

**FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS  
PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23  
Warrenton, Virginia 20186

Phone: (540) 422-8354

Fax: (540) 422-8355

**NOTICE OF CONTRACT AWARD**

1. DATE: July 29, 2022
2. COMMODITY NAME: Pharmaceuticals
3. CONTRACT NUMBER: 2022-P (*Riding Rappahannock Regional Jail Contract # 2017-P*)
4. CONTRACT PERIOD: July 1, 2022 through June 30, 2024 with (3) one (1) year renewals.
5. CONTRACTOR: Westwood Pharmacy  
(V/N 632322) ATTN: Hunter Hoggatt  
5823 Patterson Avenue  
Richmond, VA 23226  
PH (804) 288-1933  
[Hunter.Hoggatt@westwoodpharmacy.com](mailto:Hunter.Hoggatt@westwoodpharmacy.com)
8. TERMS: Net 30 days
9. DELIVERY: F.O.B. Destination
10. FOR FURTHER INFORMATION CONTACT: Kathy Stanley, CPP, CPPB, Senior Buyer  
PH (540) 422-8354  
[kathy.stanley@fauquiercounty.gov](mailto:kathy.stanley@fauquiercounty.gov)
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## **INSTRUCTIONS**

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: No renewals remain on this contract.
6. Revisions/Additions to Contract: Any modifications made to this contract must be authorized by the Procurement Manager and issued as a written amendment to the contract.
7. Price Adjustments: Contract prices shall remain firm for the award year. Prices may be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

**Westwood Pharmacy Pricing Model**  
**Rappahannock Regional Jail**  
**May 18, 2022**

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**Pricing Model:**

Westwood Pharmacy will bill under the following guidelines:

- **Rx Brand Medications**
  - **Will be billed at wholesale acquisition cost plus \$2.25 per RX**
- **Rx Generic Medications**
  - **Will be billed at wholesale cost plus \$2.55**
- **OTCs will be billed cost plus 10% per piece**
- **Westwood Pharmacy will not sell medications below cost.**
- **Credits are offered on all medications for full and partial blister cards at 100% of the medication, minus the dispensing fee, with no processing fee in accordance with all state and federal laws and regulations.**

**The above pricing includes:**

- **No additional charges for eLinkRx, our correctional specific software**
- **A registered pharmacist to conduct quarterly on-site inspections**
- **Medications carts for the duration of the contract on loan**
- **Fax machine for the duration of the contract on loan**
- **24/7/365 on call support/consulting**
- **Monthly and ad hoc reports**
- **No charge for delivery**
- **No charge for Video Training Tools**