

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION
320 Hospital Drive Ste. 23
Warrenton, Virginia 20186
Phone: (540) 422-8348

NOTICE OF CONTRACT RENEWAL

1. DATE: December 18, 2023
2. COMMODITY NAME: Aftermarket Auto Parts
3. CONTRACT NUMBER: 23-20ckc
4. CONTRACT PERIOD: January 10, 2020 through January 9, 2021
1st Renewal: January 10, 2021 through January 9, 2022
2nd Renewal: January 10, 2022 through January 9, 2023
3rd Renewal: January 10, 2023 through January 9, 2024
4th Renewal: January 10, 2024 through January 9, 2025
5. RENEWAL OPTIONS: Five (5), one-year renewal options
6. CONTRACTOR:
Primary Quality Auto Parts, LLC dba NAPA of Warrenton
151 W. Lee Highway
Warrenton, VA 20186
Attn: John Brubaker, President
Phone: 540-323-7206
Cell: 540-664-9403
Email: jbrubaker@gapnapa.com

Secondary Elliott Auto Supply Co., Inc.
Attn:
1380 Corporate Center Curve
Suite 200
Eagan, MN 55121
Phone: (954) 235-0813
Email: c.parsard@fmpco.com
7. TERMS: Net 45 days
8. DELIVERY: Same day service (as specified in IFB 23-20ck, Section 3.0),
F.O.B. Destination
9. FOR FURTHER INFORMATION CONTACT: Megan Roberts
Procurement Officer III
PH (540) 422-8348
megan.roberts@fauquiercounty.gov

10. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC-SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must

follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, five (5), one-year renewal options are on this contract. The decision as to whether to exercise the renewal option will be made by the Contract Officer, with input requested from the using departments, prior to the expiration date of the current term.
6. Use of Contract by Other Political Jurisdictions: This clause is contained in IFB #23-20ck which became the contract. This contract may therefore be extended to Northern Virginia, Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and Political Subdivisions of the Commonwealth of Virginia with the authorization of the Contractor. FCG&PS acts only as the "Contracting Agent" for our jurisdiction.