop Charge	\$151.50							\$8.05 Per HD
Cell Phones	(includes 10 HDS)								
Wristbands	Stop Charge (includes 2 64's or 1 95)	\$151.50			\$15.15	\$20.20			
X-Rays	Incineration required, price based on market								
Pill Bottles	Stop Charge (includes 4 64's or 2 95's)	\$151.50			\$15.15	\$20.20			
Offsite	PURGE								
Standard Conus									
PRODUCT		STOP CHARGE	Container - Std (Console)	BLUE BAG INSERT	Medium Tote (64 GALLON)	Large Tote (95 GALLON)	GAYLORD	PALLET	OTHER
Paper	Stop Charge (includes 10 boxes or 5 64's or 3 95's)	\$91.00	\$7.55	\$7.55	\$10.10	\$15.15		\$121.20	\$5.05 Per Large Box
Tapes/Cassettes Drive	Stop charge (includes 10 boxes or 2 64s or 1 95)	\$91.00			\$25.25	\$35.35			\$15.15 Per Large Box
CD's	Stop Charge (includes 10 boxes or 2 64s or 1 95)	\$101.00			\$20.20	\$30.30			\$10.10 Per Large Box
Magnetic Tapes	Stop Charge (includes 10 Tapes)	\$101.00							\$10.10 Per Tape
Hard Drives	Stop Charge	\$151.50							\$8.08 Per HD
Cell Phones	(includes 10 HDS)								
Wristbands	Stop Charge (includes 2 64's or 1 95)	\$121.20			\$10.10	\$15.15			
X-Rays	Incineration required, price based on market								
Pill Bottles	Stop Charge (includes 4 64's or 2 95's)	\$121.20			\$10.10	\$15.15			

Mileage Charges		Standard Conus	
		Onsite	Offsite
Band 1	>=100< 151 Miles from Branch	\$50.50	\$50.50
Band 2	>=150<201 Miles from Branch	\$101.50	\$101.50
Band 3	>=200<301 Miles from Branch	\$151.50	\$151.50

<b>Additional Services - Paper and Media</b>			
<b>Service</b>		<b>Standard Conus</b>	
		<b>Onsite</b>	<b>Offsite</b>
Container Drop Off*	Per Stop Charge	\$75.75	\$75.75
Container Pick Up*	Per Stop Charge	\$75.75	\$75.75
Incineration		Market Rate for Incineration fees + \$45/hour	Market Rate for Incineration fees + \$45/hour
Expedited Services	Per Stop	\$303.00	\$303.00
Emergency Services	Per Stop	\$505.00	\$505.00
Purge Service Rental	Console/Mini	\$20.10	\$20.10
Charges Per Month	64 Gallon	\$40.40	\$40.40
	95 Gallon	\$60.50	\$60.50