

FAUQUIER COUNTY GOVERNMENT
PROCUREMENT DIVISION
320 Hospital Drive Ste. 23
Warrenton, Virginia 20186
Phone: 540.422.8350 Fax: 540.422.8355

NOTICE OF CONTRACT RIDER--RENEWAL

DATE: June 17, 2025

COMMODITY NAME: State Government Relations and Consulting Services

CONTRACT NUMBER: 25-034-C-R (Riding Stafford County URFP 24015)

CONTRACT PERIOD: October 2, 2024, through September 22, 2025

Renewal 1: September 22, 2025, through September 21, 2026

RENEWALS: Two (2) 1-year renewals

CONTRACTOR: Advantus Strategies, LLC
VN: 1011 East Main Street
Suite 400
Richmond, VA 23219
Phone: 804-228-4513
Kathy Burcher, VP of Government Relations
kburcher@advantusstrategies.com

TERMS: Net 45 days

DELIVERY: See contract details

FOR FURTHER INFORMATION CONTACT: Kristen Hylton
Procurement Manager
Phone: 540.422.8357

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT USING DEPARTMENTS: This contract is the result of a competitive bid program, and its use must follow the FCG Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG Using Departments must order services listed by issuing FCG Purchase Orders per FCG Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. **Renewals:** As stated on the face of this notice two (2) additional 1-year renewals are on this contract. Renewal notification will be issued by the contract officer after verification of Chesterfields County renewal, with input requested from the using departments, approximately sixty days in advance of the expiration date of the current term.