

FAUQUIER COUNTY SCHOOL BOARD
a political subdivision of the Commonwealth of Virginia
Contract # COOP CAN-159-24jc
Yearbook Services
(Rider, Prince William County Public Schools R-SF-21010)

This Agreement is made and entered into this 1st day of July 2024, by the Fauquier County School Board, a political subdivision of the Commonwealth of Virginia, referred to as "Owner" and **Candid Color Photography** having its principal place of business at 11010 Bacon Race Road, Woodbridge, Virginia 22191, hereinafter referred to as "Contractor".

WITNESSETH that the Contractor and the Owner, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF SERVICES: The Contractor shall provide Yearbook Services for Elementary, Middle and High Schools as set forth in the Contract Documents. NOTE: Contractor is advised to clearly reference Contract **COOP CAN-159-24jc** on their standard Publication Agreement, as the terms of this Contract will supersede any terms on the Contractor's standard Publication Agreement that conflict.

COMPENSATION: The Owner will pay and the Contractor will accept in full consideration for the performance during the contract term the fees and pricing as outlined in their proposal response and updated/attached hereto.

CONTRACT PERIOD: July 1, 2024 through June 30, 2026, with two (2) two-year renewal options if mutually agreed by both parties.


The contract documents shall consist of **and are listed in order of priority:**


- (1) This signed form inclusive of Pricing Summary and Insurance Checklist;
- (2) Prince William County Public Schools (PWPCS) RFP R-SF-21010, to include addenda, which is incorporated herein by reference;
- (3) Contractor's Best and Final Offer response dated June 21, 2021 and resulting PWPCS Contract #R-SF-21010, which is incorporated herein by reference.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

Candid Color Photography

Fauquier County School Board,
a political subdivision of the Commonwealth of
Virginia

By: 
Title Vice-President
Date: July 26, 2024

By: 
Title: Procurement Manager *Officer III*
Date: 7/29/24



Date: June 25, 2021

kyle@candidcolor.net

Contractor: Candid Color Photography, Ltd
11010 Bacon Race Road
Woodbridge, VA 22192

Attention: Mr. Kyle Araujo

Reference: **R-SF-21010, Yearbook Services (Elementary, Middle, and High School)**

Dear Mr. Araujo:

Acceptance Agreement
R-SF-21010-02

This Acceptance Agreement indicates a contract award to Candid Color Photography, Ltd., herein referred to as Contractor. Contractor shall provide as needed necessary services to provide any and all supervision, labor, materials, equipment, documentation, training, technical support and supplies necessary to provide professional yearbook services as may be required to support Prince William County Public Schools in accordance with the following documents, and are hereby incorporated by reference in and made part of this Agreement.

The initial term of this Agreement shall be from the date of the award to June 30, 2026, with the option to renew for two (2) additional two-year periods, two years at a time, upon mutual written consent of the parties to the contract. Proposed prices shall remain firm for the initial one-year of the six (6) year term of the contract. Price adjustments shall be submitted, in writing, to the Contract Administrator at PWCS for review no later than June 1st annually. There shall be no multiple year Contractor Sales-Print Agreement issued to PWCS locations. Contractor shall provide the Annual Cost Report for Yearbook Services to the Contract Administrator no later than June 15th of each year.

In the event of a conflict, the PWCS RFP No. R-SF-21010 shall take precedence over the Contractor proposal response and negotiation response. The contract documents shall consist of the following:

1. This Acceptance Agreement;
2. The Prince William County Public Schools Request for Proposal Number R-SF-21010 dated April 8, 2021;
3. Contractor's Request for Proposal submittal dated May 18, 2021;
4. Contractor's Negotiation for Best and Final Offer submittal dated June 17, 2021; email clarification dated June 25, 2021 with Standardized Sales-Print Agreement;
5. Addition of Term for Force Majeure Event – If an event that is beyond the reasonable control of a Party and cannot be prevented with reasonable care of the affected Party, including but not limited to natural disasters, war and riot, provided that, any shortage of credit, capital or finance shall not be regarded as an event beyond the reasonable control of a Party. In the event the occurrence of a Force Majeure Event delays or prevents the performance of this Agreement, the affected Party shall not be liable for any obligations hereunder only for such delayed or prevented performance. The affected Party who seeks to be exempt from the performance obligation under this Agreement or any provision hereof shall inform the other Party, without delay, of the exemption of obligation and the approaches that shall be taken to complete performance.

All questions regarding this Agreement should be directed to the Contract Administrator, Sheila D. Farmer, at (703) 791-8737, or via email at farmersd@pwcs.edu or designee.

Sincerely,

Anthony E. Crosby, CPPO
Acting Supervisor of Purchasing

PURCHASING OFFICE

R-SF-21010-02
 Elementary/Middle/High Schools
(Candid Color Photography)
 PRICING SCHEDULE

HIGH SCHOOL BASIC FULL-COLOR YEARBOOK (HARD COVER)				
Trim size:	9" x 12"			
Paper Stock:	100 lb. paper matte or gloss			
Binding:	Smyth sewn by signature, rounded, and backed with headbands and footbands			
Cover:	160 lb. binding board – 120 pt. or 150 pt. Choice of school-designed process color litho laminate or school-designed silkscreen with two (2) applied colors. All standard materials. Cover proof			
Endsheets:	100 lb. stock offered in various colors. Include two (2) applied inks on front, school-designed. Back endsheet not printed			
Color:	Process Color			
Final Submission:	Last Monday in March (or as mutually agreed upon)			
Book Delivery:	Third Friday in May (or as mutually agreed upon)			
Shipping:	Included			
BAFO PRICING SCHEDULE - Offeror shall use the yearbook specifications above to complete the chart below. Enter the Total Cost based on the quantities and pages in each space provided.				
Quantities	240 pages	288 pages	320 pages	Total Costs
200 books	\$ 13,300	\$ 13,650	\$ 14,050	\$ 41,000
500 books	\$ 27,750	\$ 31,125	\$ 36,125	\$ 95,000
1000 books	\$ 43,750	\$ 47,250	\$ 51,150	\$ 142,150

R-SF-21010-02
 Elementary/Middle/High Schools
(Candid Color Photography)
 PRICING SCHEDULE

MIDDLE SCHOOL BASIC FULL-COLOR YEARBOOK (HARD COVER)				
Trim size:	8-1/2" x 11"			
Paper Stock:	80 lb. paper matte or gloss			
Binding:	Smith sewn by signature, square backed			
Cover:	120 lb. binding board Choice of: Vendor or School-designed process color litho laminate or Vendor-designed silkscreen with one (1) applied silkscreen color, choice of base material. Cover proof			
Endsheets:	100 lb. stock offered in variety of colors. Include one (1) applied ink on front, school-designed. Back endsheet not printed.			
Color:	Full Color			
Final Submission:	Last Monday in April (or as mutually agreed upon)			
Book Delivery:	Third Friday in May (or as mutually agreed upon)			
Shipping:	Included			
PROPOSED PRICING SCHEDULE - Offeror shall use the yearbook specifications above to complete the chart below. Enter the Total Cost based on the quantities and pages in each space provided.				
Estimated Quantities	80 pages	96 pages	112 pages	Total Costs
200 books	\$ 5,550	\$ 6,390	\$ 6,550	\$ 18,490
400 books	\$ 9,580	\$ 11,080	\$ 11,220	\$ 31,880
600 books	\$ 11,590	\$ 14,050	\$ 14,560	\$ 40,200

R-SF-21010-02
 Elementary/Middle/High Schools
(Candid Color Photography)
 PRICING SCHEDULE

ELEMENTARY SCHOOL BASIC FULL-COLOR YEARBOOK (SOFT COVER)				
Trim size:	7-3/4" x 10-1/2"			
Paper Stock:	80 lb. paper matte or gloss			
Binding:	Saddle stitched or perfect bound			
Cover:	100 lb. four-color lithograph cover, school or vendor designed			
Endsheets:	100 lb. endsheet stock (choice of color); No printing front or back			
Color:	Full Color			
Final Submission:	Last Monday in April (or as mutually agreed upon)			
Book Delivery:	Third Friday in May (or as mutually agreed upon)			
Shipping:	Included			
PROPOSED PRICING SCHEDULE - Offeror shall use the yearbook specifications above to complete the chart below. Enter the Total Cost based on the quantities and pages in each space provided.				
Estimated Quantities	48 pages	64 pages	96 pages	Total Costs
200 books	\$ 3,300	\$ 3,660	\$ 4,550	\$ 11,510
400 books	\$ 6,500	\$ 7,220	\$ 8,100	\$ 21,820
600 books	\$ 9,600	\$ 10,620	\$ 11,250	\$ 31,470

Cover

Custom process color Gloss lamination, 150pt binder board - trim size 9, spine copy	No charge
Custom matte lamination - fingerprint resistant 150pt spine board (trim size 8½ & 9)	\$0.24 per copy, HS only
Embossed custom cover	\$0.39-\$1.35 per copy + die cost HS only; Cost based on artwork for embossing front & back lid / spine to register
Metallic Fabrikold Materials	\$0.74 per copy
Standard Foil Stamping in lieu of silkscreen	No charge; HS only
in addition to silkscreen	No charge; HS only
Specialty Foil stamping	\$1.20 per copy + die charge
Overtone Rub non-metallic/metallic	\$1.60 per copy
Over Graining	\$0.80 per copy
Metalline	\$0.77 per copy
Saddle Stitch (Elementary Only)	Standard
Perfect Binding (Elementary / Middle Only)	\$2.50 per copy
Hardcover Binding (Elementary / Middle Only)	\$5.95 per copy
Photo Pocket (a sleeve for students to place photos or other paper items)	\$1.35 per copy

Paper

107# paper (gloss or matte)	Standard HS
80# paper	Standard MS and ES

Binding

Rounded and backed	No charge
Headbands / Footbands	No charge

Endsheets

Printed same front and back (one color)	No charge, standard for HS
Printed same front and back (all color)	No charge, standard for HS
Printed different front and back (one color)	No charge, standard for HS
Printed different front and back (all color)	No charge, standard for HS
Foil Stamping	\$1.20 per copy + die charge
Specialty Endsheets	\$1.75 per copy

Spot and Full Color

Spot: 1 multiple (8 pages)	No charge
Process color: 1 multiple (8 pages)	No charge

Tip-Ons

Name Stamping	\$3.90 per copy
Name Plate	\$4.10 per copy
Icons (select up to three on a cover)	\$4.00 per copy; HS only
Clear Plastic Protective Covers	\$1.35 per copy
Autograph Section (8 pages) Matte Paper	HS No charge (> 500 copies); \$2.00 (< 500 copies)

Correction Costs (School Incurred)

Copy changes on or before proofs, school makes corrections	No charge
Photo substitution	No charge

Correction Costs (Plant Incurred)

Copy changes	No charge
Photo substitution	No charge

Missed Deadlines

Color pages (non-final deadline)	No charge
Color pages (final deadline)	No charge; effects delivery date

Plant Artist

Plant Artist Services (includes cover)	\$48.00 per hour
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Software

Pixami Yearbook Pro	Included no charge
Adobe InDesign	Included no charge

Education

Workshops	Included no charge
Training Sessions	Included no charge
Help Guides	Included no charge
Photography Sessions	Included no charge
Yearbook Ad Sales Sessions	Included no charge
Copywriting Sessions	Included no charge
Marketing Yearbook Sessions	Included no charge

Sales

Online gallery	Included no charge No processing fee
Mailing Yearbooks to students' homes	Standard media rates apply. This is based on USPS or UPS rates in a given time.
Personalization	\$3.95 per copy
Year in review	\$1.95 per copy, 8 page color \$2.85 per copy, 16 page color

Distribute

Distribution reports	No charge
Shipping to school	Included in price

Enhancements

Grad Box A specialty case that holds the yearbook or other items	\$26.95 per copy
Move Book Three videos, ten minutes each, school events featured	\$48.00 per copy