

**FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23

Warrenton, Va 20186

Phone: (540) 422-8350

Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

DATE: August 29, 2025

COMMODITY NAME: Elevator Inspection & Plan Review Services

CONTRACT NUMBER: Riding Loudoun County RFQ 687

CONTRACT PERIOD: December 1, 2017 through November 30, 2019

1st Renewal: December 1, 2019 through November 30, 2021

2nd Renewal: December 1, 2021 through November 30, 2023

3rd Renewal: December 1, 2023 through November 30, 2025

4th Renewal: December 1, 2025 through November 30, 2027

RENEWAL OPTIONS: Four (4), two-year renewal options

CONTRACTOR: National Elevator Inspection Services, Inc.

VN: 630823

11973 Westline Industrial Dr., Suite 100

St. Louis, MO 63146

Attn: Dan Waldrop, AVP, SE Region

PH: 800-886-6347

Cell: 404-886-6358

FX: 314-682-2397

Billing POC: Kathy Allen, Kathryn.allen@us.bureauveritas.com

Services POC: Theresa Klein, Theresa.klein@us.bureauveritas.com

TERMS: Net 30 days

FOR FURTHER INFORMATION CONTACT:

Jeffrey Campbell

Procurement Officer III

PH (540) 422-8350

Jeffrey.campbell@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING

DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection of services provided and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of service, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, four (4) two-year renewals exist on this contract. The decision as to whether to exercise the renewal option will be made by the Contract Officer, with input requested from FCGPS Using Departments, before the expiration of the current term, but after Loudoun County has exercised their renewal option.
6. Pricing: See attached. (*Riding Loudoun County RFQ 687*)

Elevator Inspection & Plan Review Services
Loudoun County RFQ 687 Pricing

SERVICE DESCRIPTION	UNIT	UNIT PRICE
Plans Review	EA	\$43.00
Inspection – Acceptance Test for New Installation	EA	\$266.00
Re-Inspection – New Installations	EA	\$49.00
Re-Inspection – Existing Installations	EA	\$31.00
Routine Inspection – Every 12 months	EA	\$125.00
Periodic Inspection – Every 6 months	EA	\$49.00
3-year Inspection and Testing	EA	\$54.00
5-year Inspection and Testing	EA	\$194.00
Testing without Routine Inspection	EA	\$69.00
Labor Rate		
Regular Time – Investigations, Legal Proceedings, Etc.	HR	\$1.00
Overtime – Emergency Response (per Section 5.6)	HR	\$1.00