

**FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS  
FINANCE DEPARTMENT, PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23  
Warrenton, Virginia 20186  
Phone: (540) 422-8348

**NOTICE OF CONTRACT**

1. DATE: April 8, 2024
2. COMMODITY NAME: Gym and Hardwood Floors Refinishing and Sanding
3. CONTRACT NUMBER: 103-23mrc (Rider, Albemarle Co. Contract # 2023-580-RFP-1001112)
4. CONTRACT PERIOD: August 16, 2023, through March 15, 2024
5. RENEWAL OPTIONS: Four (4) total, one-year renewals available. This contract is currently the 1<sup>st</sup> renewal term of four.

*Renewal # 1: March 16, 2024 through March 15, 2025*

6. FIRMS:  
(V/N 651601) *Prosource Incorporated of Virginia*  
P.O. Box 366  
Fieldale, VA 24089

Contact: Tim Jennings  
Email: [psiofva82@gmail.com](mailto:psiofva82@gmail.com)  
Phone: (276)-252-8905

7. TERMS: Net 45

8. FOR FURTHER  
INFORMATION CONTACT: Megan Roberts,  
Procurement Officer II  
PH (540) 422-8348  
[Megan.roberts@fauquiercounty.gov](mailto:Megan.roberts@fauquiercounty.gov)

**NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLICSCHOOL USING DEPARTMENTS:** This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## **INSTRUCTIONS**

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaints as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Pricing: Pricing for Prosource of Virginia is attached.

Site	Address	Floor Sq.Ft.	Estimated Costs:	Standard Pickle Ball Court line painting
			Oil Based Finishing Water Based Finishing and repainting main floor	Complete Sand down
Kettle Run HS	7403 Academic Ave. Nokesville, VA 20181	Main 13400 Aux 6300	Annual in Dec - before Christmas every other year	3634.40 1486.30
Auburn Middle	7220 Riley Road, Warrenton, VA 20187	Main 6164 Aux** 3333	Annual - Summer every other year	1454.70 791.78
Marshall MS	4048 Zulia Road, Marshall, VA 20116	Main** 6480	Annual - Summer *has water based finish on it (2017)	1539.38 4550.00
Cedar-Lee MS	11138 Marsh Road, Bealeton, VA 22712	Main 6860	Annual - Summer	1618.96 4508.00
Liberty HS	6300 Independence Ave. Bealeton, VA 22712	Aux 1 6726 Aux 2 6726	Alternate years Alternate years *Annual - Summer	1587.34 1587.34
Fauquier High	705 Waterloo Road, Warrenton, VA 20186	Aux 9434	Annual - Summer	2226.42 61603.80
Taylor MS	350 E. Shirley Ave. Warrenton, VA 20186	Main 6016	Annual - Summer	1219.78 4211.80
Warrenton MS	244 Waterloo Street, Warrenton, VA 20186	Main 6600	Annual - Summer	1557.60 41680.00
Marshall Community Center	4133-A Rectortown Road, Marshall, VA 20115	3010		
Stange Floors Cedar-Lee MS	(Stage floors done on as-needed basis/will call)	954		1431.00
Claude Thompson ES		770		1155.00
Fauquier HS		2436		2436.00
Kettle Run HS		unk		N/A
Liberty HS		2393		2993.00
Marshall MS		934		1431.00
Taylor MS		770		1155.00
Warrenton MS		1090		1635.00

### Additional Notes & Pricing Needed

- 1 We currently have (1) school using a water based finish (as opposed to oil based).
- 2 We would like to be able to have pricing reflect both oil & water based refinishing (if possible).
- 3 Also, next year we would like to totally sand down & repaint the main floor at Kettle Run High School
- 4 Would like pricing for pickleball line painting

\* Please note that this sanding price includes laying out & painting 2" lines for main volleyball court & main basketball court. Any additional lines, artwork, lettering, etc. will be charged accordingly