

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

**PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422.8348

**NOTICE OF CONTRACT RENEWAL**

1. DATE: November 25, 2024
2. COMMODITY NAME: Lawn Maintenance
3. CONTRACT NUMBER: 28-22jcc
4. CONTRACT PERIOD: Date of award through December 15, 2022  
1<sup>st</sup> renewal: December 16, 2022, through December 15, 2023  
2<sup>nd</sup> renewal: December 16, 2023, through December 15, 2024  
3<sup>rd</sup> renewal: December 16, 2024, through December 15, 2025
5. RENEWAL OPTIONS: Four (4) one - year renewals
7. CONTRACTOR: Ramirez Landscape Co LLC
8. TERMS: Net 45 days
9. DELIVERY: As per schedule determined by contract and area Superintendent
10. F.O.B. Destination
11. FOR FURTHER INFORMATION CONTACT: Jeff Campbell, Procurement Officer III  
PH (540) 422-8350
12. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program, and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract

## INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422.8351 or 8352.
- 2.
3. The applicable
4. contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.

Change-orders: The Contractor shall be notified of additional mowing or suspension of mowing, through Purchase Order Change Orders. The Procurement division, upon authorization of the using departments, will forward change orders to the Contractor.

5. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
6. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
- 5 Renewals: As stated on the face of this notice. There are five (5) one year renewals available on this contract if there is mutual agreement between all parties.

Price Adjustments: The Contractor warrants rates shall remain firm for each contract period. Adjustments to the lawn maintenance rates may be negotiated only during the sixty-day period prior to renewal. The Owner shall give the Contractor written notice of renewal sixty (60) days prior to the expiration date of this agreement.

If the Owner elects to exercise the option to renew the contract for an additional one year period, the contract price(s) for the additional year shall not exceed the contract price(s) of the original contract increased/decreased by no more than the percentage increase/decrease of the "other services" category of the CPI-U section of the Consumer Price Index of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available.

If during the first one-year renewal the Owner elects to exercise the option to renew the contract for the second and subsequent additional one-year periods, the contract price(s) for the second additional one-year period shall not exceed the contract price(s) of the first one-year renewal period increased/decreased by no more than the percentage increase/decrease of the "other services" category of the CPI-U section of the Consumer Price Index of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available.

- 6 Suspension Fee (25% of Site Price Listed): This suspension fee is the amount that a contractor will receive when the Superintendent or the Maintenance Supervisor of that region suspends mowing for that week as noted in the contract. The Contractor will receive a 25% fee instead of the previous suspension agreement.

**CONTRACTOR INFORMATION**

**IFB# 28-22jcc**

**Lawn Maintenance Fauquier County Parks & Rec**

Contractor:  
Ramirez Landscape Co LLC  
2420 Welltown Road  
Winchester, VA 22603

Phone: 540-532-8690  
Direct Line: 540-532-8690  
Email: [ramirezlandscape@hotmail.com](mailto:ramirezlandscape@hotmail.com)