

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION
320 Hospital Drive, Suite 23
Warrenton, Virginia 20186
Phone: (540) 422-8351 Fax: (540) 422-8355

NOTICE OF CONTRACT-RENEWAL

1. DATE: February 4, 2025
2. COMMODITY NAME: Custodial Supplies and Related Products and Services
3. CONTRACT NUMBER: 38-23RCC
4. CONTRACT PERIOD: March 21, 2023, through March 20, 2024
1st Renewal March 21, 2024, through March 20, 2025
2nd Renewal March 21, 2025, through March 20, 2026

5. RENEWAL OPTIONS: Four (4), one-year renewals

6. CONTRACTOR(S): Primary:
Miller's Supplies at Work
8600 Cinder Bed Rd.,
Lorton, VA 22079
PH: 703-644-2200 ext 4451

Contact: Craig Church
cchurch@millersoffice.com

Secondary:
Abel Industries, Inc.
16815 Interstate Drive
Dumfries, VA 22026
PH: 703-550-9446 FX: 703-385-0096

Contact: Vicky Lutman Cell: 703-231-6090
vlutman@abelsupply.com

8. TERMS: Net 45 days
9. DELIVERY: As Needed/Scheduled

10. FOR FURTHER INFORMATION CONTACT: Andy Johnson
PH: (540) 422-8351
andy.johnson.fin@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL
USING DEPARTMENTS: This contract is the result of a competitive bid program, and its use must
follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein.
Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders or P-Card purchase per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection of goods provided, and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Use of Contract by Other Political Jurisdictions: This clause is contained in RFP 38-23RC, which became this contract. This contract may therefore be extended to Northern Virginia, Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and Political Subdivisions of the Commonwealth of Virginia with the authorization of the Contractor. FCG&PS acts only as the “Contracting Agent” for these jurisdictions and political subdivisions.