

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

FINANCE DEPARTMENT, PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8354

Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

1. DATE: February 23, 2023
2. COMMODITY NAME: Cost Accounting Services
3. CONTRACT NUMBER: 30-21ksc (supersedes/replaces 54-15jwc)
4. CONTRACT PERIOD: December 9, 2021 through December 8, 2022
1st Renewal December 9, 2022 through December 8, 2023
5. RENEWAL OPTIONS: Four (4) one-year renewals upon mutual agreement
6. FIRM: MAXIMUS Consulting Services, Inc.
(V/N 648238) 808 Moorefield Park Dr. Suite 205
Richmond, VA 23236
PH (804) 323-3535 FX (804) 323-3536
7. TERMS: Net 30
8. FOR FURTHER INFORMATION CONTACT: Kathy Stanley, CPPB, Senior Buyer
PH (540) 422-8354

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see below for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All Using Departments must order services listed by issuing a Purchase Orders per the Procurement Procedures Manual, after following the instructions below. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of services, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Pricing: See below

Via Electronic Mail

June 28, 2021

Ms. Kathy H. Stanley, CPPB, Senior Buyer
 Fauquier County Government and Public Schools
 320 Hospital Drive, Suite 23
 Warrenton, VA 20186

RE: Request For Proposal (RFP) 30-21ks – Cost Accounting Services

Dear Ms. Stanley:

Maximus US Services, Inc. (Maximus), a wholly owned subsidiary of Maximus, Inc., is pleased to submit our fixed price to provide Cost Allocation Plan (CAP) and Indirect Cost Proposal (ICRP) services to Fauquier County Government and Public Schools (County).

The efficiencies of our cost allocation processes honed over the last four decades allow us to competitively price projects and provide our services in an economical manner. We believe – and our clients will affirm – that we provide significant value to our clients in relation to our fees. Please find the completed Fixed Price Cost Allocation table below:

Fixed Price Cost Allocation

Fiscal Year	Performance Year	Total Firm Fixed Price
2021	2022	\$5,800
2022	2023	\$6,000
2023	2024	\$6,000
2024	2025	\$6,000
2025	2026	\$6,000

Labor Category

Labor Category Position	2022	2023	2024	2025	2026
Project Director	\$165	\$165	\$165	\$170	\$170
Project Manager	\$125	\$125	\$125	\$130	\$130
Quality Control/Tech Adv.	\$110	\$110	\$110	\$110	\$110
Project Consultant	\$75	\$75	\$75	\$80	\$80