

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8354

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**NOTICE OF CONTRACT RENEWAL**

1. DATE: March 16, 2023
2. COMMODITY NAME: Larry Weeks Community Pools Management Services
3. CONTRACT NUMBER: 30-20smc
4. SUPERCEDES: 43-14smc
5. CONTRACT PERIOD: March 9, 2020 through March 9, 2021  
*Renewal # 1: March 10, 2021 through March 9, 2022*  
*Renewal# 2: March 10, 2022 through March 9, 2023*  
*Renewal# 3: March 10, 2023 through March 9, 2024*
6. RENEWAL OPTIONS: Five potential (5) one-year renewals
7. CONTRACTOR: Winkler Pool Management, Incorporated  
FC VN: 639661  
4905 Edmonston Road  
Hyattsville, MD 20781  
PH (301) 864-4900 FX (301) 779-0559  
Attn: Doug Winkler, President: [doug@winklerpool.com](mailto:doug@winklerpool.com)
8. TERMS: See attached
9. DELIVERY: N/A – services provided on our site
10. FOR FURTHER INFORMATION CONTACT: Kathy Stanley, CPPB  
PH (540) 422-8354
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC-SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## INSTRUCTIONS

1. Orders: The Parks & Recreation Department will issue a Purchase Order to cover the management fee portions of this contract, and may issue an additional Purchase Order to cover any additional services that may be provided per the contract terms.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection/approval of services and approval of contractor’s invoice is the responsibility of the Parks & Recreation Department.
4. Any complaint as to quality of services or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax, courier or e-mail.
5. Renewals: As stated on the face of this notice, five one-year renewals are available on this contract. The Procurement Division will issue the renewals approximately ninety days in advance of the expiration date of the current term.
6. Price Adjustments: Changes to the contract prices, attached hereto, may only be negotiated at the time of renewal. All price adjustments must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS  
REQUEST FOR PROPOSAL (RFP)

RFP 30-20sm, Larry Weeks Community Pool Management Services  
COST PROPOSAL

Please list the provider(s) of Lifeguard Training Certification of staff:

Pool Manager: American Red Cross Lifeguards: American Red Cross

2023

2020 Operating Pool Season Management Fee, inclusive of all provisions/supplies/duties as outlined in the Scope of Services, Section 3.0, of this RFP: \$ 92,520.00

Operating Pool Season Daily Management Fee, (Management Fee divided by 101, the number of the days in the season) \$ 916.00

Operating Pool Season Hourly Management Fee, (Management Fee divided by 804, the total number of hours for 2020 pool season) \$ 115.00

2023

2023 2020 Off-Season Monitoring Management Fee, inclusive of all provisions/supplies/duties as outlined in the Scope of Services, Section 3.0, of this RFP: \$ 875.00

2023

Total Management Fee for 2020 Operating & Off-Season: \$ 93,395.00

Annual Payment Schedule (for Operating Pool Season and Off-Season Management Fee noted above) based on Tasks/Reports required in Scope of Services (reference Section 5.9):

- April 2023 \$125.00
- May-Sept 2023 \$18,504.00
- Oct-Dec 2023 \$125.00
- Jan-March 2024 \$125.00

Hourly Rates for LWCP Management Personnel as listed, for additional services other than those already included in the Pool Management Base Fee:

Pool Manager: \$ 30.00

Lifeguard: \$ 22.50

(Optional) WSI Instructor: \$ \_\_\_\_\_ (The Owner may or may not choose to award this option)  
WSI Supervisor: \$ \_\_\_\_\_  
Aide: \$ \_\_\_\_\_

Any other Fees or Costs proposed by the Offeror, applicable to a resulting Contract:

Important note to Contractor: per the terms of this RFP, specifically Section 7.6, Term of Contract and Extension, contract costs may only be adjusted upon the mutual agreement of both parties and only during the period of ninety (90) days prior to contract expiration.

**\*\* RETURN THIS PAGE \*\***