

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: (540) 422-8350

Fax: (540) 422-8355

NOTICE OF CONTRACT

1. DATE: June 1, 2023
2. COMMODITY NAME: Equipment Maintenance & Repair, Parts and Services, Env. Serv.
3. CONTRACT NUMBER(s): CM-36-22KSC – Carter Machinery
PBE-36-22KSC PBE Incorporated
THC-36-22KSC THC Enterprises
4. CONTRACT PERIOD: April 28, 2023 – April 29, 2025
5. RENEWAL OPTIONS: Four (4) one-year renewals
6. CONTRACTOR(s):
Carter Machinery
1330 Lynchburg Turnpike,
Salem VA 24153
PH: 540-682-2906

PBE Incorporated
611 Moorefield Park Dr.,
N. Chesterfield, VA 23236
PH: 804-323-3519

THC Enterprises Inc. dba Mid Atlantic Waste Systems
10641 Cordova Rd.,
Easton, MD 21601
PH: 703-479-4824
7. TERMS: Net 45 days
8. DELIVERY: F.O.B. Destination - Fleet Maintenance Dept.
See specific requirements below.
9. FOR FURTHER INFORMATION CONTACT: Jeffrey Campbell
Procurement Officer III
PH: (540) 422-8350
jeffrey.campbell@fauquiercounty.gov
10. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, four (4) one-year renewals exist on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, prior to the expiration date of the current term.
6. Price Adjustments: Changes to the labor rates only, as stated herein will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.