

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: 540-422-8350

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NOTICE OF CONTRACT RENEWAL

DATE: September 25, 2023

COMMODITY NAME: Printing of Promotional Pieces – “Good Times”, Parks & Recreation

CONTRACT NUMBER: 13-23RCC

CONTRACT PERIOD: October 11, 2022 through October 10, 2023
Renewal 1: October 11, 2023 through October 10, 2024

RENEWAL OPTIONS: Four (4) one-year renewals

CONTRACTOR: Indiana Printing and Publishing Company, Inc.
VENDOR #**650384** 775 Indian Springs Road,
Indiana, PA 15701
Attn: Michael Donnelly, President
Phone: 724-465-5555
Fax: 724-465-0402
E-mail: mdonnelly@gazetteprinters.com

TERMS: 45 Days

DELIVERY: See Contract Details

FOR FURTHER INFORMATION CONTACT: Rachel Cuervo, CPCP
P-Card Administrator/Buyer
Phone: 540-422-8353
Rachel.Cuervo@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Pricing: Unit prices for each service provided under this contract are listed on the next page. All pricing includes freight and all charges that may be incurred in fulfilling the terms of this contract unless otherwise noted.
6. Renewals: As stated on the face of this notice, there are four (4) one-year renewals on this contract. Notice of renewal will be issued by the contract officer, with input requested from the using departments prior to the expiration date of the current term.
7. Price Adjustments: Changes to prices will be negotiated as specified in Section 7.0 of the contract documents, during the contract renewal period. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

Contract # 13-23RCC
Printing of Promotional Pieces – “Good Times”, Parks & Recreation

Firm, fixed prices for the goods and services specified herein and noted below (as noted previously, the minimum run at any time will be 25,000 copies or editions):

Responses

Success: All data is valid!

Status	#	Item Name	Quantity Required	Numeric	Numeric	Total Cost
				Unit Price	Total Cost For Each Additional 1,000 copies	
Success: All values provided	#0-1	Base bid for a 16-page issue, magazine style with sixteen (16) pages of full CYMK process color. (35# interior page, 50# Cover) Enter "Unit Price" per single copy.	25000	\$ 0.25	\$ 212.81	\$ 6,275.00
Success: All values provided	#0-2	Base bid for a 24-page issue, magazine style with twenty-four (24) pages of full CYMK process color. (35# interior page, 50# Cover) Enter "Unit Price" per single copy.	25000	\$ 0.28	\$ 238.41	\$ 7,000.00
Success: All values provided	#0-3	Base bid for a 32-page issue, magazine style with thirty-two (32) pages of full CYMK process color. (35# interior page, 50# Cover) Enter "Unit Price" per single copy.	25000	\$ 0.32	\$ 266.15	\$ 8,000.00
Success: All values provided	#0-4	Base bid for a 40-page issue, magazine style with forty (40) pages of full CYMK process.(35# interior page, 50# Cover) Enter "Unit Price" per single copy.	25000	\$ 0.35	\$ 291.75	\$ 8,750.00
Success: All values provided	#0-5	Base bid for a 48-page issue, magazine style with forty-eight (48) pages of full CYMK process color(35# interior page, 50# Cover) Enter "Unit Price" per single copy.	25000	\$ 0.40	\$ 365.67	\$ 10,000.00
Success: All values provided	#0-6	Base bid for each additional set of 4 pages of full CYMK color process per 25,000 copies printing run (35# interior page, 50# Cover) Enter "Unit Price" for each additional 4 page set total.	4	\$ 0.02	\$ 14.62	\$ 0.08