

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: 540-422-8351

Fax: 540-422-8348

NOTICE OF CONTRACT RENEWAL

DATE: April 24, 2025

COMMODITY NAME: Maintenance & Repair
Services for Musical
Instruments

CONTRACT NUMBER: 10-23jcc

CONTRACT PERIOD: August 15, through July 31, 2023

RENEWAL OPTIONS: Option to renew for four (4)
additional one-year terms.

1st Renewal: August 1, 2023, through July 31, 2024

2nd Renewal: August 1, 2024, through July 31, 2025

3rd Renewal: August 1, 2025, through July 31, 2026

CONTRACTOR(s): Brenda's Shoppe
684 River Road
Woodstock, VA 20186

Contact: Brenda Davis Phone:
540-459-7722 (cell)

Email: brendashoppe@gmail.com

TERMS: Net 45 days

FOR FURTHER INFORMATION CONTACT: Andy Johnson-Procurement Officer I

Andy.johnson.fin@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program, and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaints as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Pricing: Pricing for Brenda’s Shoppe, attached.

Maintenance & Repair Services for Musical Instruments & Electronic Music Equipment
IFB# 08-16sh Pricing Schedule

A.) Response Time to Service Calls, if better than the 5 days required in Section 2.2.2: One (1) Day

**B.) Response time for pick-up and delivery of instruments in the Fauquier County area,
if better than the 7 days required in Section 2.2.3: Five (5) Days**

C.) Labor Rate(s), listed as “Service Rate” and Discount(s): (Bidders may note any comments relative to these categories in this area but may NOT take exception to or qualify their bid)
All chemical cleaning prices are quoted per brass/lacquered instruments. Silver plated instruments are subject to a higher rate due to the additional time required per cleaning and polishing of silver.

CATEGORY 1: WIND INSTRUMENTS

Note: c., Complete Overhaul, includes labor and material required to replace all pads and springs as applicable for that particular wind instrument.

1.1 PICCOLO

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 260.00</u>

1.2 FLUTE

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$260.00</u>

1.3, OBOE

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$420.00</u>

1.4 BASSOON

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$650.00</u>

1.5 CLARINET, E FLAT

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$260.00</u>

1.6 CLARINET, B FLAT

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$260.00</u>

1.7 CLARINET, ALTO

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$260.00</u>

CATEGORY 1: WIND INSTRUMENTS, Continued**1.8 CLARINET, BASS**

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$375.00</u>

1.9 CLARINET, CONTRA ALTO

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$400.00</u>

1.10 CLARINET, CONTRA BASS

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 450.00</u>

1.11 SAXPHONE, ALTO

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$580.00</u>

1.12 SAXPHONE, TENOR

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$655.00</u>

1.13 SAXPHONE, BARITONE

a. Service Rate	Per Hour	<u>\$50.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$1275.00</u>

1.14 SAXPHONE, BASS

a. Service Rate	Per Hour	<u>\$50.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$1325.00</u>

1.15 TRUMPET

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$350.00</u>
d. Chemical Clean		<u>\$ 45.00</u>

1.16 FLUEGEL HORN

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$350.00</u>
d. Chemical Clean		<u>\$45.00</u>

CATEGORY 1: WIND INSTRUMENTS, Continued**1.17 MARCHING FRENCH HORNS**

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$470.00</u>
d. Chemical Clean		<u>\$45.00</u>

1.18 FRENCH HORN

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$575/single \$875/double</u>
d. Chemical Clean		<u>\$65./single \$75/double</u>

1.19 TROMBONE

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$350.00</u>
d. Chemical Clean		<u>\$45.00</u>

1.20 BARITONE/EUPHONIUM

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$725.00</u>
d. Chemical Clean		<u>\$65.00</u>

1.21 MARCHING BARITONE/EUPHONIUM

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$650.00</u>
d. Chemical Clean		<u>\$55.00</u>

1.22 TUBA

a. Service Rate	Per Hour	<u>\$50.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$1450.00</u>
d. Chemical Clean		<u>\$75.00 (3 valve)</u>

1.23 SOUSA PHONE

a. Service Rate	Per Hour	<u>\$50.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$1750.00</u>
d. Chemical Clean		<u>\$75.00</u>

1.24 OTHER WIND INSTRUMENTS NOT LISTED:

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>

1.25 CLARINETS,	Unit cost, Regulate & Adjust:	<u>\$35.00</u>
	Unit cost, Lubricate:	<u>\$ No Charge</u>

CATEGORY 1: WIND INSTRUMENTS, Continued

1.26	BRASS INSTRUMENTS/HORNS, Unit cost, Pull slides:	<u>\$15.00</u>
	nit cost, Regulate & Adjust:	<u>\$15.00</u>

CATEGORY 2 : PERCUSSION INSTRUMENTS

2.1	DRUMS (SNARE, TENOR & BASS)	
a.	Service Rate Per Hour	<u>\$30.00</u>
b.	Parts, % Discount	<u>25%</u>
c.	Complete Overhaul (Includes all mechanisms)	<u>\$N/A</u>
2.2	MARCHING DRUMS (SNARE, TENOR & BASS)	
a.	Service Rate Per Hour	<u>\$30.00</u>
b.	Parts, % Discount	<u>25%</u>
c.	Complete Overhaul (Includes all mechanisms)	<u>\$N/A</u>
2.3	TYMPANI	
a.	Service Rate Per Hour	<u>\$30.00</u>
b.	Parts, % Discount	<u>25%</u>
c.	Complete Overhaul (Includes all mechanisms)	<u>\$N/A</u>
2.4	AUTO HARPS	
a.	Service Rate Per Hour	<u>\$30.00</u>
b.	Parts, % Discount	<u>25%</u>
c.	Complete Overhaul (Includes all mechanisms)	<u>\$N/A</u>
2.5	MARIMBA	
a.	Service Rate Per Hour	<u>\$30.00</u>
b.	Parts, % Discount	<u>25%</u>
c.	Complete Overhaul (Includes all mechanisms)	<u>\$N/A</u>
2.6	XYLOPHONE (CONCERT)	
a.	Service Rate Per Hour	<u>\$30.00</u>
b.	Parts, % Discount	<u>25%</u>
c.	Complete Overhaul (Includes all mechanisms)	<u>\$N/A</u>
2.7	MARCHING XYLOPHONE	
a.	Service Rate Per Hour	<u>\$30.00</u>
b.	Parts, % Discount	<u>25%</u>
c.	Complete Overhaul (Includes all mechanisms)	<u>\$N/A</u>
2.8	CONCERT BELLS	
a.	Service Rate Per Hour	<u>\$30.00</u>
b.	Parts, % Discount	<u>25%</u>
c.	Complete Overhaul (Includes all mechanisms)	<u>\$N/A</u>
2.9	MARCHING BELLS	
a.	Service Rate Per Hour	<u>\$30.00</u>
b.	Parts, % Discount	<u>25%</u>
c.	Complete Overhaul (Includes all mechanisms)	<u>\$N/A</u>

CATEGORY 2 : PERCUSSION INSTRUMENTS (continued)**2.10 HAND DRUMS**

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$N/A</u>

2.11 CHIMES

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$N/A</u>

2.12 TOMS (CONCERT)

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$N/A</u>

2.13 OTHER PERCUSSION INSTRUMENTS NOT LISTED:

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>

CATEGORY 3 : Mallet Instruments Elementary General Music**3.1 XYLOPHONE**

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

3.2 METALLPHONE

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

3.3 GLOCKENSPIELS

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

3.4 TEMPLE BLOCKS

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

3.5 TONE BELLS

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

3.6 OTHER Mallet Instruments NOT LISTED:

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>

CATEGORY 4: STRING INSTRUMENTS

4.1 VIOLIN

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$210.00</u>

4.2 VIOLA

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$255.00</u>

4.3 CELLOS

a. Service Rate	Per Hour	<u>\$40.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$410.00</u>

4.4 STRING BASS

a. Service Rate	Per Hour	<u>\$50.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$545.00</u>

4.5 GUITARS

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>
c. Complete Overhaul (Includes all mechanisms)		<u>\$N/A</u>

4.6 OTHER STRING INSTRUMENTS NOT LISTED:

a. Service Rate	Per Hour	<u>\$30.00</u>
b. Parts, % Discount		<u>25%</u>

Per-Task Unit Pricing, String Instruments

Task Description	Violin	Viola	Cello	Bass
Bridge Replacement	\$ 35.00	\$45.00	\$60.00	\$95.00
Sound Post Replacement	\$ 25.00	\$ 30.00	\$ 45.00	\$ 55.00
Saddle Replacement	\$ 35.00	\$ 35.00	\$ 40.00	\$ 60.00
Nut Replacement	\$ 35.00	\$ 35.00	\$ 40.00	\$ 60.00
Re-set Neck	\$ 35.00	\$ 35.00	\$ 60.00	\$ 75.00
Crack Repairs	\$ 40.00/hr	\$ 40.00/hr	\$ 40.00/hr	\$ 40.00/hr
End Button Hardwood	\$ 10.00	\$ 10.00	\$ 40.00	\$ 60.00
Fingerboard Re-glue	\$ 20.00	\$ 20.00	\$ 40.00	\$ 60.00
Peg Replacement (price per EACH)	\$ 15.00	\$ 15.00	\$ 15.00	\$ 25.00
Bow Re-hair, Horse Hair	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
Bow Re-hair, Synthetic	\$ N/A	\$ N/A	\$ N/A	\$ N/A
Tip Replacement, plastic	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00
Structural Repairs	\$ 40.00/hr	\$ 40.00/hr	\$ 40.00/hr	\$ 50.00/hr

CATEGORY 5: ELECTRONIC INSTRUMENTS

5.6 VIBRAPHONE (*Only item awarded & under contract within this category; no complete overhaul pricing awarded*)

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|----------------------|----------|------------|
| a. Service Rate | Per Hour | \$30.00 |
| b. Parts, % Discount | | <u>25%</u> |