

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: 540-422-8353

Fax: 540-422-8355

NOTICE OF CONTRACT

DATE: August 9, 2022

COMMODITY NAME: Instructional and Educational Resources

CONTRACT NUMBER: 11-36, NCPA (*Reference 16-18 on PO's to receive discount*)

CONTRACT PERIOD: August 6, 2018 – August 31, 2021

1ST RENEWAL: September 1, 2021 – August 31, 2022

2nd RENEWAL: September 1, 2022 – August 31, 2023

RENEWALS: Two (2) One-year Periods

CONTRACTOR: Really Good Stuff, LLC

VN# 636902 448 Pepper St.

Monroe, CT 06468

Account Manager: Linda Perini

Email: lperini@reallygoodstuff.com

Office: (888) 578-7161

Fax: (203) 268-8120

TERMS: 30 Days

DELIVERY: FOB Destination

FOR FURTHER INFORMATION CONTACT: Rachel Cuervo, P-Card Administrator/Buyer

Rachel.Cuervo@fauquiercounty.gov

PH: 540-422-8353

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the rest of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8352 or 8351.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Pricing: **Three percent (3%) discount off of regular priced merchandise, see additional details attached.**
6. New ordering tool for State Required Materials:

Really Good Stuff has a great new tool available on their website that will enable you and your staff to find products that meet specific state standards quite easily.

Simply click on the following link: [Standards Match Tool](#)

Instructions:


- ~ Select your state via the drop down
- ~ Select a grade level
- ~ Select a subject
- ~ Click "view results"

(This will bring up all of the state standards that match the criteria entered. At the end of each standard you will see a link which when clicked will show you all of the products that are offered that meet that specific standard.)

Please do not hesitate to contact Linda Perini with any questions regarding products. She can assist you with everything from product recommendations, price quotations, and in some cases sample units of some Really Good Stuff most popular products for your evaluation.

7. Instructions on how to order online at <https://www.reallygoodstuff.com/> to receive quote:

YOUR SHOPPING CART

ITEM	AVAILABILITY	PRICE	QUANTITY	TOTAL PRICE
 Spanish Word Building Desktop Pocket Chart Tent & Cards Kit <small>Item: 307462</small>	In Stock	\$29.99	<input type="button" value="-"/> <input type="text" value="1"/> <input type="button" value="+"/> <small>Update Remove</small>	\$29.99
Subtotal:				\$29.99
<small>Tax and shipping calculated in checkout.</small>				

Once you have created your cart – Proceed to Checkout

On the Proceed to Checkout screen, the option to “Share My Cart” (see below) is available.



Once you click on the Share My Cart” link, you will receive the below window.

SEND THIS CART TO SOMEONE ELSE?

Your Name

Your Email

Recipient Name

Recipient Email

Message

I have populated the sample below with my contact information for reference.

SEND THIS CART TO SOMEONE ELSE?

Your Name

Your Email

Recipient Name

Recipient Email

Message

Once the above is populated, click on “Send Cart” and it will be delivered to my attention and I will quote and return accordingly.