## FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

Procurement Division 320 Hospital Drive Ste. 23 Warrenton, VA 20186

Phone: (540) 422-8352 Fax: (540) 422-8355

## NOTICE OF CONTRACT AWARD

DATE: June 24, 2021

COMMODITY NAME: Mail, Expedited, Small Ground Freight, Related

**Products and Services** 

CONTRACT NUMBER: 2020.002169 (Omnia Partners)

CONTRACT PERIOD: April 27, 2020 – April 27, 2025

RENEWALS REMAINING: Option to renew for four (4) additional one-year periods

through April 27, 2029

CONTRACTOR: Fed Ex

PO Box 371461 Pittsburg, PA 15250

Customer Service Phone: 800-622-1147

VENDOR NUMBER: 632204

TERMS: Net 30

DELIVERY: F.O.B. Destination

FOR FURTHER INFORMATION CONTACT: Rachel Cuervo, Buyer

PH (540) 422-8353

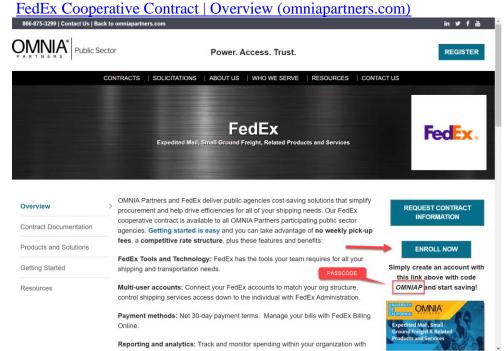
Rachel.Cuervo@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order goods and services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.

2. Account: Create a new account or link your existing account from the following:



- 3. <u>Blanket Purchase Order:</u> Blanket Purchase Orders may be issued to cover purchases during the fiscal year to expedite the order under this contract. If using a P-Card PO is not necessary as P-Card purchases do not draw down on POs.
- 4. The contract number, department number, vendor number, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
- 5. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
- 6. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.