FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION
320 Hospital Drive, Suite 23
Warrenton, Virginia 20186
Phone: (540) 422-8353 Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

1.	DATE:	April 10, 2020
2.	COMMODITY NAME:	Clothing, Uniforms, Footwear & Accessories
3.	CONTRACT NUMBER:	E194-76552
4.	SUPERCEDES:	E194-1185
5.	CONTRACT PERIOD:	April 1, 2019 through March 31, 2020
	1st renewal	April 1, 2020 through March 31 2021
6.	RENEWAL OPTIONS:	Three (3), one-year renewals
7.	CONTRACTOR(S):	See Below
8.	TERMS:	Net 30 days
9.	DELIVERY:	F. O. B. Destination
10.	MINIMUM ORDER:	$25.00

11. FOR FURTHER INFORMATION CONTACT: Kathy H. Stanley, CPPB
Senior Buyer
PH: (540) 422-8354
kathy.stanley@fauquiercounty.gov

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.

2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.

3. Inspection of goods provided and approval of contractor's invoice is the responsibility of the receiving using department.

4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.

5. **Prices**: See Excel Spreadsheet by category located at the link below, **search for E194-76552, Click E194-76552 to view and download spreadsheet**:

   https://logi.epro.cgipdc.com/External/rdPage.aspx?rdReport=Public.Reports.Report9008_Data