

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8352

Fax: (540) 422-8355

NOTICE OF CONTRACT AWARD REVISED

1. DATE: January 22, 2020
2. COMMODITY NAME: Charter Bus Services
3. CONTRACT NUMBER: FC-13-20emc (see customized contract numbers attached)
4. CONTRACT PERIOD: September 16, 2019 through September 16, 2024
5. RENEWAL OPTIONS: No renewal options
6. CONTRACTOR(S): See attached for Contractor information
7. TERMS: Net 45
8. FOR INFORMATION CONTACT: Ellen Mayhugh, Jr Buyer
PH (540) 422-8352
ellen.mayhugh@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please read further for additional instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Scheduling of service, inspection upon completion, and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax, courier or e-mail.
5. Renewals: As stated on the face of this notice, there are no renewal options available on this contract.
6. Annual RFP Re-Issue: The Owner reserves the right to add additional Contractors to the contract assuming they submit a proposal and meet the proposal criteria. The process will only be conducted once each year 90 days prior to September 16.
7. Use of Contract by Other Jurisdictions: As allowed in Section 2.2-4304, Code of Virginia, other public bodies may purchase from this contract with the authorization of the awarded firm, since the “Use of Contract by Other Political Jurisdictions” clause was contained in the original solicitation (reference item 40, of FBPR#13-20em. A copy of the original FBPR and any other pertinent information may be obtained by contacting the Procurement contact person listed on the front of this document, for assistance and reference.
8. Method of Ordering: The Owner reserves the right to solicit quotes, based on the current contract, for services from several contracted commercial carriers for Charter Bus Services, and to select the Contractor with the best price and availability. The Contractor shall accept Owner Purchase Order(s) as the approved method of ordering for services. Purchase

orders will be issued on an as-required basis throughout the term of this contract.

All Contractors have readily available buses with amenities that meet the requirements of this FBPR and with sufficient notice they can support specific amenities (i.e. handicap accessibility). It is strongly recommended all departments and schools call and obtain quotes from more than one (1) of the commercial carriers listed herein.

Each Contractor has certified their compliance with the requirements through this FBPR process, therefore, schools should only use the commercial carriers listed herein for charter bus services.

Contract #13-20emc, Charter Bus Services

Contact the Procurement Division for copies of FBPR13-20em, Contract Agreements, and any other additional information necessary. Pricing for trips will be dependent on the time of year, length of trip, etc.

Please call to get a quote for each trip. It is highly recommended to call more than one company to compare pricing at time of booking. If any trip will exceed \$5,000.00 threshold requiring competition, at least three (3) quotes must be obtained from these authorized charter bus providers.

Commercial Carrier (alphabetical order)& Contract Number	Vendor Number	Contact Information	Negotiated Terms (in addition to terms and conditions of FBPR #13-20em)
Academy Express, LLC # AE-13-20emc	646456	7920 Gainsford Court Bristow, VA 20136 Attn: M. Bellissima Phone: 800-322-7733 Fax: 888-539-5207 mbellissima@academybus.com	<u>Cancellation:</u> Notice required at minimum 24 hours prior. <u>Weather/Emergency Cancellation</u> Notice required at minimum 2 hours prior. <u>Quotes:</u> All applicable fees and charges shall be disclosed on quotes for Owner review/acceptance, prices guaranteed, however, any alterations to initial quote require revised quote for Owner review/acceptance. <u>No Fuel Surcharge</u> <u>No Minimum Order</u>
Blue Ridge Coach Lines, Inc. #BRC-13-20emc	630750	9397 Shady Lane Culpeper, VA 22701 Attn: David Messick Phone: 540-825-7777 Fax: 540-825-7412 davidmessickjr@comcast.net	<u>Cancellation:</u> Notice required at a minimum of 24 hours prior. NOTE: If trip is cancelled with less than 24 hours' notice there will be a flat cancellation fee of \$200.00 if the motor coach has left the garage and expenses are incurred.. <u>Weather/Emergency Cancellation:</u> Notice required at minimum 2 hours prior. <u>Quote:</u> All applicable fees and charges shall be disclosed on quotes for Owner review/acceptance, prices guaranteed, however, any alterations to initial quote require revised quote for Owner review/acceptance. <u>No Fuel Surcharge</u> <u>No Minimum Order</u>
Franklin Charter Bus, LLC. #FC- 13-20emc	648278	9550 Franklin Farm Road Delaplane, VA 20144 Attn: Mark Franklin Phone: 540-270-9347 mark@franklincharterbus.com	<u>Cancellation:</u> Trip reservations may be cancelled within 24 hours of departure. <u>Weather/Emergency Cancellation:</u> Trips cancelled prior to leaving yard will be at no charge. <u>Quotes:</u> All applicable fees and charges shall be disclosed on quotes for Owner review/acceptance, prices guaranteed, however, any alterations to initial quote require revised quote for Owner review/acceptance. <u>No Fuel Surcharge</u> <u>No Minimum Order</u>
Pro-American Tours, LLC #PA-13-20emc	648161	PO Box 143 Rockersville, VA 22968 Attn: Curt Gausman Phone: 434-990-9402 Toll Free: 877-727-7877 Fax: 434-990-9404 curt@proamericantours.com	<u>Cancellation:</u> Notice required at a minimum of 24 hours prior. NOTE: If trip is cancelled with less than 24 hours' notice there will be a flat cancellation fee of \$200.00 if the motor coach has left the garage and expenses are incurred <u>Weather/Emergency Cancellation:</u> Notice required at minimum 2 hours prior. : ' <u>Quotes:</u> All applicable fees and charges shall be disclosed on quotes for Owner review/acceptance, prices guaranteed, however, any alterations to initial quote require revised quote for Owner review/acceptance. <u>No Fuel Surcharge</u>

Schrock Inc. d.b.a VARSITY TRAVEL #SI-13-20emc	649503	Tyler Tummolo Vice President 220 Imboden Drive Winchester, VA 22603 540-678-2871--ext 103 Fax: 540-678-2873 kim@schrocktravel.com	<u>No Minimum Order</u> <u>Cancellation:</u> Notice required at a minimum of 24 hours prior. <u>Weather/Emergency Cancellation:</u> Notice required at minimum 2 hours prior. : ' <u>Quotes:</u> All applicable fees and charges shall be disclosed on quotes for Owner review/acceptance, prices guaranteed, however, any alterations to initial quote require revised quote for Owner review/acceptance. <u>No Fuel Surcharge</u> <u>No Minimum Order</u>
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Note: effective 9/4/15, Stage Coach Charter Lines has been removed from this authorized list until further notice.
Note: effective 7/1/19, Legacy Coach, LLC has chosen not to renew and has been removed from this authorized list.